

Zimbra

evangelina.garcia@co.hidalgo.tx.us

Re:

From : Evangelina Garcia
<evangelina.garcia@co.hidalgo.tx.us>

Tue, Jul 22, 2014 10:07 AM

2 attachments

Subject : Re:

To : Richard Longoria <richard.copyit@gmail.com>

Cc : Martha Salazar
<martha.salazar@co.hidalgo.tx.us>, Darlene H.
Betancourt
<darlene.betancourt@co.hidalgo.tx.us>, Mary
Garcia-Jackson
<maria.garcia@hidalgocountytax.org>

Mr. Longoria:

I appreciate your response to the following matter and can understand your situation. I will get back to you once I receive direction on my request.

Thank you

From: "Richard Longoria" <richard.copyit@gmail.com>

To: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>

Cc: "Martha Salazar" <martha.salazar@co.hidalgo.tx.us>, "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>, "Mary Garcia-Jackson" <maria.garcia@hidalgocountytax.org>

Sent: Tuesday, July 22, 2014 9:57:11 AM

Subject: Re:

Vangie,

As I stated last week we are still trying to raise the necessary additional funds to cover the liability insurance you are requiring us to have. Copy It just does not have the money right now and our cash situation is critical. I am committed to provide the necessary document but need to have the money to pay for it and have been working daily to collect and or sell enough to cover our expenses as well as this insurance policy.

On Tue, Jul 22, 2014 at 9:23 AM, Evangelina Garcia
<evangelina.garcia@co.hidalgo.tx.us> wrote:

Marty:

This matter has become **urgent**; our Tax Office is in great need of ordering "return address envelopes" and that item is under CopyIt; who **has failed to provide the updated general liability**. Correspondence with Copy It regarding the matter of the

insurance has been going on since March and has also been discussed with County's legal who confirmed that the vendor needs to provided the general liability accordingly to the contract in place.

Please advise for direction.

Thank you;

Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: [956-292-7000](tel:956-292-7000)-Ext. 4856

From: "Mary Garcia-Jackson" <maria.garcia@hidalgocountytax.org>
To: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>
Sent: Tuesday, July 22, 2014 8:31:00 AM

Hi Vangie, any word on Copy It? We really need our return address envelopes!.....please let me know at your earliest convenience. Thanks Vangie.

Mary Garcia - Jackson
Administrative Assistant
Hidalgo County Tax Office
2804 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: [\(956\) 318-2157](tel:956-318-2157)
Fax: [\(956\) 318-2733](tel:956-318-2733)
Email: maria.garcia@hidalgocountytax.org



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Thanks and God Bless
Richard A. Longoria
Operations Manager

Zimbra

evangelina.garcia@co.hidalgo.tx.us

Re:

From : Richard Longoria <richard.copyit@gmail.com>

Thu, Jul 17, 2014 12:13 PM

Subject : Re: 2 attachments**To :** Evangelina Garcia <evangelina.garcia@co.hidalgo.tx.us>**Cc :** Martha Salazar <martha.salazar@co.hidalgo.tx.us>

Vangie,

I am still working on insurance you require but I have hit a snag because the underwriter is requesting that we pay \$2500.00 down instead of the \$750.00 they originally requested and paid. I have been gathering the little money that has come in for the last few days and hope to have enough for him by friday. At that time they say that they will send you the certificate you require. Im sorry about the delay and am trying to meet your request but money is just not coming in as fast as I need.

On Thu, Jul 17, 2014 at 10:24 AM, Evangelina Garcia <evangelina.garcia@co.hidalgo.tx.us> wrote:

Mr. Longoria:

I need to know status on this pending matter on or before 5:00 p.m., today, July 17, 2014.

Appreciate your prompt assistance on this.

Thank you

Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: [956-292-7000](tel:956-292-7000)-Ext. 4856

From: "Mary Garcia-Jackson" <maria.garcia@hidalgocountytax.org>**To:** "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>**Sent:** Wednesday, July 16, 2014 12:57:00 PM

Hi Vangie,

Any word on Copy Data....thanks Vangie!

Mary Garcia - Jackson
Administrative Assistant
Hidalgo County Tax Office
2804 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: [\(956\) 318-2157](tel:(956) 318-2157)
Fax: [\(956\) 318-2733](tel:(956) 318-2733)

Zimbra

evangelina.garcia@co.hidalgo.tx.us

Re: General Liability-Contract for "Printing Services and Related Supplies"-Hidalgo County

From : Evangelina Garcia

<evangelina.garcia@co.hidalgo.tx.us>

Wed, Jul 09, 2014 09:54 AM

Subject : Re: General Liability-Contract for "Printing Services and Related Supplies"-Hidalgo County**To :** Richard Longoria <richard.copyit@gmail.com>**Cc :** Martha Salazar

<martha.salazar@co.hidalgo.tx.us>

Mr. Longoria:

Appreciate your notice on this.....

Thank you

From: "Richard Longoria" <richard.copyit@gmail.com>**To:** "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>**Sent:** Tuesday, July 8, 2014 6:20:42 PM**Subject:** Re: General Liability-Contract for "Printing Services and Related Supplies"-Hidalgo County

Vangy you shoul be receving policy info direct from ins company I payed down payment yesterday

On Jul 7, 2014 9:42 AM, "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us> wrote:

FINAL NOTICE

Mr. Longoria:

I have sent out several emails prior to the expiration of the general liability (03/28/14) by your company and as of today one has not been provided. There are departments who are in need of ordering items that are under your contract however have been on hold due to the matter of the expired insurance. I've attached your expired insurance document including the first two pages of Exhibit A-Specifications of the bid project. Those first two pages, please refer to #7 of the terms and conditions; it defines the insurance requirements-**"Insurance requirements for this project to be maintained through out the contract term "**. On #10; it states **"After bid is awarded and low bidder s default s in meeting the general instructions to**

bidder and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item".

Since notices have been sent prior to March; it is imperative that the general liability is provided on or before 5:00 p.m., today, July 7, 2014. Should you have any questions regarding this matter please do not hesitate to contact me at the following listed number.

Thank you;

Vangie Y. Garcia, Contract's Manager
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: [956-292-7000](tel:956-292-7000)-Ext. 4856

Zimbra

evangelina.garcia@co.hidalgo.tx.us

Printing Services And Related Supplies For Hidalgo County Departments

From : Evangelina Garcia <evangelina.garcia@co.hidalgo.tx.us>**Sat, Apr 05, 2014 12:20 PM****Subject :** Printing Services And Related Supplies For Hidalgo County Departments**To :** Matilde Faz <matilde.faz@co.hidalgo.tx.us>, Liza Lopez <liza.lopez@co.hidalgo.tx.us>**Cc :** Elizabeth Cano <elizabeth.cano@auditor.co.hidalgo.tx.us>, Richard Longoria <richard.copyit@gmail.com>, Martha Salazar <martha.salazar@co.hidalgo.tx.us>, Darlene H. Betancourt <darlene.betancourt@co.hidalgo.tx.us>

Goodmorning Ladies:

Please **do not** approve any requisitions with Copy It Inc. under Contract #C-12-008A-03-20 will expire on April 15, 2014 or with the new assigned extension number E-14-103A-03-18 which will be effective April 16, 2014 for the "Printing Services And Related Supplies". The vendor's insurance expired since March 28, 2014 with several attempts via email requests to the vendor to submit the updated document however has failed to do so. I have sent another email this morning with a deadline, should I not receive by then, I will proceed to discuss with the Purchasing Agent (Martha Salazar) for discussions of necessary steps to remedy this situation.

If any of the department users are in need of obtaining any of the items under this contracted vendor; there are two allowable options under the terms & conditions of Exhibit A of the Contract, more specifically, page 2 of 17 of Exhibit A, #3-County has the authority to utilize State Contracts and under Cooperative Purchasing Participation when ever it is in the County's best interest to do so and or #10-After bid is awarded and low bidder defaults in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item. Whichever one of these two is in the best interest of the County.

I will let you ladies know the end results; please let me know if there are any questions.

Thank you

Zimbra

evangelina.garcia@co.hidalgo.tx.us

New Assigned Number-Printing Services And Related Supplies-Hidalgo County Departments

From : Evangelina Garcia <evangelina.garcia@co.hidalgo.tx.us>**Sat, Apr 05, 2014 11:59 AM****Subject :** New Assigned Number-Printing Services And Related Supplies-Hidalgo County Departments**To :** Richard Longoria <richard.copyit@gmail.com>**Cc :** Elizabeth Cano <elizabeth.cano@auditor.co.hidalgo.tx.us>, Matilde Faz <matilde.faz@co.hidalgo.tx.us>, Liza Lopez <liza.lopez@co.hidalgo.tx.us>

Mr. Longoria:

Commissioners Court on March 18, 2014 approved to utilize its option to extend the contract for the "Printing Services And Related Supplies" for an additional year with said extension effective April 16, 2014 with ending term of April 15, 2015 with the new assigned number as E-13-103A-03-18 (Original Contract #C-12-008A-03-20).

