DATE: March 17, 2015

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 5-1100-415-00-200-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	INFO TECH DEPT-GENERAL SUPPLIES	430	INFO TECH DEPT-REPAIR & MAINT SERVICES	$108.40
610	INFO TECH DEPT-GENERAL SUPPLIES	583	INFO TECH DEPT-TRAVEL OUT OF COUNTY	500.00
610	INFO TECH DEPT-GENERAL SUPPLIES	584	INFO TECH DEPT- REGISTRATION FEES	$500.00
			TOTAL	$1,108.40

REASON: **Cover expenses for Travel expenses (TAGITM) and Maintenance for copier.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK