DATE: October 1, 2014

DEPARTMENT HEAD: Andrea Valdez

DEPARTMENT NAME: TEXAS A&M AGRILIFE EXTENSION

ACCOUNT NUMBER: 4-1100-461-00-380-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
671	Bldng. & Other Structure R&M	**442**	Equipment and Vehicle Rental	**$8.00**
609	Agricultural & Landscaping Supplies	**640**	Referance Materials	**66.93**
607	Household & Janitorial Supplies	**640**	Referance Materials	$16.93
550	Printing & Binding	**640**	Referance Materials	42.78
671	Bldng. & Other Structure R&M	**640**	Referance Materials	$18.06
672	Equip. & Vehicle R&M Supplies	**640**	Referance Materials	27.00
601	Office & Computer Supplies	**619**	Other Miscellaneous Supplies	$194.23
			TOTAL	**373.93**

REASON: **To properly classify expenditures for The Monitor, water dispenser rental and payment for supplies.**

Andrea Valdez

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK