

NEW POSITION: Brief job description and attach a copy of the new job description.

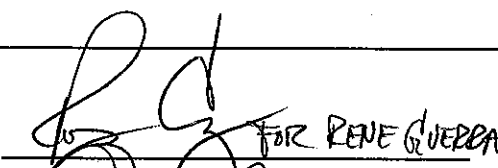
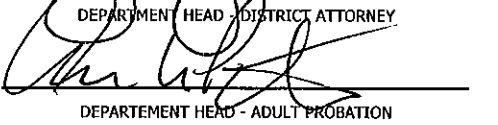
POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

Employee No. 0779171. SUPPLEMENTAL PAY AND RELATED FRINGE BENEFITS WILL BE PAID FROM CRIM DA ACCOUNT (4-1100-412-00-080-002-0-XXX) AND LATER RECLASSIFIED TO RE-ENTRY GRANT ACCOUNT (4-1289-423-00-320-044-5-XXX).

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 FOR RENE GUERRA DEPARTMENT HEAD - DISTRICT ATTORNEY	10/13/2014 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 DEPARTEMENT HEAD - ADULT PROBATION	10/13/14 Date	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ DEPARTMENT OF BUDGET & MANAGEMENT	_____ Date	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____

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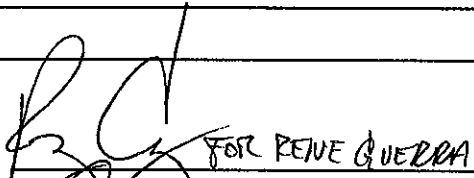
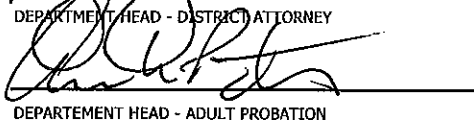
POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

Employee No. 127531. SUPPLEMENTAL PAY AND RELATED FRINGE BENEFITS WILL BE PAID FROM CRIM DA ACCOUNT (4-1100-412-00-080-002-0-XXX) AND LATER RECLASSIFIED TO DWI GRANT ACCOUNT (4-1297-423-00-320-032-5-XXX).

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 FOR RENE GUERRA DEPARTMENT HEAD - DISTRICT ATTORNEY	10/13/2014 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	 DEPARTEMENT HEAD - ADULT PROBATION	10/13/14 Date	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
4.	_____ DEPARTMENT OF BUDGET & MANAGEMENT	_____ Date	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
5.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date		