

AI-48730
CC CONSENT

Purchasing Department 11. L.

Meeting Date: 03/17/2015
Submitted For: Marty Salazar, PURCHASING DEPT.
Submitted By: Lisa Vela, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 5002SP through Hidalgo County membership/participation with (DIR) Department of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #270914 in the amount of \$155.83/month-equipment and B/W Service Impressions @ \$44.80/month with a total of \$200.63/month each, to include the signing of required documents by Co. Judge or court Member, effective upon approval. Will be leasing three MP 5002SP copiers to be used at various areas.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00-090-001-0-430
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

FISCAL YEAR: 2015 ACCT. #: 5-1100-412-00-090-001-0-780
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

Quote
Verification
Log
Requisition

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/10/2015 05:21 PM
Budget & Management	Veronica Ortiz	03/11/2015 10:07 AM
Auditor's Office	Veronica Ortiz	03/12/2015 11:12 AM
Auditor's Office	Monica Badillo	03/13/2015 05:22 PM
Form Started By: Lisa Vela		Started On: 03/04/2015 08:44 AM
Final Approval Date: 03/13/2015		