

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

January 07, 2015

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar Jr., Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Executive Office of the President - Office of National Drug Control Policy. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.


AMOUNT	PURPOSE
\$135,084.00	Award No. G15SS0002A - High Intensity Drug Trafficking Areas (HIDTA)

CERTIFIED BY:



 Raymundo Eufrazio, CPA
 Hidalgo County Auditor
 Ray Eufrazio, CPA
 Hidalgo County Auditor

1/20/15
Date

SCANNED
JAN 20 2015
INITIALS: 

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY
JUDGE, 32ND D.C.
- RODOLFO DELGADO
JUDGE, 93RD D.C.
- J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.
- ROSE GUERRA REYNA
JUDGE, 206TH D.C.
- JUAN R. PARTIDA
JUDGE, 275TH D.C.
- MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.
- NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER
- LETICIA LOPEZ
JUDGE, 389TH D.C.
- AIDA SALINAS FLORES
JUDGE, 398TH D.C.
- ISRAEL RAMON, JR.
JUDGE, 430TH D.C.
- JESSE CONTRERAS
JUDGE, 449TH D.C.

AI -47979

HIDTA - Task Force 10. A.

CC - REGULAR

Meeting Date: 01/20/2015

Submitted By: Nelda Olivarez, HIDTA

Department: HIDTA

Information

CAPTION

HIDTA Task Force (1291):

1. Authorization and approval to accept award no. G15SS0002A from the Cooperative Agreement between Hidalgo County and the Executive Office of the President-Office of National Drug Control Policy in the amount of \$135,084.00 for the period of 01/01/2015 to 12/31/2016.
2. Approval of certification of revenues as certified by the County Auditor's Office.
3. Approval of appropriation of funds for the Hidalgo County HIDTA Task Force (Hidalgo County District Attorney's Office HIDTA Initiative) in the amount of \$135,084.00 for fiscal year 2015.
4. Approval to revise the salary schedule in accordance with Commissioners Court action.

BACKGROUND

Grant amount: \$135,084.00 - This amount represents 19.7% of the funds requested for budget year 2015.

The remainder of the funds will be awarded upon the completion of the federal governments' approval of the national budget.

Consistent with P.L. 113-164, the Continuing Appropriations Resolution, 2015, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at a rate of 19.7 of the fiscal year 2014 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy notes that the aforementioned funding level is below requested budget requirements. Additional funding is expected per standard full funding requirements, will be subject to the terms and conditions of this award, and will be made available when enacted.

Fiscal Impact

FISCAL YEAR: SEE BELOW

ACCT. #: SEE BELOW

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?: N/A

BUDGETARY IMPACT:

ACCOUNT FISCAL YEAR: 5

ACCOUNT CALENDAR YEAR: 5

GRANT FISCAL YEAR: 2015

GRANT PERIOD: 01/01/2015 to 12/31/2016

NO CASH MATCH- 100% FEDERAL GRANT FUNDS

See attached appropriation.

5-1291-412-00-270-003-5-XXX HIDTA TASK FORCE (Expenditure Acct)

REVENUE ACCOUNT: 5-1291-331-10-270-003-5-000 HIDTA TASK FORCE
FY15 REVENUES

Grant amount: \$135,084.00 - This amount represents 19.7% of the funds requested for budget year 2015. The remainder of the funds will be awarded upon the completion of the federal governments' approval of the national budget.

Attachments

2015 HIDTA Grant Agreement

2015 HIDTA Application

2015 Budget Appropriation

Form Review

Inbox

Budget & Management

Rosalinda Cantu

Manuel Chapa

Auditor's Office

Purchasing Department

Form Started By: Nelda Olivarez

Reviewed By

Debbie Tamez

Date

01/12/2015 11:25 AM

Started On: 01/07/2015 10:15 AM

Minerva Diaz

From: Nelda Olivarez [nolivarez@hidtaskforce.us]
Sent: Wednesday, January 07, 2015 11:42 AM
To: minerva.diaz@auditor.co.hidalgo.tx.us
Cc: Deborah Fischer; Sonya Lopez; Jose V. Delgado
Subject: Certification of revenues - 2015 HIDTA Grant
Attachments: 2015 Grant Agreement.pdf

Good morning Minerva,

Please process a **Certification of Revenue** in the amount of \$135,084.00. The certification is in reference to grant number G15SS002A (see attachment).

Appropriation of said funds will be on agenda item 47979, from meeting date 1/20/15.

If additional information is required, please call or e-mail.

Thank you,

Nelda Olivarez
Accountant
Hidalgo County
HIDTA Task Force
P O Box 5719
McAllen, TX 78502
Primary Email: nolivarez@hidtaskforce.us
Alternate Email: nolivarez2@hidtaskforce.us
Office (956) 381-0444
Fax (956) 381-8722

CONFIDENTIALITY NOTICE

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Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Mr. Ramon Garcia Hidalgo County Auditor's Office 3100 S. Clossner, Foxtrot Building Edingburg, TX 78539	4. Award Number: G15SS0002A		5. Grant Period: From 01/01/2015 to 12/31/2016
	1A. Recipient IRS/Vendor No.: 1746000717A4	6. Date: 12/15/2014	
Subrecipient Name and Address	8. Supplement Number	<input checked="" type="checkbox"/> Initial Supplemental	
2A. Subrecipient IRS/Vendor No.:	9. Previous Award Amount:		
3. Project Title Hidalgo County DA HIDTA Task Force	10. Amount of This Award:		\$135,084
	11. Total Award:		\$135,084
12. The above Grant is approved subject to such conditions or limitations as are set forth on the five attached pages. Consistent with P.L. 113-164, the Continuing Appropriations Resolution, 2015, this document provides a total budget and spending ceiling as reflected in Block 10 of the Grant Award document, which represents funding at a rate of 19.7% of the fiscal year 2014 funding level. Accordingly, the sum of all budgets cannot exceed the award amount reflected in Block 10 of the Grant Award document. The Office of National Drug Control Policy notes that the aforementioned funding level is below requested budget requirements. Additional funding is expected per standard full funding requirements, will be subject to the terms and conditions of this award, and will be made available when enacted.			
13. Statutory Authority for Grant: Public Law 113-164			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director	15. Typed Name and Title of Authorized Official Ramon Garcia Hidalgo County Auditor's Office		
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>	17. Signature of Authorized Recipient/Date		
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 103110834 EIN: 1746000717A4	19. HIDTA AWARD OND1070DB1516XX OND6113 OND2000000000 OC 410001		

GRANT CONDITIONS

A. General Provisions

1. This grant is subject to Title 2 of the Code of Federal Regulations, as well as the following:
 - by reference, the provisions of the Office of Management and Budget (OMB) circulars and government-wide common rules applicable to grants and cooperative agreements. These circulars and common rules include the following:
 - OMB Circular A-21 “Cost Principles for Educational Institutions.” (Codified at 2 CFR Part 220)
 - OMB Circular A-87 “Cost Principles for State, Local, and Indian Tribal Governments.” (Codified at 2 CFR Part 225)
 - OMB Circular A-102 “Grants and Cooperative Agreements with State and Local Governments.” (Codified at 21 CFR 1403)
 - OMB Circular A-110 “Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations.” (Codified at 2 CFR Part 215)
 - OMB Circular A-122 “Cost Principles for Nonprofit Organizations.” (Codified at 2 CFR Part 230)
 - “Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Units of Governments,” (Codified at 21 CFR Part 1403)
 - Grants Management Common Rule for State and Local Units of Governments,” (Codified at 21 CFR Part 1404)
 - “Government-wide Debarment and Suspension (Nonprocurement),” (Codified at 21 CFR Part 1404)
 - “Government-wide Requirements for Drug-free Workplace (Financial Assistance)” (Codified at 21 CFR Part 1405)
 - “New Restrictions on Lobbying” (Codified at 28 CFR Part 69)
2. Audits conducted pursuant to OMB Circular A-133, “Audits of State and Local Governments”, must be submitted no later than 9 months after the close of the grantee’s audited fiscal year. A copy of the audit report and management letter must be sent to:

EOP/ONDPCP

Attention: Lisa Newton

lnewton@ondcp.eop.gov

3. Grantees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Other reporting requirements are specified in the HIDTA Program Policy and Budget Guidance.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the HIDTA, its fiscal agent (s), HIDTA employees, HIDTA contractors, as well as state, local, and federal HDTA participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. The award date of this grant is December 15, 2014. Costs incurred by the grantee between the stated "award date" and starting date of the "grant period," the latter tracking to the more standard full calendar year(s), may be charged by the grantee to this award, if costs were incurred in furtherance of this grant and allowable under applicable cost principles. Such costs should not be charged as "pre-award costs."
7. **Grantees and subgrantees are advised of the new OMB grants "supercircular," Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, some provisions of which may begin to supersede the provisions of pre-existing OMB grants circulars over the term of this grant. ONDCP will also be adopting conforming regulations in 2014. ONDCP will provide you with updates moving forward. For more information about the supercircular, please visit www.cfo.gov/COFAR, which includes links to related online training and FAQs.**

In any case, ONDCP will also accept grants management and administration by "non-federal entities" (the new term for organizations receiving Federal assistance) that conforms to the Omni-Circular requirements from entities that have adopted the Omni-Circular for their programs.

B. Special Conditions HIDTA Grants

The following special conditions are incorporated into each award document.

1. This grant is awarded for the initiative(s) named above. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.

4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e. the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the SWB - South Texas. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

C. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov). Copies of invoices or payroll registers must accompany the payment confirmation number to provide documentation for the reimbursement request. Requests for advances must be accompanied by details specifying the need for the advance. Documentation of how the advance was spent must be submitted within 21 days and before another advance or reimbursement will be approved.
2. The HIDTAs, or their respective grantees, must utilize the HIDTA program Financial Management System's (FMS) Disbursement module each time they submit a disbursement request to the NHAC. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered into the FMS. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.
3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450), grantees and subgrantees shall promptly, but at least quarterly, remit interest earned on advances to HHS/DPM at the address provided below. When submitting your checks, please provide a detailed explanation which should include: reason for check (remittance of interest earned on HIDTA advance payments), check number, grantee name, grant number, interest period covered, and contact name and number.

Ms. Regenia Mitchell
Division of Payment Management
Department of Health and Human Services

Via U.S. Postal Mail:

P.O. Box 6021

Rockville, MD 20852

Via FedEx:

7700 Wisconsin Avenue

10th Floor

Bethesda, MD 20814

- 4. The grantee or subgrantee may keep interest amounts up to \$100 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Signature: _____ Date: _____

Name: Ramon Garcia

Organization: Hidalgo County Auditor's Office

Initiative Cash by HIDTA

FY 2015

Awarded Budget (as approved by ONDCP)

HIDTA	Agency Name	Initiative	Cash	
SWB - South Texas	Hidalgo County Auditor's Office	Hidalgo County DA HIDTA Task Force	685,705.00	Invest
	<i>Agency Total : Hidalgo County Auditor's Office</i>		685,705.00	
Total			685,705.00	

12/16/2014 10:37:00 AM

Budget Detail

2015 - SWB - South Texas

Initiative - Hidalgo County DA HIDTA Task Force

Award Recipient - Hidalgo County Auditor's Office (G15SS0002A)

Resource Recipient - Hidalgo County District Attorney's Office

Awarded Budget (as approved by ONDCP)

\$685,705.00

Personnel	Quantity	Amount
Administrative Staff	1	\$42,000.00
Analyst - Intelligence	1	\$34,917.00
Financial Staff	1	\$53,885.00
Investigative - Law Enforcement Officer	7	\$399,000.00
Total Personnel		\$529,802.00
Fringe	Quantity	Amount
Administrative staff	1	\$12,600.00
Analyst - Intelligence	1	\$10,475.00
Financial staff	1	\$13,128.00
Investigative - Law Enforcement Officer	7	\$119,700.00
Total Fringe		\$155,903.00
Total Budget		\$685,705.00

0**

42,000.00*

34,917.00*

53,885.00*

399,000.00*

529,802.00*

12,600.00*

10,475.00*

13,128.00*

119,700.00*

155,903.00*

685,705.00*

685,705.00*

685,705.00*



December 15, 2014

Mr. Ramon Garcia
Hidalgo County Auditor's Office
3100 S. Closner, Foxtrot Building
Edingburg, TX 78539

Dear Mr. Garcia:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G15SS0002A) has been awarded in the amount of \$135,084. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the SWB - South Texas HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact Darren Neely at (202) 395-6692.

Sincerely,

Michael K. Gottlieb

Michael K. Gottlieb
National HIDTA Director

Enclosures

DATE
DEPARTMENT
FUND
Dept. NO.

September 29, 2014
 HIDTA TASK FORCE
 1291-412-00-270-003-3-XXX (2013 Grant) and 1251-412-00-270
 270

	SLOT NUMBER	NAME	POSITION	2014 APPROVED SALARY	2015 SALARY INCREASE
1	G004	Garcia, Miguel Angel	Criminal Investigator II	55,000.00	3,000.00
2	G011	Lopez, Sonya	Administrative Assistant IV	42,000.00	2,000.00
3	G006	Martinez, Genovevo III	Criminal Investigator II	57,000.00	3,000.00
4	G001	Munoz, Dora L.	Commander	80,000.00	0.00
5	G010	Munoz, Palmira	Intelligence Research Specialist	34,917.00	2,083.00
6	G009	Olivarez, Nelda	Accountant III	53,885.00	2,115.00
7	G003	Rich, Roger W.	Criminal Investigator I	53,000.00	3,000.00
8	G013	Rodriguez, Rodolfo	Criminal Investigator II	55,000.00	3,000.00
9	G014	Sifuentes, Juan	Criminal Investigator III	62,000.00	3,000.00
10	G008	Yates, Christ R.	Assistant Commander	66,000.00	4,000.00
TOTAL				558,802.00	25,198.00

