

**EXHIBIT "A"****HIDALGO COUNTY  
"BOILERS REPAIRS AND MAINTENANCE SERVICE"  
RFSQ****SPECIFICATIONS**

The County of Hidalgo Texas Sheriff's Office is seeking a qualified vendor (s) to conduct work for "BOILERS MAINTENANCE SERVICE" on an only "As Needed Basis" including, but not limited to, the following:

**Requirements, Terms & Conditions**

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1. ALL COSTS AND EXPENSES ASSOCIATED WITH THE PREPARATION AND SUBMISSION OF ALL QUOTES SHALL BE THE RESPONSIBILITY OF THE BIDDER AND NO REIMBURSEMENTS FOR SUCH CHARGES OR EXPENSES SHALL BE PASSED ONTO HIDALGO COUNTY.
  2. HIDALGO COUNTY MAY UTILIZES STATE AWARDED CONTRACTS WHENEVER IT IS IN THE COUNTY'S BEST INTEREST TO DO SO.
  3. VENDOR SHALL HAVE BEEN IN BUSINESS (in this field) FOR A MIN. OF THREE (3) YEARS.
  4. A LIST OF A MINIMUM OF TWO (2) CURRENT REFERENCES/CONTRACTS FOR ANY STATE, LOCAL POLITICAL SUBDIVISION, PRIVATE SECTOR OR ANY OTHER LAW ENFORCEMENT AGENCY MUST BE SUBMITTED WITH YOUR QUOTE. INFORMATION SHOULD INCLUDE, BUT NOT LIMITED TO THE FOLLOWING:
    - A). COMPANY
    - B). CONTACT PERSON
    - C). PHONE NUMBER
    - D). WORK PERFORMED
  5. VENDOR SUBMITTING QUOTE WILL USE AUTHORIZED LICENSED TECHNICIANS FOR ANY BOILER EAQUAL TO ABOVE 100 GAL. REPAIRS, SERVICING AND CERTICATE OF OPERATION.
    - A- MANUFACTURED THROUGH TELEDYNE LAARS SERIALS CO1F04569 / CO1F04570
    - B- HAVE THE FOLLOWING SAFETY CONTROLS TESTED ONCE A YEAR:
      1. PRIMARY LOW WATER CUTOFF/ FLOW SWITCH
      2. HIGH GAS PRESSURE SWITCH
      3. LOW GAS PRESSURE SWITCH
      4. HIGH LIMIT CONTROL - OPERATING CONTROL
      5. BOILERS SHOULD BE CLEANED ON AN ANNUAL BASIS  
(Clean boiler tubes / clean gas tubes & checkigniters. Adjust if necessary
      6. CHECK HEAT EXCHANGER TUBES AND MANIFOLD FOR WATER LEAKS
      7. CHECK BUTTERFLY WATER VALVES ENSURE INDIVIDUAL BOILERS CAN BE ISOLATED FOR EMERGENCYS (Replace when necessary
      8. CHECK CENTRIFUGAL PUMPS & ELECTRIC MOTORS FOR GROUNDING
      9. START AND OPERATE BOILER
      10. PRESSURE RELIEF VALVE AND GAS SHUT OFF VALVE.
      11. TURN IN REPORT OF INSPECTION

**EXHIBIT "A"**

Cont..

**HIDALGO COUNTY**  
**"BOILERS REPAIRS AND MAINTENANCE SERVICE"**  
**RFSQ**

**SPECIFICATIONS**

6. THE INITIAL CONTRACT TERM FOR THIS PROJECT WILL BE FOR ONE (1) YEAR BUT IN NO EVENT TO EXCEED THE \$50,000.00 STATUTORY BID LIMIT (PER CALENDAR YEAR) WITH THE COUNTY'S OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE (1) YEAR TERMS UNDER THE SAME RATES, TERMS AND CONDITIONS.
7. VENDOR MUST SUBMIT AND MAINTAIN ALL PROPER INSURANCES FOR THE DURATION OF WORK TERM (REFER TO EXHIBIT C).
8. ALL PRICES FOR INSPECTIONS, REPAIRS AND MAINTENANCE SHALL INCLUDE CONSIDERATION FOR HOURLY RATE PLUS PARTS PERCENTAGE MARK UP (IF APPLICABLE).
9. ALL BILLING INVOICES WILL BE ITEMIZED (PARTS, LABOR, ETC....)
10. AWARD: HIDALGO COUNTY RESERVES THE RIGHT TO:
- A- SEPARATE AND ACCEPT, OR ELIMINATE ANY ITEMS(S) LISTED UNDER THIS QUOTE THAT IT DEEMS NECESSARY TO ACCOMMODATE BUDGETARY AND/OR OPERATIONAL REQUIREMENTS;
- B- REJECT ANY OR ALL QUOTES SUBMITTED AND FURTHER RESERVES THE RIGHT TO DESIGN THE EVALUATION CRITERIA TO BE USED IN SELECTING THE LOWEST SELECTING THE LOWEST AND BEST BID FOR APPROVAL; AND
- C- AWARD THE BID TO ONE BIDDER OR TO MULTIPLE BIDDERS IF THE COUNTY DETERMINES IT IS IN THE BEST INTEREST TO DO SO.
11. RESPOND TIME UPON CALL ON REGULAR BASIS: 2 HOURS  
 RESPOND TIME UPON CALL ON EMERGENCY BASIS: 1 HOURS
12. TRAVEL TIME FROM AREA: (HOW MANY TIMES WE WILL BE CHARGED TRAVEL EXPENSES UPON CALL) Depending on work performed.
13. VENDOR MUST BE ABLE TO RESPOND WITHIN REASONABLE TIME FOR ONSITE REPAIRS.
14. VENDOR MUST ALSO BE AVAILABLE FOR TROUBLE SHOOTING VIA TELEPHONE. PLEASE SUBMIT A RESPOND:
- A- TIME TO LOCATION 30 minutes
- B- RESPOND TIME FOR TROUBLESHOOTING. 1 hour

