



Hidalgo County Purchasing Department  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629

**MEMORANDUM**  
 (APPROVAL OF SPECIFICATIONS)

**To:** Hon. A.C. Cuellar, Jr., Commissioner  
 Hidalgo County Precinct 1  
**Attn:** Raul Lozano / Katia Garcia

**To:** Hon. Eduardo "Eddie" Cantu, Commissioner  
 Hidalgo County Precinct 2  
**Attn:** Armando Garza Jr./ Erika Zamora

**To:** Hon. Joe M. Flores, Commissioner  
 Hidalgo County Precinct 3  
**Attn:** Saul Ramirez / Norma Ceballos

**To:** Hon. Joseph Palacios, Commissioner  
 Hidalgo County Precinct 4  
**Attn:** Marcos Lopez/ Veronica Lopez

**From:** Sandy Suarez, Buyer II  
 Hidalgo County Purchasing Department.

**Date:** March 24, 2015

**Re:** Approval or Disapproval of Specifications for: RFB NO.: 2015-120- Hidalgo County (All Funding Sources, Programs and Entities) - "WELDING SUPPLIES AND OTHER MISC. ITEMS"

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating APPROVE (or) DISAPPROVE. If specifications are NOT met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department. If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO/  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT NO: 5-1200-431-00-121-005-0-610

	Paul Lozano	Pct. 1	3/24/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) Please return by March 30, 2015, by no later than 2:00 p.m.**

Enclosures



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APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO/  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT NO: 5-1200-431-00-122-006-0-610

	ARMANDO POMPA	FIELD OPS	3/24/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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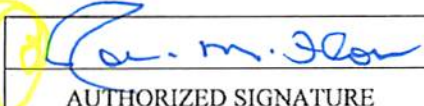
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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO/  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT NO: 5-1200-431-00-123-005-0-610

		<u>Pd#3</u>	<u>4/1/15</u>
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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 Hidalgo County Precinct 4  
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**From:** Sandy Suarez, Buyer II  
 Hidalgo County Purchasing Department.

**Date:** March 24, 2015

**Re:** Approval or Disapproval of Specifications for: RFB NO.: 2015-120- Hidalgo County (All Funding Sources, Programs and Entities) - "WELDING SUPPLIES AND OTHER MISC. ITEMS"

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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO/  Other

(Specify) funds will be moved into obj code as needed

BUDGET ACCOUNT NO: 5-1200-431-00-124-007-0-723

	Roman Rodriguez	Roads & Bridges	3/30/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) Please return by March 30, 2015, by no later than 2:00 p.m.**

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**MEMORANDUM**  
 (APPROVAL OF SPECIFICATIONS)

To: Daniel Flores  
 Hidalgo County Facilities Management Office

Attn: Irene Cantu

From: Sandra Suarez, Buyer II  
 Hidalgo County Purchasing Dept.

Date: March 25, 2015

Re: Approval or Disapproval of Specifications for: BID NO. -2015-120-00-00-SGS Hidalgo County (all funding sources "WELDING SUPPLIES AND OTHER MISC. ITEMS")

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating APPROVE (or) DISAPPROVE. If specification is NOT met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4860.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/>	

FUNDS AVAILABILITY:  YES /  NO /  Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT #: 5-1100-419-40-220-001-0-610

	Daniel Flores	220	4/6/15
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) by no later than March 31, 2015 @ 2:00 P.M.**

Enclosures

## Daniel Flores

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**From:** Daniel Flores [daniel.flores@co.hidalgo.tx.us]  
**Sent:** Monday, April 06, 2015 3:36 PM  
**To:** Sandy Suarez  
**Cc:** Irene Cantu; Darlene H. Betancourt  
**Subject:** RE: RFB No.: 2015-120- "Welding Supplies and Other Misc. Items" Memorandum of Approval - 2nd Notice & final

Sandy,

Please correct the following:

- 1a. Stainless steel welding rods (different gauges) on the chart below sizes put 1, 2, 3, 4, to indicate size.
5. Torch RC-45 (or compatible)
8. Oxygen (for welding gas) small, medium, and large tanks.
9. Acetylene (for welding gas) small, medium, and large tanks.
10. Nitrogen (for welding gas) small, medium, or large tanks.
21. Lens Clear Huntsman "Nitro" Auto Darkening Inner Replacement-various darkness #10, #11, and #13.
27. Rental of Cylinder (as needed): Oxygen- small, medium, and large.  
Acetylene – small, medium, and large.
37. Sanding Disc. Screw on or equal to.

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**From:** Sandy Suarez [mailto:sandy.suarez@co.hidalgo.tx.us]  
**Sent:** Monday, April 06, 2015 10:05 AM  
**To:** Daniel Flores  
**Cc:** Irene Cantu; Darlene H. Betancourt  
**Subject:** Fwd: RFB No.: 2015-120- "Welding Supplies and Other Misc. Items" Memorandum of Approval - 2nd Notice & final  
**Importance:** High

Good Morning,

In regards to the above referenced project, please be aware that I will be proceeding with the procurement process tomorrow morning by 9:30 am. I will no longer be able to delay this project, due to the timeline.

Any additions you may have will need to be sent in to me today, no later than 4:00 p.m., in order to be included.

Any questions or concerns, please let me know. Thank you.

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**From:** "Sandy Suarez" <sandy.suarez@co.hidalgo.tx.us>  
**To:** "Sandra Suarez" <sandy.suarez@co.hidalgo.tx.us>  
**Sent:** Tuesday, March 31, 2015 4:33:32 PM  
**Subject:** Fwd: RFB No.: 2015-120- "Welding Supplies and Other Misc. Items" Memorandum of Approval - Status 1st Notice

Good Afternoon,

I am following up on the status of the Memorandum of Approval for the above referenced project. The Memo was due yesterday at 2:00 p.m. Please advise.

Zimbra

sandy.suarez@co.hidalgo.tx.us

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**Re: FW: RFB No.: 2015-120- "Welding Supplies and Other Misc. Items" Memorandum of Approval - Status 1st Notice**

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**From :** Frank Dehoyos  
<frank.dehoyos@hidalgoso.org>

Wed, Apr 01, 2015 01:05 AM

**Subject :** Re: FW: RFB No.: 2015-120-  
"Welding Supplies and Other Misc.  
Items" Memorandum of Approval -  
Status 1st Notice

**To :** Juan Tapia  
<juan.tapia@hidalgoso.org>

**Cc :** sandy suarez  
<sandy.suarez@co.hidalgo.tx.us>

Juan /Sandy

Sorry it took me so long, we added a new mig welder it is a lincon and we will need some items for it. We have had some issues on the cylinders we own. The cylinders are AOC but air gas does not want to fill them. Welding house swaped them for new ones and aoc did the same.

Can you add the following items:

- 11) Add 1- Argon -pure (aluminum) 2- Tri gas - (stainless steel )
- 27) Add to rental cylinders- 1- Co-2 / Argon - 25% / 75% 2- Tri Gas Argon / Co 2 / Helium 3- Argon all sizes 20, 40 ,80, 100, 125 , 200 , 300
- 33) Add - Lincoln 140 c welding liners / miller welder size - .020 - .025 / .030 - .035
- 34) Add - Lincoln 140 c welding tips / miller welding size - .020 - .025 / .030 - .035
- 69) Add Replacment lincoln welding gun
- 73) Add Tri gas Cylinders must included any fees to refill or swap

Exhibit "A"  
HIDALGO COUNTY  
(all funding sources, programs & entities)  
"Welding Supplies and Other Misc. Items"  
BID NO.: 2015-120-04-00-SGS

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## SPECIFICATIONS

Hidalgo County is seeking to enter into a Welding Supplies and Other Misc. Items contract with qualified participants. Sealed Bids will be received for the following "*Welding Supplies and Other Misc. Items*" on an "**As Needed Basis**"

It is intended that the amount of **Industrial welding supplies and other misc. items** will be on an "**as needed basis**" by Hidalgo County. It shall be agreed & understood that Hidalgo County will purchase no more supplies/material than is needed. All costs are to be net F.O.B.

### BID REQUIREMENTS AND OTHER TERMS AND CONDITIONS:

1. After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s). In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).
2. Bid price for gases will at a flat rate amount by cubic feet (c.f.) and rental fees shall be per cylinder. All fees shall remain in effect for the length of the contract.
3. **Any item(s)** that might be needed/required and not specified herein shall be honored with the terms of this contract.
4. It is expressly understood and agreed that in case Hidalgo County should need "Industrial Welding Services and/or Welding Supplies" not available within the time frame needed from the successful vendor during the term of this contract, Hidalgo County reserves the right to purchase these items or request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract. Further, Hidalgo County reserves the right to seek another vendor if, at any time, vendor's prices do not conform to public pricing.
5. Continuing non-performance of the bidder(s) in terms of specifications shall be basis for termination of contract by the County. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Bidder(s) will be given a reasonable opportunity before termination to correct the deficiencies.
6. In the event the material furnished does not meet all the above requirements (regardless of weather, tests acceptability, method of repair or other conditions), the County reserves the option to require the material supplier to replace or to reimburse the County for the unused portion of material found to be unsatisfactory.
5. **Name Brands:** Specifications may reference name brands and model numbers. It is not the intent of Hidalgo County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as sole judge in determining equality and acceptability of products offered.
6. Hidalgo County reserves the right to reject any or all bids, to waive any or all formalities, or to

Exhibit "A"  
HIDALGO COUNTY  
(all funding sources, programs & entities)  
"Welding Supplies and Other Misc. Items"  
BID NO.: 2015-120-04-00-SGS

accept the bid considered the lowest, best, and most advantageous to the County, including compliance to the bid specifications.

7. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.
8. Hidalgo County reserves the right to hold the bids for a period of (90) ninety days without taking action hereon.
9. Hidalgo County shall award the bid on a **LUMP SUM BASIS to ONE VENDOR** and/or **ITEM BY ITEM BASIS** and/or to **MULTIPLE** bidders, whichever is in the best interest of the County.
10. Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.
11. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of product, and /or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
12. The contract will be in effect for a period of **one (1) year** with the County's sole discretion to extend for a one (1) additional year under the same rates, terms and conditions.
13. Hidalgo County reserves the right to continue this bid for an additional (60) sixty day Grace Period at the end of the contract term due to unforeseen delay of award for the next contract term.
14. Insurance Certificates as per Exhibit "C" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder(s).

**WELDING SUPPLIES AND MISC. ITEMS:**

The following welding supplies/material will be awarded to the lowest bidder(s).

\*The following materials/items listed will be on an "As Needed Basis" only. **WELDING SUPPLIES\*\*** (No items are specific name brands – Equivalent to or better)

1.	Metal welding Rods (different gauges)	SIZE			CASE/UNITS	
		7018 1/8	6011 3/32	50 LBS		
	7018 5/32	6010 1/8	50 LBS			
	6011 1/8	6010 5/32	50 LBS			
	6011 5/32	6013 1/8	50 LBS			
		6013 5/32	50 LBS			
	Ia. Stainless steal welding Rods (different gauges)	Size 1, 2, 3, 4				
	A 308 L-16	A	3/32	1/8	5/32	3/16
	B 308 L-17	B	3/32	1/8	5/32	3/16
	C 308/308 L-17	C	3/32	1/8	5/32	3/16
	D 308/308 H-16	D	3/32	1/8	5/32	3/16
	E 309/309 L-16	E	3/32	1/8	5/32	3/16
		F	3/32	1/8	5/32	3/16
		G	3/32	1/8	5/32	3/16

Exhibit "A"  
HIDALGO COUNTY  
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"Welding Supplies and Other Misc. Items"  
BID NO.: 2015-120-04-00-SGS

	F 309/309 L-17 G 316/316 L-16 H 316/316 L-17	F G H	3/32 3/32 3/32	1/8 1/8 1/8	5/32 5/32 5/32	3/16 3/16 3/16
	1 b. Aluminum welding Rods different gauges 1 1/2 lbs		1/8 - 345 al	3/32 E4043	1/8 E4043	
2.	Rod keepers (storage system) - Electrode oven 120v			10 LBS		50 LBS
3.	Aluminum welding Rods (different gauges)			#35 1/8		5 LBS
4.	Cable (by feet) AWG Copper				<b>SIZE</b>	
					1	
					2	
					4	
					1/0	
					2/0	
					3/0	
					4/0	
5.	Torch RD-45 or compatible			1/8 Steel		1 LB
				3/32		1 LB
6.	Alloy 144 Brass Electrode 10 minimum			1/8		10 LB
				5/32		10 LB
7.	Torch Brass			1/8		1 LB
				5/32		1 LB
8.	Oxygen (for welding gas)					XS, S, M, & L (any & all sizes)
9.	Acetylene, (for welding gas)					XS, S, M, & L (any & all sizes)
10.	Nitrogen (for welding gas)					XS, S, M, & L (any & all sizes)
11.	Argon - CO2 75-25% -Mig welder -mild steel Argon - Pure (Aluminum) Tri-gas - (Stainless Steel)					XS, S, M, & L (any & all sizes)
12.	Welding Goggles standard (square frame, flip lens preferred)					
13.	Leather Welding Gloves (standard) all sizes s, m, l - 4x			Mig Leather gloves		
				Tig Leather gloves		
14.	Nomex welding Gloves (standard sizes s, m, l-4x)					
15.	Welding Helmets (2" with flip lens preferred)					
16.	Jackson HSL1 Apprentice Quick Chance Hood					
17.	Leather Jackets for Welders (complete)					Small Medium Large
18.	Doo- Rag Flame Retardant Cap and/or Beanies					
19.	Welding Blanket Coated Fiberglass and Acrylic Coated					Size 6x4 6x6 6x8 6x10 8x8 8x10 10x10
20.	Bib Apron Leather					36" 48"
21.	Lens Clear Huntsman "Nitro" Auto Darkening Inner Replacement - #10, #11 & #13					1-13/16" x 4-1/16"
22.	Torch Lighters ( 3 way)					

Exhibit "A"  
HIDALGO COUNTY  
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"Welding Supplies and Other Misc. Items"  
BID NO.: 2015-120-04-00-SGS

23.	Torch Tips	Medium Torch 100 Series	<b>Tip Type 0-3-101</b>		<b>Size</b>			
			Cutting Tip Org. Victor		0-3-101 Victor			
			Welding Tip Victor or equivalent to		#0-W-1			
					#1-W-1			
					#2-W-1			
		Heating Tip		Rosebud Victor 8 or equivalent to				
		Medium duty		Victor Cutskill tips or equivalent to		00,0,1,2,3,4,		
		Large Torch 300 Series	<b>Tip Type 0-1-101</b>		<b>Size</b>			
			Cutting Tip Org. Victor		0-1-101 Victor			
			Welding Tip Victor 2 or equivalent to		#0-W			
#1-W								
#2-W								
Heating Tip		Rosebud Victor 8 or equivalent to						
24.	Torch Gauges- Replacement Gauges for regulators (Preferred - Victor & Victor CR150CR ) * Gauges for high pressure- the low pressure side of gauge	Victor -Victor CR150CR (preferred)		1 1/2, 2, 2 1/2				
		Victor Cutskill 250		2" gauge -1 3/4 diaphragm				
25.	Torch Hoses - R & T	<b>SIZE</b> <b>"R" &amp; "T"</b>						
		25 ft x 1/4						
		50 ft x 1/4						
		100 ft x 1/4						
26.	Torches- Complete Kit is preferred with handle and cutting attachments	Medium 100 Series						
		Large 300 Series						
27.	Rental of Cylinder (as needed)	<b>Gas</b>		<b>Tank Size</b>				
		Oxygen Acetylene CO-2/Argon -25%/75% Tri-Gas- Argon/CO2/Helium Argon		XS, S, M, & L (any & all sizes)				
28.	Tip cleaner- Standard							
29.	Flat Soap Stone-Standard Square							
30.	Soap Stone Holder							
31.	Safety Glasses – High Impact Protector Z94.3				Dark			
					Clear			
32.	Welding cable liners – for Millermatic 135 - OEM Miller or equivalent to- Profax194011 for Lincoln 140 c / miller welder size				<b>Sizes</b>			
					.020			
					.025			
					.030			
33.	Welder Tips - (for Millermatic 135)      Contact tip Lincoln 140 c / miller welding size				<b>Sizes</b>			
					.020			
					.025			
					.030			
				.035				

Exhibit "A"  
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34.	Welding Wire- Spools - (Flux Core Coated) .030/.035	Sizes		LBS				
		Flux-Core- Shield gas solid wire-ER 70S-6 Stainless steel- ER 308/308 L	1 lb	10 lb	1 lb	10 lb	1 lb	10 lb
Aluminum	.030/.035 1 lb			ER 4043	ER 4047			
35.	Grinding Disc- Screw On	4.1/2 x 1/4 x 5/8-11						
36.	Sanding Disc- Screw On – or equal to ( Med. Coarse grid- Zircowia flap disc) Hub style	Hub Style 4 1/2 x 5/8" x 11						
		Z-40						
		Z-60						
		Z-80						
		Z-100						
		Hub Less 4 1/2 x 7/8"						
		Z-40						
		Z-60						
		Z-80						
		Z-100						
37.	Chop Saw Blades – 14 x 3/32 x 1							
38.	Strikers 1 & 3 flint striker						single	
							triple	
39.	Flints 1 & 3 flint replacement sets						single	
							triple	
40.	Spring Handle Cross Chisel & Pick Hammer							
41.	Headgear w/ clear visor - (CEPMPH-CL)- & dark shade 5 Ratchet	3" - 7"						
42.	Maximum- Hazardous Material Fee							
43.	Plastic Rod Canister (Rod Guards)	14" (water tight-standard)						
		18" (water tight-tig brazing rods)						
44.	Flash back Arrestors	Regulator side						
		Torch side						
45.	Electrodes Holder	80-120 amp		50-300 amp				
		40-225 amp		350 amp				
46.	Ground Clamp (spring load)	Steel 8" – 200/300 amp						
		Brass 8"– 200/300 amp						
47.	Cable connectors- male & female	5/8	1/2	1/0	2/0	3/0		
		1	2	4	122 strip gauge			
48.	Ball point lugs	5/8	7/8	1	2	4		
		1/0	2/0	3/0	4/0			
49.	Female Terminals							
50.	Leather Sleeves protectors							
51.	Quick Connect sets Torch side –with & without flashbacks							
52.	Tungsten tip for Tig	Pure Tungsten			Size			
					1/16			
					3/32			
		2% Thoriated			1/8			
					1/16			
					3/32			

Exhibit "A"  
HIDALGO COUNTY  
(all funding sources, programs & entities)  
"Welding Supplies and Other Misc. Items"  
BID NO.: 2015-120-04-00-SGS

		1/8	
		Size lbs	
53.	Flux Cored welding wire-used with Shielding gas	.030 1-10 lb	
		.035 1-10 lb	
54.	Flux Cored welding wire- self shielded wire	.030 1-10 lb	
		.035 1-10 lb	
55.	Flux coated (ET-IT-GS) mild steel	.030 1-10 lb	
		.035 1-10 lb	
56.	Carbon Steel-(70S-6) mild steel 1-10 lb	.030 1-10 lb	
		.035 1-10 lb	
57.	Stainless Steel (ER 308LSI)	.030 1-10 lb	
		.035 1-10 lb	
58.	Grinding Disc with hub	size	
		7 1/4x5/8-11 large	
59.	Wire cup brush	2 3/4 x 5/8-11	
60.	Standard Twist wire wheel	4" x 5/8-11	
61.	Stringer Bead knot wheel	6" x 5/8-11	
62.	Shaft Knot wheel brush 3" x 1/4"	Carbon	Crimped
		Stainless Steel	.014
			.020
			.014
			.020
		Carbon	Knotted
			.014
			.020
.014			
63.	Flow gauge- for CO2 Argon - Mig & Tig welding	.020	
		.035	
64.	Brazing Alloy Safety Silv - 15% 050 x 1/8 - 1/4 flux 20 lbs		
65.	Mig Welding Machine 120.volt-180 volt, 208 volt, 240 volts (Miller or Lincoln model equal to or better)	single face	
		triple face	
66.	Replacement - Mig Gun ( milliermatic 135) 10.ft long equivalent or better Lincoln welding gun		
67.	Auto Dark welding helmet multi shade 10-12 mask lens for Mig & Tig welding	Large	
68.	Tri-Gas Argon-CO2-Helium 7.5%-2.5-90% for stainless steel - All Sizes	Size	
		XS, S, M & L (any & all sizes)	
69.	Hand Held wire brush - mild & stainless steel	Mild	
		Stainless Steel	
70.	Refill of Co. owned cylinders- Argon -CO2- Nitrogen-Acetylene-Oxygen - Tri-Gas (price to include all fees for refilling and/ or swap)	Cylinder Size	
		291	

