

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: January 29, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Management - Employee Benefits Division

ACCOUNT NUMBER: 5-2201-415-00-115-009-0-

SUBJECT: **Intradepartmental transfer(s)**



Contact: Ana Galvan
 Ph#: 956-292-7025

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

| FROM Object Code | Description | TO Object Code | Description | Amount |
|---------------------|------------------|-------------------|-------------------|------------------|
| 610 | General Supplies | 584 | Registration Fees | \$ 400.00 |
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| TOTAL | | | | \$ 400.00 |

REASON: Transfer is needed to pay registration fees for employees to attend a seminar.

 DEPARTMENT HEAD SIGNATURE

 APPROVED COMMISSIONERS' COURT

 DATE

 ATTEST COUNTY CLERK