

HIDALGO COUNTY PURCHASING DEPARTMENT PARTICIPATING BIDDER'S LOG

BID OPENING DATE: MAY 06, 2015

BID OPENING TIME: 9:30 A.M.

DEPARTMENT/BID DESCRIPTION: *Hidalgo County-"GENERAL PRINTING SERVICES & RELATED SUPPLIES"*

BID NO.: 2015-029-05-06-SMA

Buyer: Sandra Montalvo

	Name of Vendor Company/Firm	Bid Request *Via	Signature (if applicable) or Initials of Staff	Date	Mailing Address, Phone No & E-Mail Address
1.	OFFICE DEPOT INC. Attn: Florita Jimenez-Rodriguez	BLM	Sandra Montalvo	04/20/15	605 S. Expressway 83 Harlingen, TX 78550 Tel: 956.245.1878 956.536.3876 florita.jimenez@officedepot.com
2.	AIM DIRECT PRINT Attn: Fred Maldonado	EMR	Sandra Montalvo	04/20/15	956.472.9959 cell 956.687.2000 office sales@iaindirect.com
3.	ALPHAGRAPHSICS Attn: Richard LaMoy	EMR	Sandra Montalvo	04/21/15	2150 W. Northwest Hwy, STE 111, Grapevine, TX 76051 (817) 776-4713 rlamoy@alphagraphics.com
4.	INTEGRATED PRINT & DIGITAL SOLUTIONS Attn: Missy Helsel	EMR	Sandra Montalvo	04/21/15	13710 Dunnings Hwy P.O. Box 373 Claysburg, PA 16625 P: 814.239.8787 x1133 F: 814.239.8706
5.	MCP Attn: David Mifflin	EMR	Sandra Montalvo	04/21/15	17 Executive Park Dr NE Suite 230 Atlanta, Georgia 30329 Office: 404.321.1010 ext. 314 Mobile: 678.640.9320 dmifflin@mailcentersplus.com www.mailcentersplus.com
6.	PRIME VENDOR INC. Kimberly Doumit	EMR	Sandra Montalvo	04/21/15	4622 Cedar Avenue Bldg 5 Suite 124 Wilmington NC 28403 Phone: 800-746-9554 Fax: 800-746-8307 Email: bids20@prime-vendor.com
7.	STAPLES PRINT SOLUTIONS Attn: James Murray	EMR	Sandra Montalvo	04/21/15	4353 Interstate Way San Antonio, TX 78219 T: 210-414-3595 F: 210-301-3110 james.murray@staples.com www.StaplesAdvantage/Print.com
8.	GATEWAY PRINTING OFFICE SUPPLIES Attn: Kelly Tijerina/Olivia Perez	BLM/em	Sandra Montalvo	04/21/15	315 S. Closner Blvd. Edinburg, Tx 956-383-3861 800-640-1390 Kelly@gatewayp.com olivia@gatewayp.com
9.	GULF DATA PRODUCTS Attn: Kevin Kanipe	BLM/em	Sandra Montalvo	04/21/15	810 E Harrison Ave, Harlingen, TX 78550 gulldata2@sbcglobal.net 800-825-5395 (956) 421-5711
10.	SEVEN OUTSOURCE Attn Christina Miller	EMR	Sandra Montalvo	04/22/15	SevenOutsource.com Phone: 315-308-7852 Fax: 315-702-0205 christina@sevenoutsource.com
11.	AC PRINTING Attn: Debbie Gelmini	EMR	Sandra Montalvo	04/22/15	3400-1 South Raider Drive Euless, TX 76040 817.267.8990 office 817.542.1331 cell 817.354.0880 fax www.acprinting.com
12.	HORIZON CONCEPTS Attn: Joanna Bartolomeo	EMR	Sandra Montalvo	04/22/15	2704 Grand Avenue Suite #7 Bellmore, NY 11710 516-695-7740 Fax: 516-221-4900 horizonconcepts6@hotmail.com

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BID OPENING TIME: 9:30 A.M.

