



## Hidalgo County Head Start Program Policy Council Agenda

**DATE:** October 15, 2014

**SUBJECT:** Discussion/Approval on Request to Purchase Custodial Supplies and Equipment (Contract #397-12) Through the Hidalgo County's Membership/ Participation with Texas Association School Board (TASB) Buyboard's Awarded Vendors for the Term of The TASB Contract Ending on August 31, 2015:

- a. Gulf Coast Paper Company
- b. Matera Paper Co., Ltd.
- c. Staples Contract & Commercial, Inc.

**RATIONALE/NEED:** This contract would allow the purchase of the lowest and best prices on custodial supplies and equipment (as needed) under program/cooperative.

**RECOMMENDATION:** Administration recommends approval.

**COST:** Head Start (HHS-ACF) funds for this project are available. Acct. #19-5204-20-10000-505

**RELATED INFORMATION INCLUDED:** Participant Info

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**INITIATED BY:** Ambrosio Tovar, Procurement Director *A. Tovar*

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director *E. Garcia*

**PROGRAM DIRECTOR'S APPROVAL:** *Terese Flores*



**Custodial Supplies & Equipment 397-12**

**Expires: 8/31/2015**

**Gulf Coast Paper Company**

**Matera Paper Co., Ltd.**

**Staples Contract & Commercial, Inc.**