

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS, 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	DIANA SOLIS		
	<small>This person can not have use of the fuel card</small>		
Phone Number:	956-587-6008	County Email:	diana.solis@hidalgocountycscd.org
Web user Name:	Password: _____		
Hidalgo Co Acct Number:	_____		
Requested By:	Arnold Patrick- Director		
	<small>Sign & Print Elected Official/Supervisor/Director</small>		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
	<small>Sign & Print Authorized Elected Official/Supervisor/Director</small>

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Rincon de Webb, Selene Y.	08/30/1987	190993		

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Pena, Sydney Francis	05/14/1990	208817		

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Fuel Card Manager:	JANIE MEDRANO		
	<small>This person can not have use of the fuel card</small>		
Phone Number:	956-587-6141	County Email:	janie.medrano@hidalgocoountyescd.org
Web user Name:		Password:	
Hidalgo Co Acct Number:			
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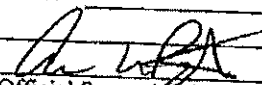
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Nieto, Ricardo	08/06/1965	022101		

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Phone Number:	956-587-6141	This person can not have use of the fuel card	
Web user Name:		County Email: janie.medrano@hidalgocountycsd.org	
Hidalgo Co Acct Number:		Password:	
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Sign & Print Elected/Official Supervisor/Director			

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Martinez, Nori	04/25/1976	208981		

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Web user Name:		County Email:	janie.medrano@hidalgocountycsd.org
Hidalgo Co Acct Number:		Password:	
Requested By:	Arnold Patrick- Director	<i>[Signature]</i>	
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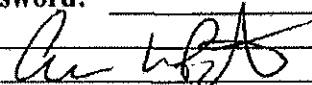
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Lozano, Oscar J., Jr.	05/12/1984	208973	<i>[Signature]</i>	

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Phone Number:	956-587-6141	<small>This person can not have use of the fuel card</small>	
Web user Name:		County Email:	janie.medrano@hidalgocountycscd.org
Hidalgo Co Acct Number:		Password:	
Requested By:	Arnold Patrick- Director	 Sign & Print Elected/Official Supervisor/Director	

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Gutierrez, Amanda Marie	02/25/1994	208965		

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Web user Name:		County Email:	janie.medrano@hidalgocountyescd.org
Hidalgo Co Acct Number:		Password:	
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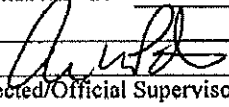
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Guerrero, Amanda M.	06/21/1991	204668		

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
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Gonzalez, Beatriz	08/27/1993	208957		

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Web user Name:		County Email: <u>janie.medrano@hidalgocountycscd.org</u>	
Hidalgo Co Acct Number:		Password: _____	
Requested By:	Arnold Patrick- Director	<i>[Signature]</i> Sign & Print Elected/Official Supervisor/Director	

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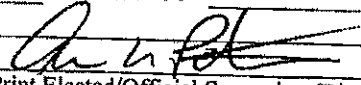
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Garza, Yesica	02/24/1981	188905	<i>[Signature]</i>	

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
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Garcia, Eric	06/09/1991	208116		

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Calderon Galassi, Martha L.	10/14/1988	208930		