1-011-0-XXX (Chapter 59-Asset Forfeiture)

2015 PROJECTED SALARY	DIST. GRANT FUND	DIST. ASSET FUNDS	FY 2015 WAGES		\$60.00 Total Longevity	\$60.00 LONGEVITY PAY	
			GRANT FUNDS	ASSET FUNDS		GRANT	ASSET 60.00
58,000.00	90.91%	9.09%	50,000.00	8,000.00	720.00	654.55	65.45
44,000.00	95.45%	4.55%	42,000.00	2,000.00	960.00	916.36	43.64
60,000.00	83.33%	16.67%	50,000.00	10,000.00	420.00	350.00	70.00
80,000.00	100.00%	0.00%	80,000.00	0.00	1,020.00	1,020.00	0.00
37,000.00	94.37%	5.63%	34,917.00	2,083.00	420.00	360.00	60.00
56,000.00	96.22%	3.78%	53,885.00	2,115.00	1,020.00	981.48	38.52
56,000.00	94.64%	5.36%	53,000.00	3,000.00	1,080.00	1,022.14	57.86
58,000.00	86.21%	13.79%	50,000.00	8,000.00	300.00	258.62	41.38
65,000.00	90.00%	10.00%	50,000.00	15,000.00	0.00	0.00	0.00
70,000.00	100.00%	0.00%	66,000.00	4,000.00	540.00	540.00	0.00
584,000.00			529,802.00	54,198.00	6,480.00	6,103.15	376.85

0.00

0.00

0.00

BENEFITS	TOTAL
2015	FRINGE
ASSET	2015
Plus 30%	
4,738.65	19,445.56
2,925.81	15,325.16
4,880.06	19,585.56
1,062.96	24,585.56
3,137.78	13,448.86
1,772.76	17,675.96
3,776.56	19,365.56
4,319.53	19,025.56
5,558.82	20,265.56
2,496.16	21,905.56
34,669.08	190,628.90

Grant	TOTAL
Allowable FB	UNALLOWABLE
30.00%	UNDER GRANT

15,000.00	(293.09)
12,600.00	(200.65)
15,000.00	(294.50)
24,000.00	(477.40)
10,475.10	(164.02)
16,165.50	(262.30)
15,900.00	(311.00)
15,000.00	(293.97)
15,000.00	(293.26)
19,800.00	(390.60)
158,940.60	(2,980.78)

688,742.60
685,705.00
3,037.60

**HIDALGO COUNTY
HIDTA TASK FORCE
Salaries Worksheet
(FOR CALCULATION PURPOSES ONLY)**

SLOT NUMBER	POSITION	2014	2015	2015	PERCENTAGE		FY 2015 WAGES		\$60.00	LONGEVITY PAY	
		APPROVED SALARY	SALARY INCREASE	PROJECTED SALARY	GRANT	FORFEIT	GRANT (1291)	FORFEIT (1251)	Total Longevity	GRANT (1291)	FORFEIT (1251)
G001	Commander	80,000.00	0.00	80,000.00	100.00000%	0.00000%	80,000.00	0.00	1,020.00	1,020.00	0.00
G003	Criminal Investigator I	53,000.00	3,000.00	56,000.00	95.00000%	5.00000%	53,000.00	3,000.00	1,080.00	1,026.00	54.00
G004	Criminal Investigator II	55,000.00	3,000.00	58,000.00	91.00000%	9.00000%	50,000.00	8,000.00	720.00	655.20	64.80
G006	Criminal Investigator II	57,000.00	3,000.00	60,000.00	83.00000%	17.00000%	50,000.00	10,000.00	420.00	348.60	71.40
G008	Assistant Commander	66,000.00	4,000.00	70,000.00	100.00000%	0.00000%	66,000.00	4,000.00	540.00	540.00	0.00
G009	Accountant III	53,885.00	2,115.00	56,000.00	96.00000%	4.00000%	53,885.00	2,115.00	1,020.00	979.20	40.80
G010	Intelligence Research Specialist	34,917.00	2,083.00	37,000.00	94.00000%	6.00000%	34,917.00	2,083.00	420.00	360.00	60.00
G011	Administrative Assistant IV	42,000.00	2,000.00	44,000.00	95.00000%	5.00000%	42,000.00	2,000.00	960.00	912.00	48.00
G013	Criminal Investigator II	55,000.00	3,000.00	58,000.00	96.00000%	4.00000%	50,000.00	8,000.00	300.00	288.00	12.00
G014	Criminal Investigator III	62,000.00	3,000.00	65,000.00	90.00000%	10.00000%	50,000.00	15,000.00	0.00	0.00	0.00
TOTAL		558,802.00	25,198.00	584,000.00			529,802.00	54,198.00	6,480.00	6,129.00	351.00