

Key Personnel & Victim Assistance Coordinator Seminar

November 5–7, 2014

Sheraton Gunter Hotel
San Antonio

Registration for this seminar is online only at www.tdcaa.com/training.

Hotel information: Sheraton Gunter Hotel, 205 E. Houston St., in San Antonio. Room rates are \$106 plus tax for a single or double room, and the rate is good until October 5 or until sold out. Call 888/999-2089 and identify yourself with TX District and County Attorneys Association, or go to www.starwoodmeeting.com/Book/keyperson to get the group rate and free valet parking.

Reimbursement: TDCAA will reimburse only eligible prosecutors and prosecutor office employees up to \$40 per night for two nights' stay at a hotel and up to \$20 a day for meals not provided at the conference. TDCAA will not reimburse for travel, registration fees, hotel tax, parking, taxi costs, or other extraordinary expenses. All meals not provided by TDCAA and other expenses are your own.

Dress: Casual dress is acceptable for all TDCAA trainings unless otherwise noted.

This program is funded by a grant from the Texas Court of Criminal Appeals and by the Texas District and County Attorneys Association.

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Key Personnel & Victim Assistance Coordinator Seminar Agenda

Wednesday, November 5

10:00 a.m. Registration opens.

10:30 a.m.–Noon: Optional Core Training for *NEW* Victim Assistance Coordinators
Attend this session to find out your statutory duties and how to implement them.

1:15 p.m. Welcome and KP and VAC Board Introductions
1:30 p.m. The Michael Morton Story: From Tragedy to New Law
Lisa Tanner, Asst. Attorney General, Austin
3:15 p.m. Understanding the Michael Morton Act
Colleen Gaido, Asst. District Attorney, Harris County
4:00 p.m. Panel Discussion on Discovery
Moderated by Tracy Viladevall, VAC, McLennan County, and Colleen Gaido, Asst. District Attorney, Harris County
5:00 p.m. Adjourn
6:00 p.m. Opening Reception (provided by TDCAA)

Thursday, November 6

VAC Track (morning)

8:30 a.m. Protective Orders
Michael Alvarez, Asst. County Attorney, El Paso County
9:45 a.m. Dealing With Difficult Victims
Gabrielle A. Massey, Asst. Crim. District Attorney, McLennan County
11:00 a.m. Crime Victims' Compensation
Jalayne Robinson, TDCAA Victim Services Director
Noon Lunch (provided by TDCAA)

Felony Track (afternoon)

1:30 p.m. Human Trafficking
Geoff Barr, Asst. Attorney General, Austin
2:45 p.m. Indictments & Judgments
Keli Aiken, Asst. District Attorney, Hunt County
4:00 p.m. SANE Exams
Child Abuse Division, University of Texas Health Sciences Center, San Antonio
5:00 p.m. Adjourn

KP Track (morning)

8:30 a.m. Avoiding Stress & Burnout
Mark Yarbrough, Former County & District Attorney, Lamb County
9:45 a.m. Asset Forfeiture
Nicole Czajkoski & Morgan Dahse, Asst. District Attorneys, Montgomery County
11:00 a.m. Bond Forfeitures
Michael Butera, Asst. District Attorney, Harris County
Noon Lunch (provided by TDCAA)

Misdemeanor Track (afternoon)

1:30 p.m. Hot Checks
Gary Young, County & District Attorney, Lamar County
2:45 p.m. Juvenile Paperwork
Teresa Stroud, Senior Director of State Programs and Facilities, Texas Juvenile Justice Department
4:00 p.m. Drafting Complaints & Informations
Brian Klas, Asst. County Attorney, Williamson County
5:00 p.m. Adjourn

Friday, November 7

9:00 a.m. Workplace Harmony
Mark Warren, Training Consultant, Texas Association of Counties, & Diane Beckham, TDCAA Senior Staff Counsel, Austin

VAC Forum

10:30 a.m. Moderated by the Victim Assistance Board

KP Forum

10:30 a.m. Moderated by the Key Personnel Board

Noon Adjourn

Payment options:

\$350 Registration (\$175 Registration fee + \$175 Association fee): For CAs, DAs, CDAs, C&DAs, and their office personnel. The TDCAA fee of \$175 is each participant's share of costs over and above what the grant allows (for example, excess costs of on-site meals and association overhead). In addition, this fee enables TDCAA to lock in discounted hotel rates for participants and entitles them to attend all association functions, including Wednesday's reception and Thursday's lunch.

\$175 "Training Only" Registration: For CAs, DAs, CDAs C&DAs and their office personnel. This fee does not allow an attendee to participate in receptions or lunches but entitles the attendee admittance to all training sessions.

\$500 Registration: For all non-TDCAA members.

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