

PURCHASE ORDER CANCELLATION REQUEST

TO: MATILDE FAZ

DEPARTMENT: PCT. # 1

CNTRL #CC2

DATE: 10/17/2014

PLEASE BE ADVISED THAT I AM REQUESTING THAT THE FOLLOWING PURCHASE ORDER(S) BE LIQUIDATED AS IF (THEY) IS (ARE) NO LONGER OUTSTANDING:

P.O.#	VENDOR NAME	AMOUNT OF ORIGINAL P.O.	NIGP CODE	LESS PREVIOUS INVOICES SUBMITTED FOR PAYMENT	AMOUNT OUTSTANDING	OUTSTANDING AMOUNT TO BE LIQUIDATED
713360	CONO CREATIVE CONCEPTS, INC.	\$26,688.00	45065	\$0.00	\$26,688.00	\$26,688.00
713360	CONO CREATIVE CONCEPTS, INC.	\$1,223.00	96286	\$0.00	\$1,223.00	\$1,223.00

CA 10/17/14

REASON (BRIEFLY EXPLAIN) P.O. NO LONGER NEEDED.

AUTHORIZATION: *Katia Conria*
DEPARTMENT HEAD

10/17/14
DATE

APPROVED BY: *Martha L Salazar*
PURCHASING DEPARTMENT

10-17-14
DATE

APPROVED BY: _____
HIDALGO COUNTY AUDITOR

DATE

REF: _____