# HIDALGO COUNTY PURCHASING DEPARTMENT Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department  
thru Facsimile: (956) 318-2629 or (956) 292-7612  
in person or regular mail to: 2812 S. Business Hwy. 281, Edinburg, Texas 78539  
or email: purchasing@co.hidalgo.tx.us

Company Name: <u>SOUTH COAST BOILER</u> Telephone No. (956) 421-4140	
dba Name:	
Legal Name: <u>SOUTH COAST BOILER SERVICE, INC</u>	
Mailing Address: <u>P.O. BOX 146 LA PERIA, TEXAS</u> Fax No. (956) 421-3190	
Physical Address: <u>14315 HOSS LANE</u>	
City, State, Zip: <u>HARDINGEN</u>	Tax ID. No.
Remit to Address: <u>P.O. BOX 146</u>	City, State, Zip: <u>LA PERIA, TX 78559</u>
E-Mail Address: <u>JOE@SOUTHCOASTBOILER.COM</u>	
Representative(s) Name(s) & Title(s): <u>ROY REYES - LEAD BOILER TECHNICIAN</u>	
Type of Organization (check one): <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Non-Profit <input type="checkbox"/> LLC <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other, Specify	
State Identification No. <u>26-0837701</u> (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.	
State of Incorporation: <u>TEXAS</u> Date: <u>2007</u> Other:	
Type of Business (check one): <input type="checkbox"/> Manufacturer <input type="checkbox"/> Wholesaler <input type="checkbox"/> Retailer <input type="checkbox"/> Broker <input type="checkbox"/> Distributor <input checked="" type="checkbox"/> Service Organization <input type="checkbox"/> Other, Specify	
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts: <u>ROY REYES</u>	
Small and/or Disadvantaged Business Information (check application criteria)	
Small Business: <input type="checkbox"/> Less than 125,000 annual gross receipt <input type="checkbox"/> Less than 250,000 annual gross receipt <input checked="" type="checkbox"/> Less than 499,000 annual gross receipt <input type="checkbox"/> More than 500,000 annual gross receipt	
Disadvantaged Business (At Least 51% Ownership) <input type="checkbox"/> Black American <input type="checkbox"/> Native American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Women <input type="checkbox"/> Asian Pacific American <input type="checkbox"/> Other	
Have you been certified as a HUB or an MBE/WBE source?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Indicate Certification No.(s): _____ or are Certificate(s) attached?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
What type of product(s) is/are solicited by your company?: <u>BOILER PARTS</u>	
Would you like to be provided with specifications for procurements of such products?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
To Be Completed By the County: Rec'd by (Purchasing): _____ Date Rec'd by (Purchasing): _____	
Date Forwarded Information to Auditor's Office: _____ Entry Date: _____ Vendor No.: _____	

# PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Shelk BRADY, possess all of the APPLICABLE:

- 1. Licenses: 26-0837701
- 2. Bonds: INSURED
- 3. Certificates: N/A
- 4. Permits: N/A
- 5. Other: \_\_\_\_\_

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

\* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

[Signature]  
Authorized Signature

12/00/13  
Date

SOUTH COAST BOWER SVCS, INC  
Company

14315 HOSS LANE  
Address

HARLINGEN, TX 78552  
City, State, Zip

Reg # 252471

EXHIBIT "B"

HIDALGO COUNTY
"BOILERS REPAIRS AND MAINTENANCE SERVICE"
RFSQ

BID PAGE

www.jvc@Southcoast.com

Repairs should be for an hourly / time repair rate with mark up rate for parts. Any and all additional fees should be included in bid price (Reference to Exhibit "A" Specifications)

I. MECHANICAL & ELECTRONIC SYSTEMS:

- A. Technician Hourly Rate 75.00 Normal Business Hours 7 A.M. to 5 P.M.
B. Technician Hourly Rate 27.00 After Hours, Weekends & Holidays AFTER 5:00 PM TO 8:00 PM
C. Mark Up (%) Rate for Electronics Parts:
D. Mark Up (%) Rate for Mechanical Parts:
E. Agreed on Parts lot list for PM purposes as recommended by vendor: YES NO

II. TROUBLE SHOOTING (PHONE) FEE PER HOUR: N/A

- A. PLEASE SPECIFY WHAT TIME FEE STARTS FOR TECHNICIAN: WHEN TECH LEAVES TO JOB SITE
B. PLEASE STATE ALL WARRANTIES:
C. WHAT WILL BE THE TRAVEL COST BY FEE ON HOURLY RATE: 75.00 (Tech) 30.00 (Travel)

III. VENDOR SUBMITTING QUOTE MUST WARRANTY ALL WORK PERFORMED

VENDOR / COMPANY NAME: South Coast Boiler Service, Inc.
ADDRESS: 411 W. BUSINESS ST
CITY/STATE/ZIP CODE: HARLINGEN, TEXAS 78552
PHONE NUMBER: 956-535-1688 FAX NUMBER: 956-421-3190
AUTHORIZED SIGNATURE: [Signature] PRINTED NAME: STEVE L. [Name]
TITLE: OFFICE MANAGER DATE: 2.20.13



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/03/2013

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

PRODUCER

J&D INSURANCE AGENCY, LLC  
217 W BUS 83  
LA FERIA, TX 78559

**INSURERS AFFORDING COVERAGE**

NAIC #

INSURER A	HALLMARK SPECIALTY INSURANCE CO	800-873-6500
INSURER B	NATIONAL INTERSTATE	330-658-8900
INSURER C	TEXAS MUTUAL INSURANCE CO	800-858-5995
INSURER D		
INSURER E		

INSURED

SOUTH COAST BOILER SERVICE, INC  
PO BOX 146  
LA FERIA, TX 78559  
956-535-1668

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
		GENERAL LIABILITY		5/14/2013	5/14/2014	EACH OCCURRENCE \$ 1,000.00 DAMAGE TO RENTED PREMISES - EA OCCURRENCE \$ 100.00 MED EXP - Any one person \$ 5.00 PERSONAL & ADV INJURY \$ 1,000.00 GENERAL AGGREGATE \$ 1,000.00 PRODUCTS - COMP/PROP AGG \$ 250
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	TXG 318791-01			
		CLAIMS MADE	CCCLR			
		GEN'L AGGREGATE LIMIT APPLIES PER POLICY PROJECT LOC				
		AUTOMOBILE LIABILITY		5/09/2013	5/09/2014	COMBINED SINGLE LIMIT (EA accident) \$ 1,000.00 BODILY INJURY - Per person \$ BODILY INJURY - Per accident \$ PROPERTY DAMAGE (Per accident) \$
		<input checked="" type="checkbox"/> ANY AUTO	SCA 0039487-01			
		ALL OWNED AUTOS				
		SCHEDULED AUTOS	06 FORD F250			
		HIRED AUTOS	06 FORD E250			
		NON-OWNED AUTOS	10 FORD F150 11 FORD F250			
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY EA ACC \$ AGG \$
		ANY AUTO				
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$ AGGREGATE \$ DEDUCTIBLE \$ RETENTION \$
		OCCUR	CLAIMS MADE			
		REDUCTIBLE				
		RETENTION				
		<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	SBP-0001191370	5/23/2013	5/23/2014	WC STATUTORY LIMITS OTHER E1. EACH ACCIDENT \$ 1,000 E1. DISEASE - EA EMPLOYEE \$ 1,000 E1. DISEASE - POLICY LIMIT \$ 1,000
		ALL PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED	20120523			
		SPECIAL PROVISIONS ETC	IN-NETWORK			
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

BOILER INSPECTION, SERVICE & REPAIR

**CERTIFICATE HOLDER**

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

# PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, Steve Smith, possess all of the APPLICABLE:

- 1. Licenses: 20-053770
- 2. Bonds: 2M SECURITY
- 3. Certificates: N/A
- 4. Permits: N/A
- 5. Other: \_\_\_\_\_

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

\* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

Steve Smith  
Authorized Signature

12-20-13  
Date

South Coast Boiler Service, Inc  
Company

1401 W Business St  
Address

McAllen, TX 78501  
City, State, Zip