DATE: March 26, 2015

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: EXECUTIVE OFFICE

ACCOUNT NUMBER: 5-1100-413-00-125-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
532	WIRELESS DEVICES	520	INSURANCE O/T EMP.BENEFITS	44.12
550	PRITNING & BINDING	520	INSURANCE O/T EMP.BENEFITS	151.50
630	FOOD	520	INSURANCE O/T EMP.BENEFITS	17.38
630	FOOD	610	GENERAL SUPPLIES	100.00
631	BOTTLED WATER	610	GENERAL SUPPLIES	300.00
780	CAPITAL LEASES	584	REGISTRATION FEES	300.00
780	CAPITAL LEASES	583	TRAVEL-OUT OF COUNTY	200.00
780	CAPITAL LEASES	535	POSTAGE	20.00
			TOTAL	1,133.00

REASON: **To pay for notary renewals; purchase of equipment and upcoming expenses.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK