



Hidalgo County Head Start Program Policy Council Agenda

DATE: November 19, 2014

SUBJECT: Discussion/Approval on Request to Lease Two Copiers through Hidalgo County's Membership/Participation in the State of Texas Department of Information Resources (DIR) Awarded Vendor, Toshiba Business Solutions, DIR Contract DIR-SDD-1686, in the Amount of \$1,303.00 per month for 48 months for the Head Start Administrative Departments.

RATIONAL NEEDED: This would allow the rental of the best pre-bided prices on copiers under the Texas Procurement and Support Services State Contract.

RECOMMENDATION: Administration recommends approval.

COST: Head Start (HHS-ACF) funds for this project are available. \$1,303.00/month

RELATED INFORMATION INCLUDED: Participant Info/Proposal

INITIATED BY: Ambrosio Tovar, Procurement Director

DREVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR'S APPROVAL:

A. Tovar
Edmundo Garcia
Jesus Flores

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Toshiba Business Solutions - Texas

URL [Vendor Website](#)
 Vendor ID 13306223093
 HUB Type Non HUB
 DIR Contract Number DIR-SDD-1686
 Contract Term End Date 6/20/2015
 Contract Exp Date 6/20/2015

Toshiba Business Solutions - Texas

Contact [Jim Magness](#)
 Phone (210) 357-2600
 Fax 210-357-2665
 DIR Contact [Airy Luangaphay](#)
 Phone (512) 463-3018
 Fax (512) 475-4759

How to Order

1. For product and pricing information, visit the [Toshiba Business Solutions - Texas](#) website or contact [Jim Magness](#) at (210) 357-2600.
2. Generate a purchase order, made payable to Toshiba Business Solutions - Texas. You must reference the DIR Contract Number **DIR-SDD-1686** on your purchase order.
3. E-mail or Fax your purchase order and quote form to your designated vendor sales representative.

Contract Overview

[Get Adobe Reader](#)

Contract: [DIR-SDD-1686](#)

[Standard Terms and Conditions PDF - 727 KB](#)

This appendix contains the standard DIR Terms and Conditions for the contract as of the date identified. Any initial exceptions to these Terms will be contained in the original contract. All subsequent changes or updates to the Terms and Conditions will be reflected in contract amendments.

[HUB Subcontracting Plan \(HSP\) PDF - 316 KB | Updated 06/26/2014](#)

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the goals specified in the State of Texas Disparity Study. The HSP identifies all authorized resellers and/or all subcontractors performing services.

[Pricing PDF - 51 KB | Updated 07/06/2011](#)

Pricing for available products and/or services under this contract are limited to those identified in the appendix.

[Electronic and Information Resources \(EIR\) Accessibility](#)

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

Available Brands

Toshiba

Available Products & Services

Lease Agreement - Printers Copiers Scanners - MFP
 Managed Document Output
 Multifunction
 Printers
 Printers Copiers Scanners - MFP - Peripherals
 Printers Copiers Scanners - MFP - Supplies

Additional Contract Information

- [Appendix D, Master Operating Lease Agreement \(183 KB\)](#)
- [Appendix E, Master Lease Agreement \(206 KB\)](#)
- [Amendment 1 \(81 KB\)](#)
- [Amendment 2 \(94 KB\)](#)
- [Amendment 3 \(118 KB\)](#)

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Reseller Vendor Contacts

There are no resellers associated with this contract

- [Capitol Complex Directory](#)
- [Statewide Search](#)
- [Sponsored Sites](#)
- [Planned Procurement Schedule](#)

- [Document Library](#)
- [SAO Fraud Reporting](#)
- [Homeland Security](#)
- [Texas Veterans Portal](#)

- [FAQs](#)
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- [Site Map](#)
- [Job Postings](#)

Dept. of Information Resources
 300 W. 15th St. Ste. 1300
 Austin, TX 78701 [MAP](#)
 (512) 475-4700

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TOSHIBA

BUSINESS SOLUTIONS

SALES ORDER

SO-1.0.0

Sales Representative: LEE ALVAREZ

SALES PACKET NUMBER

ORDER DATE

11/5/2014

CUSTOMER INFORMATION

Bill to Number:	Ship to Number:
Customer Name: HIDALGO COUNTY HEAD START PROGRAM	Customer Name:
Billing Address: PO BOX 117	Shipping Address:
Address 2:	Address 2:
City: EDINBURG State: TX Zip: 78540	City: State: Zip:
Phone #: (956) 380-4149 Ext. Fax #: (956) 381-0439	Phone #: Ext. Fax #:
Contact: Ambrosio Tovar	Contact:
eMail: ambrosio.tovar@hchsp.org	eMail:
Customer PO #: Tax ID #:	Delivery Date: Ship: Term:

MOVEMENT STATUS

Delivery Contact:	Movement:
Telephone #:	
Delivery Hours:	
Stairs:	

EQUIPMENT AND SUPPLIES

QTY.	EQUIPMENT & ACCESSORIES	PRODUCT NUMBER	SERIAL NUMBER	UNIT PRICE	AMOUNT
1	TOSHIBA E6560CT	ESTUDIO6560CT		\$ 723.00	\$ 723.00
2	FINISHER	MJ1104			\$ -
2	SURGE PROTECT	XGPCS20D			\$ -
1	TOSHIBA E6560CT	ESTUDIO6560CT			\$ -
2	FAX	GD1270NXF			\$ -
2	HOLE PUNCH	MJ6102			\$ -
1	ALL parts,labor,toner,connectivity E6560C combine 40k/.0055 color 12k/.0325			\$ 580.00	\$ 580.00

SPECIAL INSTRUCTIONS

remit to Toshiba Business Solutions, P.O. Box 41602, Philadelphia, PA 19101-1602
DIR-SDD-1686 48 mo fmv lease w/service

Sub Total	\$ 1,303.00
Other	
Delivery/Install	
Taxable Total	\$ 1,303.00
Sales Tax %	
Tax Paid	\$ -
Cash Paid	
Total	\$ 1,303.00
UGC Fee	

CUSTOMER ACCEPTANCE

You hereby acknowledge and agree that your electronic signature above shall constitute an enforceable and original signature for all purposes.
By signing this agreement, the customer acknowledges that he/she has read and understood the terms and conditions of this agreement.

1. Limited Warranty. The seller warrants that the goods to be delivered will be of the kind and quality described in this Agreement and will be free of defects in workmanship or material. Should any failure to conform to this warranty appear within ninety (90) days after the initial date of installation in the case of new goods, or thirty (30) days after the initial date of installation in the case of used or reconditioned goods, the seller at it's option, shall correct such defects by suitable repair or replacement at its own expense, upon notification thereof and substantiation that the goods have been stored, installed, maintained, and operated in accordance with the Seller's recommendations or standard industry practice. The foregoing warranty does not apply to consumable parts such as, but not limited to, drums, cleaning brushes, filters, developer, toner, heat and oilier tubes, pressure pads, lamps, lenses and fuses.

This warranty is exclusive and is in lieu of any warranty of merchantability, fitness for a particular purpose or other warranty of quality, whether express or implied, except of title and against patent infringement. Correction of non-conformities, in the manner and for the period of time provided above, shall constitute fulfillment of all liabilities of the Seller to the Customer with respect to, or arising out of the goods, whether based on contract, negligence, strict tort liability of otherwise.

Print Name: Ambrosio Tovar	Signature: X	Title: procurement director	Date:
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TBS ACCEPTANCE

Print Name:	Signature: X	Title:	Date:
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