



# Hidalgo County Head Start Program

## Policy Council Regular Agenda

**DATE:** April 15, 2015

**SUBJECT:** Discussion/Approval of Relocation of Classrooms

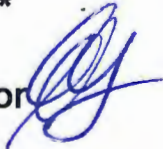
**RATIONALE/NEED:** There is a need to relocate classrooms to McAllen V from Vine Terrace Head Start Center. This move represents a consolidation of resources, that will enhance the daily management and operations of the facility as it will ensure compliance with changing regulations from Texas Child Care Licensing. The two facilities are in close proximity and it will not adversely impact services to children and families in the area.

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

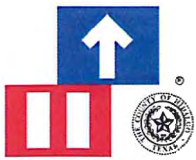
**RELATED INFORMATION INCLUDES:** Letter to McAllen Housing Authority

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**INITIATED BY:** Edmundo Garcia, Assistant Director 

**REVIEWED BY:** Teresa Flores, Executive Director

**EXECUTIVE DIRECTOR'S APPROVAL:** 



## Hidalgo County Head Start Program

P.O. Box 0117 Edinburg, Texas 78540-0117 (956) 383-0706

April 2, 2015

Arnold Padilla  
Executive Director  
McAllen Housing Authority  
2301 Jasmine  
McAllen, Texas, 78501

Dear Mr. Padilla,

It was a pleasure meeting you and telling you about the Hidalgo County Head Start's plan for new coming school year. It was refreshing to meet someone in your position that is very familiar with Head Start's goals and objectives in helping children and their families transition into successful members of their community.

As you were informed during our meeting, the Hidalgo County Head Start Program (HCHSP) would like to request your consideration of relocating two of the classrooms from the Vine Terrace facility to the facility located at 1200 North 25<sup>th</sup> St, or as we refer to it, our McAllen V Center. The third classroom will be relocated to our A-1 Facility located at 2100 Fir St. in McAllen. For HCHSP this move represents a strategic consolidation of resources that will enhance the daily management and operation of the facility as well as improve compliance with changing regulations from the Texas Child Care Licensing Agency and will not adversely impact services to the children and families of the area. In addition HCHSP will also like to extend our gratitude for assisting the Program in securing the probable usage of the additional playground area to make this move possible to the McAllen V facility.

The lease agreement will also be amended to reflect a "higher enrollment prioritization for Head Start Services" to qualifying families residing in the McAllen Housing units". Since the lease agreements for both facilities expire on December 31, 2015, HCHSP will provide you with the appropriate termination notice for the Vine Terrace facility and a new amended lease for the McAllen V facility, for your consideration prior to its maturity.

Sincerely,

A handwritten signature in blue ink that reads "Teresa Flores".

Teresa Flores  
Executive Director