



## About NCPA

NCPA (National Cooperative Purchasing Alliance) is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states. NCPA utilizes state of the art procurement resources and solutions that result in cooperative purchasing contracts that ensure all public agencies are receiving products and services of the highest quality at the lowest prices.

### NCPA's Process

NCPA works with a lead public agency, who competitively solicits master contracts. Contracts are based on quality, performance, and most importantly pricing. These contracts are established using the following process:

- The Lead Agency issues a competitive solicitation for a product or service on behalf of NCPA and all public agencies.
- The solicitation is advertised nationally for a minimum of 30 days. You can view our [current solicitations](#) on our website.
- The solicitation contains language that allows the contract to be accessible nationally to public agencies in states whose laws allow for intergovernmental contract use (also known as "piggybacking" or "adopting")
- Vendors respond to the solicitation with sealed responses that are recorded and publicly opened.
- The Lead Agency evaluates the responses based on "Identified Evaluation Criteria" and awards contracts.

### Who Can Use NCPA's Contracts

There are over 90,000 agencies nationwide from both the public and nonprofit sectors that are eligible to utilize NCPA's [cooperative purchasing contracts](#). These include, but are not limited to the following agency types:

- School Districts (including K-12, Charter schools, and Private K-12)
- Higher Education (including Universities, Community Colleges, Private Colleges, and Technical / Vocational Schools)
- Cities, Counties, and any Local Government
- State Agencies
- Healthcare Organizations
- Church/Religious
- Nonprofit Corporations

### State Statutes

Want to see your state's laws on cooperative purchasing? Click here to view [your state's laws on cooperative purchasing](#).



# Texas

## Government Code

### Title 7. Intergovernmental Relations

#### Chapter 791 Interlocal Cooperation Contracts

##### Subchapter C. Specific Interlocal Contracting Authority

#### § 791.001 GOV'T. Purpose

The purpose of this chapter is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

#### § 791.003 GOV'T. Definitions

4) "Local government" means a:

(A) county, municipality, special district, or other political subdivision of this state or another state ; or

(B) combination of two or more of those entities.

SECTION 2. Section 791.011 GOV'T, Government Code, is amended by amending Subsection (b) and adding Subsection (g) to read as follows:

(b) A party to an interlocal contract may contract with a:

(1) state agency, as that term is defined by Section 771.002; or

(2) similar agency of another state.

(g) A governmental entity of this state or another state that makes purchases or provides purchasing services under an interlocal contract for a state agency, as that term is defined by Section 771.002, must comply with Chapter 2161 in making the purchases or providing the services.

#### § 791.025 GOV'T. Contracts for Purchases

(a) A local government, including a council of governments, may agree with

another local government or with the state or a state agency, including the General Services Commission, to purchase goods and services.

(b) A local government, including a council of governments, may agree with another local government, including a nonprofit corporation that is created and operated to provide one or more governmental functions and services, or with the state or a state agency, including the General Services Commission, to purchase goods and any services reasonably required for the installation, operation, or maintenance of the goods. This subsection does not apply to services provided by firefighters, police officers, or emergency medical personnel.

(c) A local government that purchases goods and services under this section satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.

(d) In this section, "council of governments" means a regional planning commission created under Chapter 391, Local Government Code.



National Cooperative Purchasing Alliance

## INTERLOCAL AGREEMENT

### Contracting Parties

\_\_\_\_\_  
(Participating Agency)

Region 14 Educational Service Center  
(Lead Agency)

\_\_\_\_\_  
(Federal Tax ID Number)

This agreement is effective upon signature and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

### Statement of Services to be Performed:

Authority for such services is granted under Government Code, Title 7, Chapter 791 Interlocal Cooperation Contracts, Subchapter B and Subchapter C, and Local Government Code, Title 8, Chapter 271, Subchapter F, Section 271.101 and Section 271.102. The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

### Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

### Role of the Participating Agency:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.





**RESOLUTION**

**Authorizing use of National Cooperative Purchasing Alliance (NCPA)**

WHEREAS, the \_\_\_\_\_ (Agency Name) of \_\_\_\_\_ (City), Texas, pursuant to the authority granted under Sections 271.101 to 271.102 of the Local Government Code, desires to participate in the purchasing program known as The National Cooperative Purchasing Alliance, and in the opinion that participation in this program will be highly beneficial to the taxpayers through the anticipated savings to be realized.