DEPARTMENT/BID DESCRIPTION: *Hidalgo County-“GENERAL PRINTING SERVICES & RELATED SUPPLIES”*

BID NO.: 2015-029-05-06-SMA

Buyer: Sandra Montalvo

Name of Vendor Company/Firm	Bid Request *Via	Signature (if applicable) or Initials of Staff	Date	Mailing Address, Phone No & E-Mail Address
13. INTEG Attn: Michael Hartley	EMR	Sandra Montalvo	04/22/15	36 Long Creek Road Austin, TX 78737 p 512.550.1097 f 254.756.4665 mhartley@integdoes.com
14. DHF Associates Attn: Dave Friedrichs Jr	EMR	Sandra Montalvo	04/22/15	313 W Liberty Street, Ste 345 Lancaster, PA 17603 717-293-0949 717-293-5159 Fax dfriedrichs@dhfassociates.com
15. GATCORP LLC Attn: adebola alabi	EMR	Sandra Montalvo	04/22/15	19106 walbrook meadows lane. Cypress, TX 77433 832-310-8509 adebola.alabi@gatcorp.org , info@gatcorp.org
16. G&C DIRECT MAIL MARKETING Attn: Tom Work	EMR	Sandra Montalvo	04/24/15	1275 Profit Drive Dallas, TX 75247 O: 214-267-8200 C: 972-839-7308 F: 214-267-8201 www.gcdirectmail.com t.work@gcdirectmail.com
17. Marfield Corporate Stationery Attn: Lee Ann Packard	EMR	Sandra Montalvo	04/24/15	Direct: 972-245-8827 Email: leeann_packard@marfield.com
18. DOCUMATION Attn: Eddie Martinez	EMR/IP	Sandra Montalvo	04/24/15	2051 Industrial Drive McAllen, Tx 78504 956-616-4580 office 956-616-4581 fax 956-292-3575cell emartinez@mation.com www.mation.com
19. CURTIS 1000 Attn: Oscar Zapata	IP	Sandra Montalvo	04/27/15	1620 Xanthisma Ave. McAllen, Tx 78504 956-605-1309 956-631-1001 fax ozapata@curtis1000.com
20. COPY PLUS Attn: Olga G. Lopez	EMR	Sandra Montalvo	04/27/15	4500 N. 10th Street, Ste. 240 Uptown Plaza McAllen, TX 78504 olga@copyplusonline.net (956) 735-2157 Cell (956) 668-PLUS (7587) (956) 668-7590 Fax
21. GUZMAN & MUÑOZ ENGINEERING AND SURVEYING, INC. Attn: Sandra Rodriguez Granger	EMR	Sandra Montalvo	05/04/15	2020 E. Expressway 83 Mercedes, Texas 78570 Tel (956)565-4637 Mobile (956)579-1364 Fax (956)565-4636 srgranger@gmes.biz

***VIA:**

IN PERSON (IP)

TELEPHONE REQUEST (TR)

BIDDER LIST MAIL OUT (BLM)

E-MAIL REQUEST (EMR)

EM-EMAILED

**HIDALGO COUNTY PURCHASING DEPARTMENT
ACCEPTANCE SHEET**

DEPARTMENT NAME & DESCRIPTION OF BID: *Hidalgo County*-“**General Printing Services & Related Supplies**”

BID OPENING DATE: May 6, 2015

BID OPENING TIME: 9:30 A.M.

BID NO:2015-029-05-06-SMA

BUYER: Sandra Montalvo

NAME OF COMPANY		Acknowledge Receipt	Addendum No. 1	Addendum No. 2
1.	Staples Print Solutions-Omaha-	√	√	√
2.	Gulf Data Products–Harlingen Tx	√	√	√
3.	Curtis 1000 Inc,- Mcallen	√	√	√
4.	Gateway Printing Office Supplies-Edinburg, Tx	√	no	no
5.	Copyplus –McAllen Tx	√	√	√

**HIDALGO COUNTY PURCHASING DEPARTMENT
TABULATION SHEET**

DESCRIPTION OF BID: HC-General Printing Services & Related Supplies-Bid No. 2015-029-05-06-SMA

BID OPENING DATE: MAY 5, 2015 @ 9:30 A.M

BUYER: Sandra Montalvo

DESCRIPTION/DEPTS

**PARTICIPATING
VENDORS**

Gulf Data Products

A) 92ND JUDICIAL DISTRICT COURT

DESCRIPTION		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS 3½" 2", 80# linen card stock-natural Black(raised)Lettering, w/Gold raised Seal , Single sided print, landscape layout	500 per order	\$39.80 bx
2.	ENVELOPES W/LOGO Size:9½ X4¼", #10 linen-Natural Standard Envelopes, black ink (raised) Print and Gold (foil) seal 500 per box 24 lb	2 boxes of 500	\$123.00 bx
3.	LETTERHEAD PAPER 8.5"x11", #24 linen-natural, one sided print, black (raised) ink print , seal gold(foil), 500 sheets per ream 24 lb 25 % Cotton	1,000	\$.189 ea.
4.	ORDER OF RELEASE/ ORDER OF COMMITMENT 8.5" x11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only, Top Glue Bind	2,000/3 part	\$.179 ea.

B) 139TH JUDICIAL DISTRICT COURT

Description		Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS 3½"x2", Black ink raised Lettering, w/gold raised seal, single sided print, landscape layout	foil seal	4 bxs. of 500	\$104.90 bx
		ink seal	4 bxs. of 500	\$35.80 bx
2.	ENVELOPES W/LOGO Size 4¼"x9½", White Linen Standard Envelopes, raised Print, black ink and Gold ink foil seal	2 boxes of 500	\$123.00 bx	
3.	LETTERHEAD PAPER 8.5" X 11", #20 White Linen Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal	4 reams of 500	\$94.00/ rm	
4.	ORDER OF RELEASE/ORDER OF COMMITMENT 8.5"x11"Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only Top Glue Bind	2,000/3 part	\$.179 each	

C) 206TH JUDICIAL DISTRICT COURT

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS 3½"x2", black ink raised lettering, w/gold raised seal , single sided print, landscape layout white linen	1,000	\$.044 ea
2.	COURT ORDER MODIFYING CONDITIONS OF BOND 8½"x11"page size,3 part NCR, black ink printing, paper color sequence: white, canary yellow	1,000/3 part	\$.169 ea
3.	ENVELOPES W/LOGO size 4¼"x9½", standard envelopes, raised print, black ink and gold for seal 24 lb 25 % cotton	2 boxes of 500	\$92.00 bx
4.	JUROR TAGS 3½"x2", black flat print, red paper stock, laminated w/thumb grip clip	14	\$9.00 ea
5.	JUROR'S HANDBOOK PAMPHLETS 17½"x9", flat print black ink double sided, 4 fold pamphlet, light blue paper 60 lb	1,000	\$.396 ea
6.	LETTERHEAD PAPER 8.5"x11"; 25 % cotton paper 8.5x11",#20 fine quality bond paper, one sided print, raised black ink print, seal raised gold ink, 24 lb 25 % cotton	2 reams of 500	\$69.00 rm
7.	ORDER OF RELEASE/ORDER OF COMMITMENT 8.5"x11" Paper Size, three (3) Part NCR, paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only, top glue bind	2,000/3 part	\$.179 ea

D) 332nd JUDICIAL DISTRICT COURT

Description			Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500	\$35.80 bx
2.	ENVELOPES W/LOGO	Size 4 ½"x9½", standard envelopes flat black print, and flat black ink for sea	2,500	\$.0596 ea.
3.	INSTRUCTIONS TO JURORS IN CIVIL CASES	5½ x7" folded in half printed in black front and back in and out of	2,500	\$.0456 ea.
4.	LETTERHEAD PAPER	8.5"x 11" 25 % cotton paper- flat print, black/gray ink	1,000	\$.139 ea.
5.	ORDER OF REFERRAL FOR MEDIATION:	8.5"x11"; 25 % Cotton Paper- Printed in front page in Black only	2,000	\$.0795 ea.
6.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5" x11" paper size, three (3) part NCR, white, yellow, pink 1 st page <u>only</u> front and back print, 2 nd and 3 rd page front print only; 2 hole punch on top	2,500	\$.179.ea

E) 370th JUDICIAL DISTRICT COURT

Description			Estimated Qty	UNIT PRICE
1.	ENVELOPES W/LOGO	Size 4¼ x9½", standard envelopes, raised print, black ink and gold for seal 500 per box	1,000 per order	\$.159 ea
2.	LETTERHEAD PAPER	8.5"x11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil seal, 500 sheets per ream 25 % cotton	1,000 per order	\$.129 ea.

F) 398th JUDICIAL DISTRICT COURT

Description			Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", ink -black and red raised lettering, w/gold foil seal , single sided print, landscape layout	5 box of 500	\$109.00 bx
2.	ENVELOPES W/LOGO	Size 4⅞"x9 ½", standard envelopes, ink-black and red raised print, black ink with gold seal foil	6 boxes of 500	\$107.00 bx
3.	LETTERHEAD	8.5"x11", #20 fine quality bond paper, one sided print, raised black and red ink print, seal gold foil 25 % cotton (1st page)	6 reams of 500	\$89.00 rm
4.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5"x11" paper size, three (3) part NCR, paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only (same as page one) top glue bind	3,000/3-Part	\$.179 ea

G) 430th JUDICIAL DISTRICT COURT

Description			Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS	3½"x2, blue ink raised lettering, w/gold raised seal, single sided print, landscape layout	foil	500	\$104.90 bx
			ink	500	\$35.80 bx
2.	BUSINESS CARDS	(Bailiff) 3½" X 2", Blue Ink Raised Lettering In The Front W/Gold Ink Seal, Double Sided Flat Print In The Back , Landscape Layout	500	\$49.00 bx	
3.	ENVELOPES W/LOGO	Size 4⅞"x9½", standard envelopes, ink- black and red raised print, black ink with gold seal 25 % cotton	1000	\$.164 ea.	
4.	JUROR'S HANDBOOK PAMPHLETS	17½" x9", flat print black ink- double sided, 5 fold pamphlet, light blue paper	500	\$.68 ea	
5.	LETTERHEAD	8.5"x 11" cotton paper #20 fine quality bond paper, one sided print, raised blue ink print , seal raised gold ink, 500 sheets per ream 25% cotton	1000	\$.127 ea	
6.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5"x11" paper size, three (3) part NCR, paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only (same as page one) top glue bind	3,000/3-Part	\$.179. ea	

H) ADULT PROBATION DEPARTMENT

Description		Estimated Qty	UNIT PRICE
1.	APPOINTMENT CARDS	Size (8½"x11"),black ink printing w/black ink logo, 6 cards per page, 110 lb. paper, double sided print cut into 8 cards	10,000 per year \$.065 ea
2.	ASSESSMENT APPOINTMENT FORM	Letter size page 20lb. light yellow paper, cut in 2 parts-double sided print-black ink	6,000 per year \$.049 ea
3.	BUSINESS CARDS	3½" x2", black ink raised lettering/raised gold seal and lettering, single sided print-500 per box, landscape layout	5,000 per year \$35.80 bx
4.	COMMUNITY SERVICE RESTITUTION (CSR) ID CARD	Size (8½"x11"),110 lb. paper 4 cards per page, Black ink printing, double sided print, cut into 4 cards	6,000 per year \$.076 ea
5.	COURT INFORMATION FORM	8½"x11;20 lb. Paper double sided print, black ink printing	5,000 per year \$.037 ea
6.	COURT NOTES	Letter Size Page (8½"x11), single sided print, black ink printing	4,000 per year \$.036 ea
7.	DELINQUENT LETTER FOR DEFENDANT	Size (8½"x11")-Black ink printing-Double sided print English/Spanish	15,000 per year \$.028 ea
8.	ENVELOPES W/LOGO	#10 No Window Envelope. (4⅛" x9½"), Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window(80 bxes)	40,000 per year \$17.00 bx
9.	ENVELOPES W/LOGO	Size (4⅛"x9½"), Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window, (40 BXES)	20,000 per year \$19.00 bx
10.	ENVELOPES W/LOGO	Custom Size (3⅝"x8⅝") Special Window(3" across by 1down) Black ink Inside Blue Tint	30,000 per year \$.099 ea
11.	FAMILY HISTORY INFORMATION	Size (8½"x11")20 lb, double sided –Flat Black ink print, English/Spanish	6,000 per year \$.0315 ea.
12.	HOME VISIT CARDS	Size (8½"x11"), Double sided print, black ink flat print, 110 lb. paper, 6 cards per page, cut into 6 cards-English/Spanish	10,000 per year \$.077 ea
13.	INTAKE APPT. REFERRAL	Size (8½"x11"),Double sided print, black ink flat print-light green 20 lb	8,000 per year \$.03 ea
14.	MONTHLY REPORT (BY MAIL)	Letter Size Page(8½"x11"),Double sided print, black ink printing English/Spanish	6,000 per year \$.0315 ea.
15.	PAMPHLETS	Size (8½"x11"),Tri Fold-Glossy 32 lb paper, Double sided flat multi color print, Premium Presentation Paper	20,000 per year \$.087 ea
16.	RECEPTIONISTS SLIPS	Size (8½"x11"),20lb white paper, black flat print, cut in 8 parts	20,000 per year \$.026 ea
17.	TRAVEL PERMIT SLIPS	Size (8½"x11") Double Sided Print, Black flat print 110 lb paper, cut into 4.	10,000 Per year \$.03 ea

I) AUDITOR'S OFFICE

Description		Estimated Qty	UNIT PRICE
1.	LETTERHEAD PAPER	8.5" x11", #24 lb Fine quality Bond Paper, one sided print, flat black ink print, watermark gray seal w/ light, dark gray and black shading 500 per ream: 25% Cotton (1st page)	2,000 \$.29 ea
2.	LETTERHEAD PAPER	8.5" x11", #24 lb Fine quality Bond Paper, one sided print, flat, w/gray watermark seal 500 per ream 25% Cotton (continuation page)	500 \$.19 ea

J) PRECINCT 3 Commissioner Joe Flores

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½" x2", ink -black raised lettering, w/gold foil seal, single sided print, portrait business card layout, 500 per each	1 box of 500 \$101.50 bx
2.	ENVELOPES w/logo	size 4⅛"x9½",standard envelopes, flat print, black ink and black ink seal 500 per box	2 boxes /500 \$113.50 bx
3.	LETTERHEAD PAPER	8.5"x11", #20 fine quality bond white linen paper one sided	2 boxes /500 \$169.00 RM

		print, raised blue ink print , gold foil stamp seal w/blue lettering,500 sheets per ream		
4.	LETTERHEAD PAPER	8.5"x11", white linen paper blue ink	2 boxes /500	\$93.00 RM
5.	PARKING PERMIT	3½"x5½" single sided print, white paper w/red lettering, glue bind top, 50 sheets per booklet perforated at the top 2 staples	12/50 sheets	\$6.99 EA

K) CONSTABLE PRECINCT 1

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", blue ink/watermark seal (twelve individuals) single sided flat print, landscape layout 12kk cis	500 per box \$43.00 bx
2.	NOTICE/AVISO-DOOR HANGER CARD	8½" x 3¾" black ink, double sided flat print (english one side/Spanish other side) neon yellow card stock w/die cut	5,000 \$.12 ea
3.	TICKET BOOK	5¼"x7¾"; 4 part NCR, paper color sequence-white, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink,50 sheets per book wrap around perforated, starting #varies top bind	200 books of 50 pages per bk \$6.50 bk
4.	VEHICLE IMPOUNDMENT INVENTORY RECORD	7½"x5",4 part NCR, paper color sequence- white, canary yellow, pink and golden rod, black ink, single sided flat print, 25 sheets per book wrap around perforated	100 bks of 25 sheets per bk \$6.50 bk

