

Local office resources/history.
Any state/national recognition or awards.

The Law Firm shall use diligence, reasonable and ethical methods, and employ lawful means to effect the collection of Hidalgo County's delinquent taxes.

TERM OF CONTRACT:

The contract term shall be for a two (2) year term, with the County's option to renew for an additional one (1) year term OR an additional one (1) - two (2) year term, under the same fees, terms and conditions.

Hidalgo County reserves the right to continue this contract for an additional ninety (90) day Grace Period at the end of the contract under the same rates, terms and conditions for unforeseen delay during the procurement process.

NUMBER OF COPIES TO BE SUBMITTED:

Hidalgo County requires **one (1) original submittal and ten (10) copies.**

PART III: SELECTION AND SCHEDULES

SELECTION PROCEDURES:

The RFP/Q shall be submitted according to the schedule below.

Proposal Ranking:

Hidalgo County Commissioners Court may appoint or designate a Committee to score and evaluate the written RFP/Qs. Firms may be asked to provide additional information for clarification purposes based on the information provided within the Proposal Response. Thereafter, Hidalgo County Commissioners Court will finalize the evaluation and rank the respondents based upon their presentations to the Court.

Negotiation Process:

One finalist will be selected for the negotiation phase of the Request for Proposal/Qualification process. The law firm shall be compensated by the County on an agreed upon flat fee. No commission fees will be allowed. If negotiations prove unsuccessful with the number one ranked firm, the next highest ranked firm will be contacted. The County of Hidalgo reserves the right to reject any and all RFP/Qs.

Any contract awarded to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by Hidalgo County with thirty (30) day's written notice prior to cancellation unless otherwise negotiated and agreed to by both parties as part of the finalized and negotiated contract.

PROPOSAL SUBMITTED TO: An original and ten (10) copies of RFP/Q's should be submitted to:

Attn: Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539