DATE: September 15, 2014

2014
Transfer

DEPARTMENT HEAD: EMILIO DE LOS SANTOS

DEPARTMENT NAME: VETERANS SERVICES

ACCOUNT NUMBER: 4-1100-444-00-370-001-0-601

Contact Person: D.GUZMAN Ph#: 956-318-2436

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
601	OFFICE & COMPUTER SUPPLIES	442	EQUIP & VEHICLE RENTALS	12.00
601	OFFICE & COMPUTER SUPPLIES	607	HOUSEHOLD & JANITORIAL SUPPLIES	4.50
601	OFFICE & COMPUTER SUPPLIES	631	BOTTLED WATER	24.00
			TOTAL	40.50

REASON: *OPEN PO FOR RENTAL OF WATER COOLER, DRINKING CUPS, AND FIVE GALLON DRINKING WATER FROM* **08/30/2014 - 12/31/2014. CONTRACT # E-14-292-06-30.**

Emilio De Los Santos

DEPARTMENT HEAD SIGNATURE

9/15/2014

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK