

Zimbra**oscar.garza@co.hidalgo.tx.us**

Re: Vehicle Replacements-Planning Dept.

From : Rolando Garcia <rolando.garcia@co.hidalgo.tx.us> Fri, Apr 24, 2015 09:11 AM
Subject : Re: Vehicle Replacements-Planning Dept.
To : tj arredondo <tj.arredondo@hchd.org>
Cc : Rey Salazar <rey.salazar@co.hidalgo.tx.us>, Irma Castillo <irma.castillo@hchd.org>, oscar garza <oscar.garza@co.hidalgo.tx.us>

GM Mr. Arredondo,

Commissioner Court authorized the issuance of debt for the initiation of the Vehicle Replacement Program.

This debt issuance was to done in order to replace old vehides in our fleet that require extensive maintenance. Based on our previously submitted correspondence, court action and budget constraints, your department qualified and was appropriated \$96,000 for this purpose. The purchases with options and accessories cannot surpass the budgeted amount. These monies must be used for **the replacement of (4) vehicles** in replacement rank as provided by your department.

This is the rank in order of replacement:

Asset#41255 2003 Ford
Asset#31131 1997 Ford
Asset#37738 2002 Focus
Asset#34533 2000 Silverado

If you feel that the rank should be adjusted please contact our office to discuss.

Attached below please find the account number and funds that were transferred to you budget. In order to expedite this matter, we are respectfully requesting that you please contact Mr. Oscar Garza @ x 4857 at Purchasing to assist you the requisition process. Once the vehicle is delivered, we will be coordinating with the **Fixed Asset Division for the surplus of the vehicles you will be replacing.** And as per our conversation, the wrecked vehicle will need to be surplus-ed.

**5-1304-419-10-210-004-0-752 TAX NOTE 2014 - PLANNING - VEHICLES
\$96,000.00**

Regards,

Rolando Garcia Jr.

Planning Analyst III
Hidalgo County
2818 S. Bus. Hwy 281
Edinburg, Texas
956-292-7025 (ext. 5413)
956-292-7035 fax

From: "Irma Castillo" <irma.castillo@hchd.org>
To: "rolando garcia" <rolando.garcia@co.hidalgo.tx.us>
Cc: "Raul Sesin" <Raul.Sesin@co.hidalgo.tx.us>, "tj arredondo" <tj.arredondo@hchd.org>
Sent: Tuesday, January 13, 2015 4:13:16 PM
Subject: Vehicle Replacements-Planning Dept.

Mr. Rolando Garcia, here are forms that you needed to be filled out on the "Vehicle Replacements". If you need further information please do not hesitate to contact me. Thank you :)

Irma Celia Castillo, Admn. Ass't III
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