DATE: **January 30, 2015**

DEPARTMENT HEAD: **COMM. COURT/VALDE GUERRA**

DEPARTMENT NAME: **COUNTY COMMISSIONERS**

ACCOUNT NUMBER: **5-1100-413-30-125-004-0-XXX**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
540	Advertising	**751**	Machinery and Equipment	**7,900.00**
320	Professional Services	**610**	General Supplies	**1,500.00**
320	Professional Services	**584**	Registration Fees	**1,000.00**
320	Professional Services	**583**	Travel out of County	**2,000.00**
			TOTAL	**12,400.00**

REASON: **Funds needed to purchase an Apple Computer/Software for Public Affairs to be used for editing of Recorded Commissioners' Court Agenda Meetings. Funds also needed for upcoming Travel/Registration fees for Commissioners Court Members.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK