

## Mike Escaname

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**From:** Brenda Salazar <brenda.salazar@hchd.org>  
**Sent:** Monday, April 20, 2015 2:12 PM  
**To:** mike.escaname@hchd.org  
**Subject:** FW: Hidalgo Co Hlth Dept RLSS/LPHS FY16/17 Contract Allocation  
**Attachments:** FY16\_17 RLSS-LPHS Contract Renewal Pkt.doc; DSHS Budget Template (3).xls; \_Certification\_.htm

FYI

**Brenda G. Salazar, MPH**  
**Public Health Technician IV**  
**Hidalgo County Health & Human Services**  
**1304 S. 25th Avenue**  
**Edinburg, Texas 78542**  
**956-383-6221, Ext. 7343**

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**From:** Medina,Elma (DSHS) [<mailto:Elma.Medina@dshs.state.tx.us>]  
**Sent:** Monday, April 20, 2015 1:57 PM  
**To:** 'eddie.olivarez@hchd.org' ([eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org))  
**Cc:** Brenda Salazar  
**Subject:** Hidalgo Co Hlth Dept RLSS/LPHS FY16/17 Contract Allocation

Dear Contractor.

This email is to notify you of your award for the **FY16/17 Regional and Local Services System/Local Public Health Services (RLSS/LPHS) contract** in the amount of **\$204,806**. This amount reflects a **two-year** contract.

The renewal forms, instructions, sample forms and funding information are enclosed. For your convenience, the renewal forms are also posted on DSHS the Regional and Local Health Services website at <http://www.dshs.state.tx.us/rls/localservices>. For assistance in completing the renewal packet, please contact Elma Medina at 512-776-2181.

**Please submit the FY16/17 LPHS Renewal Documents via email to [LocalPHTeam@dshs.state.tx.us](mailto:LocalPHTeam@dshs.state.tx.us) by Friday, May 15, 2015, 5:00 p.m.** (Please reference your entity's name and FY16/17 in the subject line.)

The renewal documents include:

- *Form A Face Page*
- *Contact Information*
- *Exhibit A - Project Service Delivery Plan reflecting the Public Health Issue(s) needing to be addressed: Essential Public Health Service(s) to be provided: Measurable Objective(s); and, Performance Measures(s), Activities, Evaluation/Improvement Plan, and Deliverables. **Note:** A Service Delivery Plan must be completed for each public health issue or public health program addressed by LPHS funded staff.*
- *Template – FY16/17 LPHS Project Service Delivery Plan/Quarterly and Final Performance Report.*
- *Categorical Budget Forms*

RLSS/LPHS contracts are based on expected state appropriations funding levels and are contingent on continued availability of funding. Therefore, DSHS Regional and Local Health Services will process contracts with State appropriated funds allocated for FY16 and FY17. Adjustments to contracts may be necessary depending on the **final** budget appropriation of state funds.

Please note, the General Provisions for FY2016 are being revised.

Sincerely,

Elma Medina, CTCM,  
Contract Manager,  
Regional & Local Health Services & Compliance Branch  
Attachments

*Have a great day!*

**Best Regards,**

*Elma Medina* | Contract Manager

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**Elma Medina, CTCM**  
**Regional & Local Health Services & Compliance Branch,**  
**RLHS/DCPS Contract Management Unit, MC 1990**  
**Department of State Health Services**  
**P.O. Box 149347,**  
**Austin, Texas 78714-9347**

**WK: 512/776-2181: Fax: 512/776-7391**  
**email: [elma.medina@dshs.state.tx.us](mailto:elma.medina@dshs.state.tx.us)**

