DATE: October 16, 2014

2014
Transfer

DEPARTMENT HEAD: Jaime E. Gonzalez

DEPARTMENT NAME: Public Defender's office

ACCOUNT NUMBER: 4-1100-412-30-085-003-0-xxx

Contact Person: Patti Loya Ph#: 956-292-7040 Ext. 5433

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
810	Dues & Membership	661	Minor Office Furniture and equipment	543.15
810	Dues & Membership	601	Office & computer supplies	976.85
671	Repair & Maintenance supplies-bldgs & otr Struc	601	Office & computer supplies	540.00
671	Repair & Maintenance supplies-bldgs & otr Struc	607	Household & janitorial supplies	200.00
			TOTAL	2,260.00

REASON:
One office printer is beyond repair and in dire need of being replaced. General office supplies and hand sanitizers.

DEPARTMENT HEAD SIGNATURE

10/16/14
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK