



HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF J. E. "EDDIE" GUERRA

TO: Ms. Martha L. Salazar, CPPB
FROM: Gabriel Castañeda, Commander
DATE: September 5, 2014
RE: Disposal of HCSO Scrap Metal

A handwritten signature in blue ink, likely belonging to Gabriel Castañeda, is written over the "FROM:" line.

The Sheriff's Office would like to request the surplus of all damaged and unusable items as described on exhibit "A", as scrap metal. We are requesting the assistance from the Fixed Asset Division in this process to include the request of the agenda item for the proper surplus process for the purpose of disposal of such items. Included along with the exhibit attachment list, are the photos of the items.

The Sheriff Office will make arrangements for the transporting the items to the place of disposal upon approval by the court.

