DATE: **February 26, 2015**

DEPARTMENT HEAD: **VALDE GUERRA**

DEPARTMENT NAME: **CIVIL SERVICE**

ACCOUNT NUMBER: **5-1100-415-50-125-037-0-XXX** BY: MONICA BADILLO EXT 5602

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
333	LEGAL SERVICES	**610**	GENERAL SUPPLIES	**$ 1,300.00**
333	LEGAL SERVICES	**630**	FOOD	**700.00**
			TOTAL	**$ 2,000.00**

REASON: **To place order of office supplies and purchase of meals for board members - Civil Service meetings. Also to pay pending 2014 invoice that was received in 2015.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK