

**LBSP FORM APP-1
APPLICATION FOR STATE ASSISTANCE**

1. LEGAL NAME OF APPLICANT ORGANIZATION: (Name of City, County or Tribe)	County of Hidalgo
2. ORGANIZATION MAILING ADDRESS:	711 El Cibolo Rd. Edinburg, Texas 78542
3. ORGANIZATION PHYSICAL ADDRESS: (If different from Mailing Address)	
4. DEPARTMENT (that will conduct grant activities):	Hidalgo County Sheriff's Office
5. COUNTY (where jurisdiction is located):	Hidalgo
6. APPLICANT TYPE:	<input type="checkbox"/> City Government <input checked="" type="checkbox"/> County Government <input type="checkbox"/> Tribal Government
7. NAME OF GRANT/ASSISTANCE PROGRAM:	Local Border Security Grant Program (LBSP-15)
8. PERIOD OF PERFORMANCE :	February 1, 2015 through August 31, 2015
9. PAYMENT TYPE:	<input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> One-Time Advance Payment
10. EMPLOYER IDENTIFICATION # / TAX ID #:	74-6000717
11. DUNS # (optional):	10-311-0834
12. TOTAL AMOUNT REQUESTED:	\$353,621.36

CERTIFICATION

By signing this document, I certify that to the best of my knowledge and belief this application and its attachments are true and correct and that I have the legal authority to apply for State assistance. I also understand that this serves as a request for consideration for grant funding and that applying does not guarantee an award will be received. This Application, together with the Local Border Security Program FY2015 (LBSP-15) Grant Guidance and Application Kit, constitutes the work plan for the Applicant listed above. If funded the undersigned will be required to agree to and comply with all terms, conditions, and statements of work for the LBSP-15.

Typed Name of Authorized Official:	Ramon Garcia
Position Title (Mayor, Judge, City Manager):	Hidalgo County Judge
Original Signature of Authorized Official:	
Date Signed:	

Email* or Mail completed forms and application materials to: Texas Homeland Security State Administrative Agency
 ATTN: LBSP
 SAA-LBSP@dps.texas.gov 1033 La Posada, Ste. 160, Austin, TX 78752

*Note: Email submission is preferred. Applications must be received by the THSSAA by 5PM CST on January 5, 2015

**LBSP FORM APP-2
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2015 (LBSP-15)
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GRANT PERIOD:	February 1, 2015 – August 31, 2015
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AGENCY NAME:	Hidalgo County Sheriff's Office
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Grant Performance Officer (This is typically an Officer or Deputy)	
Name	J.E. "Eddie" Guerra
Title	Sheriff
Daytime Phone Number	956-393-6002
E-mail Address	Sheriff.guerra@hidalgo.org

Grant Financial Officer (This is typically your CFO or County Auditor)	
Name	Ray Eufrazio
Title	County Auditor
Daytime Phone Number	956-318-2511
E-mail Address	Ray.eufrazio@auditor.co.hidalgo.tx.us

***Note:** If someone else is authorized to submit Financial Reports for the Jurisdiction, a letter from the Authorized Official indicating such Signature Delegation should be attached with this Form.

Authorized Official (This must be the County Judge, Mayor, or City Manager*)	
Name	Ramon Garcia
Title	Hidalgo County Judge
Daytime Phone Number	956-318-2600
E-mail Address	Ramon.garcia@co.hidalgo.tx.us

***Note:** If someone else is authorized to apply for and accept grant funds for the Jurisdiction, a letter from the governing body indicating such Signature Delegation should be attached with this Form.

Designation Approval	
Signature of Authorized Official:	
DATE SIGNED (DESIGNATION DATE):	
<i>If at any point during the grant period these POCs change, make necessary changes and resubmit this form immediately to SAA-LBSP@dps.texas.gov.</i>	

LBSP FORM APP-3
Project and Budget Narrative for LBSP-15

1. **Jurisdiction Name** (List the City or County that is applying for this Grant)

County of Hidalgo

2. **Department Name** (List the Department(s) or Division(s) within the City or County that will be conducting LBSP Grant activities)

Hidalgo County Sheriff's Office

3. **Law Enforcement Agency Sworn Force Information:**

- A. Provide the Fiscal Year Budgeted Sworn Force Strength for the current fiscal year (FY 2015)

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Note: The Budgeted Sworn Force Strength is the number of sworn officer/deputy positions funded in your agency's budget, including funded but frozen positions, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

- B. Of the number of sworn positions (officers/deputies) funded in your agency's budget, how many will be available to work LBSP-15 operations?

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4. **Project Description:** Please provide a concise description of how you plan to use the funds to ensure that activities will achieve the State Objectives listed on page 5 of the LBSP-15 Grant Guidance. [250 words or less]

The Hidalgo County Sheriff's Office (HCSO) will work collaboratively in covert and/or overt operations with all local, state and federal law enforcement agencies. By gathering, processing and sharing intelligence data as well as utilizing inter-agency communications mechanisms, the HCSO will facilitate and enable other agencies to be vigilant in their daily operations. Corroborated intelligence disseminated by the JOIC will allow HCSO and participating agencies to maintain a visible and sustainable presence centered on interdictions and arrests through the use of enhanced uniform patrols and covert personnel to combat the criminal element. This strategic approach will enable us to respond accordingly to gangs and cartel criminal organizations engaged in a myriad of crimes which include extortion, kidnapping, robbery, burglary, and corruption. Other crimes targeted will include all types of contraband smuggling, document fraud, cyber crime, white collar crime, and money laundering. The interdiction of these border area crimes will be addressed by targeting confirmed problematic areas and shifting manpower and resources as needed to gain control, disrupt, and/or dismantle the threat in our jurisdiction.

5. Budget:

Category	Amount Requested (Total for Entire Grant Period)
A. Personnel – OT for Officers/Deputies	\$322,121.36
A. Personnel – OT for Law Enforcement Support Personnel	N/A
B. Travel	N/A
C. Operational - Mileage	\$31,500.00
C. Operational – Fuel	N/A
C. Operational – Other	N/A
TOTAL	\$353,621.36

Budget Narrative: All LBSP-15 Applicants will provide a Budget Narrative that (a) describes each item included in the Budget and (b) explains how each item, or group of items, supports the project's goals and objectives.

A. Personnel Narrative:

1) What is the total **number of officers** per month that are anticipated to work LBSP?

120 - 150 deputies

2) What is the total **number of overtime hours** per month that are anticipated to be worked in support of LBSP?

1,200 - 1,400 hours

3) Are funds being requested for Law Enforcement Support Personnel?
(Cannot Exceed 5% of total amount requested or \$5,000 whichever is less)

YES	
NO	X

If yes, provide explanation and justification

4) Will overtime for any Exempt Personnel be paid with LBSP funds?

YES	
NO	X

If yes, provide explanation and justification (See requirements listed in Section 2, Part C)

5) Personnel Narrative [100 words or less]:

Due to increasing acts of violence within the U.S./Mexican border areas, the Hidalgo County Sheriff's Office will increase law enforcement presence to include specialized operations units within identified active areas and at the port of entries, working hand in hand with U.S. Border Patrol and U.S. Customs. The Hidalgo County Sheriff's Office will have a minimum of (5) five personnel working overtime under the grant to protect the border from border-related criminal activities. The deputies will work (10) ten hours a day for a minimum of 25 days a month for six months.

B. Travel/Per Diem Narrative [100 words or less]:

N/A

C. Operating Costs Narrative [100 words or less]:

The Hidalgo County Sheriff's Office will utilize a total of five units to patrol targeted border areas. The units will run for a minimum of 75 miles per day for 25 days a month for six months and the mileage will be submitted for reimbursement under the terms and conditions of the Local Border Security Program grant.

- 6. Project Summary:** Please provide a brief summary of how your agency proposes to use the LBSP-15 Grant funds. Be sure to provide a description of how you expect this Grant to enhance border security operations in your agency's Area of Responsibility (AOR). The Project Summary may be used to keep the Texas Legislature or other State executive branch agencies informed on law enforcement strategies to enhance border security and deter crime in your community. **[100 words or less]**

The Hidalgo County Sheriff's Office unified patrol and covert personnel will conduct high visibility law enforcement presence and/or through covert patrolling and/or surveillance on north and south bound major highways, farm to market roads, and other identified roadways on ingress/egress routes along the U.S./Mexico international boundaries with a direct plan of action to identify, disrupt and or dismantle the criminal element from engaging and or furthering their border-related criminal activities onto U.S. soil.

LBSP FORM APP-4

State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements, Subpart B, §.14

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
Hidalgo County Sheriff's Office	Local Border Security Program FY 2015 (LBSP-15)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the Applicant, I hereby certify that the Applicant shall comply with the Assurances and Certifications below.

Ramon Garcia	Hidalgo County Judge
Typed Name of Authorized Official	Title
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. The Grantee shall comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the Grantee's governing body or of the Grantee's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition will not prohibit the employment of a person, who has been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. The Grantee shall insure that all information collected, assembled, or maintained by the Grantee relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. The Grantee shall comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. The Grantee shall comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the Grantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the Grantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it shall be in compliance with all rules adopted by the Texas Commission on Law Enforcement pursuant to Chapter 1701, Texas Occupations Code or shall provide the THSSAA with a certification from the Texas Commission on Law Enforcement that the Grantee is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local recipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. The Grantee shall comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. The Grantee shall ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. The Grantee shall comply with all federal tax laws and is solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. The Grantee shall comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this Grant.

(11) INELIGIBLE APPLICANTS. The Grantee certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.sam.gov>.

(12) HIV/AIDS. The Grantee shall adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The Grantee certifies that it has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of this Grant.

(14) RECORDS. The Grantee shall give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to this Grant; and shall establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The Grantee shall establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The Grantee shall initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The Grantee certifies that it shall provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Grantee's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of this Grant be given a copy of the statement required by paragraph (A).
 - D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under this Grant, the employee shall:
 - i. abide by the terms of the statement; and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) calendar days after such conviction.
 - E. Notifying the THSSAA within ten (10) calendar days after receiving notice under subparagraph (D)(ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (A), (B), (C), (D), (E), and (F).
2. **LOBBYING – The Grantee certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it shall notify the THSSAA to obtain the appropriate disclosure form.
 - C. It shall include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.