WHEREAS, after a competitive solicitation and selection process by Region 14 ESC, NCPA has set up a number of Master Agreements to provide goods, products and services based upon national volumes

WHEREAS, the competitive solicitation and selection process required that suppliers allow Participating Public Agencies to purchase goods, products and services on the same terms, conditions and pricing as Region 14 ESC; subject to the applicable local purchasing ordinances and laws of the state of purchase;

NOW, THEREFORE, BE IT RESOLVED BY \_\_\_\_\_ (Agency Name) OF THE \_\_\_\_\_ (City), TEXAS AS FOLLOWS:

The \_\_\_\_\_ (Agency Name) is authorized to enroll and participate in the purchasing program known as The National Cooperative Purchasing Alliance (NCPA) and purchases thru such program shall be deemed to meet the agencies competitive purchasing requirements;

This resolution shall take effect immediately upon its passage.

DULY PASSED AND APPROVED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

ATTEST:  
\_\_\_\_\_

HIDALGO COUNTY CLERK  
\_\_\_\_\_

(Title)

(Authorized Signature)  
\_\_\_\_\_

HIDALGO COUNTY JUDGE  
\_\_\_\_\_

(Title)

Zimbra

evangelina.garcia@co.hidalgo.tx.us

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**RE: National Cooperative Purchasing Alliance**

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**From :** Steve Crain <[scrain@atlashall.com](mailto:scrain@atlashall.com)>

Thu, May 07, 2015 07:11 AM

**Subject :** RE: National Cooperative Purchasing Alliance**To :** 'Evangelina Garcia' <[evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us)>**We can enter into an agreement with Region 14.**

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**From:** Evangelina Garcia [<mailto:evangelina.garcia@co.hidalgo.tx.us>]**Sent:** Wednesday, May 06, 2015 5:23 PM**To:** Martha Salazar**Subject:** Re: National Cooperative Purchasing Alliance

Marty;

Pursuant to the list of agencies identified in the attachment sent by Johnathon Applegate from NCPA as directed by Emily Jeffrey from ESC Region 14 which Cameron County is on the list. Region 14 Educational Service Center is the lead agency and is located in Houston, Texas. I contacted Cameron County and spoke to Purchasing Agent, Letty Roberts for confirmation of their membership with NCPA. Ms. Roberts did confirm that Cameron County became members with NCPA a couple of years ago and continue on yearly basis. Can you please let Mr. Crain know this information so that he may proceed with the review for approval of the Interlocal/Resolution. Stan sent me the proposal that he obtained from GovConnection so that I may verify goods/services for confirmation.

Thank you;

Vangie Y. Garcia, Contract Manager  
Hidalgo County Purchasing Department  
2812 S. Business Hwy. 281  
Edinburg, Texas 78539  
Email: [evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us)  
Phone: 956-292-7000-Ext. 4856

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**From:** "Martha Salazar" <[martha.salazar@co.hidalgo.tx.us](mailto:martha.salazar@co.hidalgo.tx.us)>**To:** "Evangelina Garcia" <[evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us)>**Cc:** "Steve Crain" <[scrain@atlashall.com](mailto:scrain@atlashall.com)>**Sent:** Monday, May 4, 2015 2:59:56 PM**Subject:** Re: National Cooperative Purchasing Alliance

Ms. Vangie:

Please contact Mr. Mike Forbes from Cameron and find out how did they joined [with what other political subdivision]?

Thanks,  
Marty S.

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