As previously stated you are required to adhere to the requirements of the contract, therefore, you are obligated to submit updated insurances for compliance purposes. Please submit on or before 5:00 p.m., Wednesday, April 9, 2014 the general liability inasmuch it expired on March 28, 2014. Should you not submit the required insurance document by stated date, I will proceed in advising the Purchasing Agent for additional direction of not complying to the contract as required for necessary and appropriate process.

My apologies if you have have sent this requested information and proceed to disregard this notice, if applicable; however do let me know who you sent it to.

Appreciate your prompt assistance on this and please do not hesitate to contact me should you have any questions.

Thank you

Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department
2812 S. Business Hwy. 281
Edinburg, Texas 78539
Email: evangelina.garcia@co.hidalgo.tx.us
Phone: 956-292-7000-Ext. 4856

Zimbra

evangelina.garcia@co.hidalgo.tx.us

**Re: Renewal Notice Of Contract for Printing Services And Related Supplies
(Original Contract #E-12-008-03-20)**

From : Evangelina Garcia

<evangelina.garcia@co.hidalgo.tx.us>

Fri, Mar 07, 2014 10:32 AM

 2 attachments**Subject :** Re: Renewal Notice Of Contract for Printing Services
And Related Supplies (Original Contract #E-12-008-
03-20)**To :** Richard Longoria <richard.copyit@gmail.com>**Cc :** Martha Salazar <martha.salazar@co.hidalgo.tx.us>

Mr. Longoria:

Please clarify on your correspondence below on the outsource items? As for any items under contract, please refer to the contract and specifications (see attachment) where in the contract, page 2-#3 for renewal; page 3-#7 for insurance requirements and pgs. 4 and 5-#'s 14 and 15 is the termination clause by County and on the specifications to the contract is the market escalation clause. These referenced sections apply to your correspondence. I will be placing an agenda item for court's consideration and action of the renewal option (final year) with this contract including the other two vendor's in place since this was a multiple award. I am requesting that you submit an updated insurance on or before your current one expires.

Appreciate your prompt assistance on this.

Thank you

From: "Richard Longoria" <richard.copyit@gmail.com>**To:** "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>**Sent:** Friday, March 7, 2014 10:04:01 AM**Subject:** Re: Renewal Notice Of Contract for Printing Services And Related Supplies
(Original Contract #E-12-008-03-20)

Vangie, we have been in the process of reviewing our cost of some of the items especially the outsourced items such as continuous forms, foil stamping, and thermography products. At this time we feel that we cannot hold those prices for another year as there has been substantial increases, from our suppliers. The percent allowed increase in the county contract would not cover those adjustments that our suppliers have made over the last 2 years in prices and we cannot afford to produce them as it would require a loss of revenue for us. Please advise what you recommend in this situation if we need to withdraw then we are ready to do so.

On Fri, Mar 7, 2014 at 9:50 AM, Evangelina Garcia
<evangelina.garcia@co.hidalgo.tx.us> wrote:

Mr. Longoria:

Following up on the requested information. Please forward an updated insurance before the current one expires for compliant purposes.

Thank you

From: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>

To: "richard copyit" <richard.copyit@gmail.com>

Sent: Thursday, February 27, 2014 1:53:42 PM

Subject: Renewal Notice Of Contract for Printing Services And Related Supplies
(Original Contract #E-12-008-03-20)

Mr. Longoria:

Please review the attached extension notice for further details. As a friendly reminder to also please forward your general liability which is due to expire on March 28, 2014 and this item will be going to Commissioners Court on date of March 18, 2014.

Appreciate your assistance on this.

Thank you

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Thanks and God Bless

Richard A. Longoria
Operations Manager

*'The will of God will never take you
where the Grace of God will not protect you.'*

CopyIt!

705 East Pecan

McAllen, Texas 78504

T: 956 664 0599

F: 956 664 0653