



**NEW POSITION:** Brief job description and attach a copy of the new job description.

N/A

**POSITION RECLASSIFICATION:** Explain change and /or increase in duties and responsibility. (Attach new job description)

N/A

**COMMENTS:** (Any comments you wish to make regarding this request)

This change is to comply with court action taken on May 10, 2011 and to be in parity with the other county-wide elected officials' Chief Deputies (Tax Assessor/Collector, County Clerk, District Clerk & County Treasurer).

**HUMAN RESOURCES:** Classification and Salary Recommendation

**BUDGET & MANAGEMENT:** Classification and Salary Recommendation

1. Norma G. Garcia 09/15/14  
DEPARTMENT HEAD DATE

2. Esther A. Lopez 9.17.14  
HUMAN RESOURCES DIRECTOR DATE

3. Mark C. Brown 12-11-14  
DEPARTMENT OF BUDGET & MANAGEMENT DATE

4. \_\_\_\_\_ DATE

FUNDING AVAILABLE IN DEPT. BUDGET  YES  NO

PERSONNEL PROCEDURES COMPLETED  YES  NO

BUDGET PROCEDURES COMPLETED  YES  NO