**Usage of the different Gases by Hidalgo County:**

Tri-Gas - used for stainless steel Mig Welding.  
CO-2 Argon & CO - used for mild steel Mig welding.  
Argon - used for Tig welding Mig Aluminum.  
Nitrogen Gas - used by AC to purge and check for leaks in units.

**Market Volatility and Unit Price Adjustments:**

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

**1. Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the suppliers advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the suppliers notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

**2. Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

**3. Time frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

**4. Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

**5. Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

**ADDITIONAL INFORMATION**

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Bus. Hwy 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN QUESTIONS WILL BE ACCEPTED VIA EMAIL NO LATER THAN, April 00, 2015 at 5:00 p.m. at [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us). Responses to said inquiries will be sent to all applicants via facsimile by no later than April 00, 2015 at 5:00 P.M.**

**BID: 2015-120-04-00-SGS**

**Buyer II: Sandy Suarez**

**Tel. No: (956) 318-2626 Ext. 4860**

# **REQUEST FOR BIDS**

## **HIDALGO COUNTY**

**(all funding sources, programs & entities)**

### **“WELDING SUPPLIES AND OTHER MISC. ITEMS”**

**BID OPENING DATE:**

**Month 00, 2015**

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
2812 S. Bus Hwy 281 New Administration Building  
Edinburg, Texas 78539



LEGAL NOTICE

**BID NO: 2015-120-00-00-SGS**

1. Sealed bids will be received for **HIDALGO COUNTY ((all funding sources, programs & entities) “WELDING SUPPLIES AND OTHER MISC. ITEMS”** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2015-120-00-00-SGS - HIDALGO COUNTY((all funding sources, programs & entities)-“WELDING SUPPLIES AND OTHER MISC. ITEMS”** and in County's Purchasing Department, 2812 S. Business Highway 281, Edinburg, Texas, **on or before 9:30 A.M., Wednesday, Month 00, 2015. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2015-120-00-00-SGS.** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.
3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.”
4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.
5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.
6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- . No deliveries accepted after 3:00 P.M., Monday-Friday.
- . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- . If you need additional information call the office listed below:

Hidalgo County Purchasing Department  
 Martha L. Salazar, Purchasing Agent  
 (956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- . Invoices must include:
  - a) Name and address of successful bidder
  - b) Name and address of receiving department or official
  - c) Purchase Order Number (if any)
  - d) Notation - **HIDALGO COUNTY (All Funding Sources) "WELDING SUPPLIES AND OTHER MISC. ITEMS"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office  
 2808 South Highway 281  
 Edinburg, Texas 78539  
 (956) 318-2511

17. **SCHEDULE OF EVENTS:**

<b>Bid Opening, 9:30 AM</b>	<b>Month 00, 2015</b>
Award of Contract	_____, 2015
Commence Work or Deliver Products	_____, 2015

18. **BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

- If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from

another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (the “CIQ”) attached as Exhibit D, the vendor, person, consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk’s Office located at 100 N. Clossner, Edinburg, Texas 78539-Hidalgo County Courthouse

**COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
  - Be able to comply with the required or proposed delivery schedule;
  - Have a satisfactory record of performance;
  - Have a satisfactory record of integrity and ethics;
  - Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
- A. Meet schedules;
  - B. Pay any required fees or taxes; or
  - C. Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.
28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid  
For  
**HIDALGO COUNTY**  
(all funding sources, programs & entities  
**“WELDING SUPPLIES and OTHER MISC. ITEMS”**  
**BID NO.: 2015-120-04-00-SGS**

To: Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
2812 S Business Hwy 281 -New Administration Building  
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder:

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Address:

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By:

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Printed Name:

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Title:

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DRAFT