

INTRA-DEPARTMENTAL TRANSFER

DATE: **December 16, 2014**

DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**

DEPARTMENT NAME: **District Attorney's Office**

ACCOUNT NUMBER: **4-1100-421-00-080-003-0-XXX - Autopsies**

SUBJECT: **Intradepartmental Transfer/s in Accordance with Local Government**

Code Chapter 111, Subchapter C.

CONTACT PERSON: **Roy Cazares**

PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
604	Medical & Laboratory Supplies	→	613	Safety Supplies	\$ 9,000.00
604	Medical & Laboratory Supplies	→	601	Office & Comp Supplies	\$ 1,000.00
664	Other Minor Equipment	→	607	Household and janitorial supplies	\$ 1,000.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
TOTAL					\$ 11,000.00

REASON:

Monies will be used to purchase supplies for morgue.



for **RENE GUERRA**
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER