



## TEXAS DEPARTMENT OF INFORMATION RESOURCES

P.O. Box 13564 ♦ Austin, TX 78711-3564 ♦ [www.dir.texas.gov](http://www.dir.texas.gov)

Tel: (512) 475-4700 ♦ Fax: (512) 475-4759

RECEIVED

SEP 15 2014

COUNTY JUDGE

September 12, 2014

KAREN W. ROBINSON  
*Executive Director*

— ♦ —

DIR BOARD OF  
DIRECTORS

— ♦ —

The Honorable Judge Ramon Garcia  
Hidalgo County  
302 W. University Dr.  
Edinburg, TX 78539

Dear Judge Ramon Garcia:

CHARLES BACARISSE  
*Chair*

RICHARD S. MOORE

P. KEITH MORROW

ROBERT E.  
PICKERING, JR.

WANDA ROHM

ARTHUR TROILO III

CYNTHIA VILLA

BRAD LIVINGSTON  
*Ex Officio*

MELODY PARRISH  
*Ex Officio*

GEORGE RIOS  
*Ex Officio*

To promote the reliability of Texas government online services and information, *texas.gov* has been designated the primary domain name for Texas government. To support this effort, the Texas Department of Information Resources (DIR) provides this domain to authorized government entities. DIR recently expanded this opportunity to include counties and is piloting the provisioning process to those interested

Use of the *texas.gov* domain name and participation is entirely voluntary. The *texas.gov* domain name standard for Texas counties is the name of the county, followed by *county.texas.gov*. Examples: *dallascounty.texas.gov* or *tomgreencounty.texas.gov*.

DIR, on behalf of the State of Texas, manages the use of *texas.gov*, *tx.gov*, and *state.tx.us* domain names. None of these domain names will be discontinued, and all new domain names will be managed to the same standards and conventions. The *texas.gov* domain has previously been offered to state agencies, boards, and commissions.

I have enclosed additional information on the background of this initiative and procedures for counties interested in adopting the new domain name. Thank you for your consideration. If you have any questions, please contact Ellen Pate at 512-475-0420 or [ellen.pate@dir.texas.gov](mailto:ellen.pate@dir.texas.gov).

Sincerely,

Karen Robinson  
Executive Director, Texas Department of Information Resources  
Chief Information Officer, State of Texas

## Texas.gov Domain Names for Counties

*Texas.gov* has been designated the primary domain name for Texas government. Because the *.gov* Domain Naming System structure is exclusive to government, constituents have confidence when they are using an official Texas government website.

The Department of Information Resources (DIR) is responsible for providing the *texas.gov* domain. Recently, DIR approved a *texas.gov* domain name standard that is available to all 254 Texas counties.

Use of the new *texas.gov* convention by county governments is voluntary. Jurisdictions requesting registration *must* follow the naming standard: name of county followed by *county.texas.gov* (*dallascounty.texas.gov, tomgreencounty.texas.gov*).

All domains within the *texas.gov* structure are for the official use of government entities only. Commercial use of these *texas.gov* domains is **not** allowed. Violation of the non-commercial-use policy will result in revocation of a domain.

## How a County Requests its Domain Name

The request must be made on county letterhead and be signed by a county judge or other county commission authorized designee. The county judge will receive a fax or an e-mail from DIR to confirm the request during the authorization process.

DIR has provided a Domain Name Request Template for each county to customize with their information. Once the letter has been completed for your county, print it on your county letterhead or copy/paste it to a softcopy of your county letterhead to email.

It may be mailed, faxed, or scanned and emailed.

<b>Mail a printed copy to:</b> Department of Information Resources Domain Registrar P.O. Box 13564, Austin, TX 78711-3564
<b>Fax to:</b> Department of Information Resources Attention: Domain Registrar 512-475-4759
<b>Email a signed soft copy to:</b> <a href="mailto:DIR.Registrar@dir.texas.gov">DIR.Registrar@dir.texas.gov</a>

For more information about the domain name registration process, please see DIR's Domain Name Registration ([http://www.dir.texas.gov/management/DNC/Pages/DNR\\_Process.aspx](http://www.dir.texas.gov/management/DNC/Pages/DNR_Process.aspx)) page or email the Domain Name Registrar at [DIR.Registrar@dir.texas.gov](mailto:DIR.Registrar@dir.texas.gov)

# County Domain Name Request Template

Date of Request 10/28/2014

As County Judge of Hidalgo County, Texas, I hereby authorize the Department of Information Resources to register the standard county domain name hidalgo county.texas.gov

Below I have provided the contact information for our Administrative Resource and Technical Resource.

The Administrative Resource (AR) – must be a county employee who can authorize *change requests*.

AR First Name Renan

AR Last Name Ramirez

AR Street Address 100 E. Cano St. / 4th Floor

AR City Edinburg

AR State Texas

AR Zip 78541

AR Email Address renan.ramirez@co.hidalgo.tx.us  
956-292-7010

AR Phone number \_\_\_\_\_

The Technical Resource (TR) - may be a county IT employee or an outsourced provider.

TR First Name Phillip

TR Last Name Veale

TR Street Address 100 E. Cano St. / 4th Floor

TR City Edinburg

TR State Texas

TR Zip 78541

TR Email Address phillip.veale@co.hidalgo.tx.us  
956-292-7010

TR Phone number \_\_\_\_\_

Sincerely,