

CORRECTED EXHIBIT B

-Scope of Services to be provided by the Engineer

PREPARED BY:

**LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC.
(LEMC)**

The County of Hidalgo, Texas, proposes to reconstruct Palm Street located in Heidelberg Subdivision (Approximately 2,614 LF) at a width of 20-ft.

Contract Amount: \$17,115.94

Task 1 – Survey

Necessary field information will be developed by field surveys. Record plans will be issued as a guide for the survey work and for the analysis of design alternatives.

Task 2 – Project Orientation and Startup

LEMC proposes an initial project orientation meeting be scheduled so that both the County and the engineer may have a clear understanding of the design and construction process, parameters to be used and the final product desired.

Task 3 – Design

LEMC will assure that improvements are designed and incorporated in the plans are adequate for Hidalgo County requirements.

Task 4 – Preliminary Plans and Estimates

LEMC will provide County staff a set of plans and estimates for accordance, evaluation and coordination.

Task 5 – Final Plans and Specifications

Final plans, specifications and estimates will be prepared during this task. The output of this task will be the documents necessary for bidding and constructing the project.

Task 6 – Bidding and Award

A pre-bid meeting will be scheduled if necessary in order to brief potential bidders and suppliers on the project. Necessary clarifications or addendum will be issued. LEMC will attend the bid opening and assist as the County desires.

Task 7 – Construction

LEMC will periodically observe ongoing work, identify survey control for the contractor (Construction Staking not included) and assist the County with certifying periodic payment

requests. Upon completion by the contractor, a final inspection will be scheduled with the contractor and County staff. The outcome of these final inspections will be a Certificate of completion or a punch list of items for the contractor to complete, prior to issuance of a Certificate of Completion.

Zimbra

evangelina.garcia@co.hidalgo.tx.us

RE: Clarification and Assistance-Work Authorizations 1 & 2 under Contract #C-14-308-09-09 (LeFEVRE Engineering)**From :** Richard LeFevre <richard@lefevregroup.net>

Thu, May 14, 2015 08:43 AM

Subject : RE: Clarification and Assistance-Work Authorizations 1 & 2 under Contract #C-14-308-09-09 (LeFEVRE Engineering)

1 attachment

To : 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>**Cc :** 'Katia Garcia' <katia.garcia@co.hidalgo.tx.us>, 'Marcie Jackson' <marcie.jackson@co.hidalgo.tx.us>, 'Raul Lozano' <raul.lozano@co.hidalgo.tx.us>, 'Lupita Garza' <lupita.garza@auditor.co.hidalgo.tx.us>, 'Emigdio Salinas' <milo@lefevregroup.net>

Under Work Authorization No. 2, Under Exhibit B, Services to be Provide by Engineer, Design, "the City of Donna requirements" should be omitted. This project is north of Mercedes and is not related to City requirements whatsoever.

Respectfully,

Richard LeFevre, PE

**From:** Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]**Sent:** Wednesday, May 13, 2015 2:17 PM**To:** richard**Cc:** Katia Garcia; Marcie Jackson; Raul Lozano; Lupita Garza**Subject:** Clarification and Assistance-Work Authorizations 1 & 2 under Contract #C-14-308-09-09 (LeFEVRE Engineering)

Mr. LeFevre;

I need your assistance on Work Authorizations No. 1 and 2 amid Contract #C-14-308-09-09 under Precinct One. There are two invoices pending as it's going through the payment process by the Auditor's Office. On Invoices FEB 15-9 and MAR 15-8, there are surveying fees which are indicated in Work Authorization 1-Spanish Palms project, however in your Engineering Contract itself, there are no surveying proposal fee rates under the Exhibit "D"-Engineer's Contract Rates. Are you subcontracting for the surveying services portion of project? If so, please advise as this requires Commissioners Court approval including your subcontractor's invoicing to you for said services. If not subcontracting, then you need to submit your surveying rates so as to incorporate into the Exhibit "D"-Engineer's Contract Rates which will require also Commissioners Court approval pursuant to an amendment to the contract to include into Exhibit "D".

On Work Authorization No. 2 amid same contract number; under Exhibit B-Scope of Services to be provided by the Engineer, Task 3-Design: It indicates the LEMC will assure that improvements are designed and incorporated in the plans are adequate for the area, Hidalgo County requirements and City of Donna requirements. Question, why "City of Donna requirements"?

Please clarify on said above in order to remedy any possible complications concerning the surveying cost and the

caption referencing the City of Donna on both work authorizations.

Appreciate your assistance.

Thank you;

Vangie Y. Garcia, Contract Manager
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