L) CONSTABLE PRECINCT 2

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", IVORY Black ink Raised Lettering, w/Seal, Single sided print, landscape layout 80 lb	14 bxs of 500 \$49.00 bx
2.	ENVELOPES	Size 4⅞"x9½", standard envelopes, flat print, black ink,	4 boxes of 500 total 2,000 \$197.00 bx
3.	LETTERHEAD PAPER	8.5" x11",white or ivory linen paper and full color printing, one sided print, flat print, black/gray ink, watermark seal, 5,000 sheets per box	2 boxes \$1,069.00 bx
4.	OFFICIAL RECEIPTS FOR CONSTABLES FEES	3 part NCR–Paper color sequence; white, canary yellow, pink, black ink, single sided flat print number sequence black ink, three (3) receipts per page, 100 sheets per book, 50 sets per book ;die cut (tear out rcpt) wrap around perforated, side glue bind	3 books \$29.00 bk
5.	TICKET BOOK	5¼" x7¾" 4 part NCR, paper color sequence- white, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink, top bind	50 books of 20 sheets per bk \$7.50 bk
6.	WARNING FLYERS/ ADVERTENCIA FLYERS	Size: 8½"x11", Peel Stick, Neon Yellow, Black ink one sided flat print (english / Spanish)	4 boxes of 5,000 \$1,278.00 bx

M) CONSTABLE PRECINCT 3

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2";blue and gold ink raised lettering/seal two colors blue/gold, single sided print,500per box,8 individuals, landscape layout 80 lb	500 per box per order \$35.80 bx
2.	BUSINESS CARDS	3½"x2",blue and gold ink raised lettering, w/seal two colors blue/gold, single sided print, landscape layout 80 lb	2 boxes of 1000 per order \$38.50 bx
3.	ENVELOPES	Size 4⅞"x9½", standard envelopes, flat print, 2 color ink blue and gold, 2 color seal (blue and gold 500 per box	4 bxs /500 per order \$26.00 bx
4.	LETTERHEAD PAPER	8.5"x11",#20 bond paper white linen 92 brightness one sided print, flat print, 2 color ink blue/gold),w/seal (gold/blue), 500 sheets per ream	4 reams per order \$69.00 rm
5.	NOTICE/AVISO- DOOR HANGER CARD	8½"x3¾";Black Ink, Double Sided flat print (English one side -Spanish other side) Neon Orange Card Stock w/die cut	2,000 per order \$.12 ea
6.	OFFICIAL RECEIPT FOR CONSTABLES FEES	3 part NCR – Paper Color Sequence White, Canary Yellow, Pink, Black ink, single sided flat print ,Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, 50 sets per book ;Die cut (tear out receipt) Side Glue Bind;	2 books \$45.00 bk

7.	TICKET BOOK	5¼"x7¾"-4 Part NCR, paper color sequence-white, canary yellow, pink and golden rod, double sided print, black and red ink flat print, number sequence in red ink , 25 sheets per book, top glue bind	40-booklets per order	\$8.91 bk
8.	VEHICLE IMPOUNDMENT INVENTORY RECORD	7 ½" x 5", 4 Part NCR, paper color sequence- white, canary yellow, pink and golden rod, black ink, single sided flat print, 25 sheets per book wrap around	80/25per bk per order	\$8.10 bk
9.	WARNING BOOK	2 parts NCR, paper color sequence-white, golden rod, wrap around cover perforated, 50 sets double sided print, black and red ink flat print, number sequence in red ink ,	50 sets per book	\$9.00 bk
10.	WARNING FLYERS/ ADVERTENCIA FLYERS	ENGLISH-Size:8½"x11",Peel Stick, Neon Orange, Black Ink one sided flat print; SPANISH-Size 8½"x11",Peel Stick, Neon Limeade Green, Black Ink one sided flat print	750 sheets per order	\$.36 ea
11.	WARNING NOTICE TO VACATE	Size 8½"x11, Peel Stick, Neon Yellow, Black Ink one sided flat print,	750 sheets per order	\$.36 ea

N) COUNTY CLERK'S OFFICE

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	SUPERVISORS -3½"x2",Gray linen, 2 ink, double sided, black seal with blue lettering, raised lettering 500 per box landscape layout	30 boxes of 500 per order \$82.00 bx
2.	BUSINESS CARDS	COLLECTORS -3½"x2", White smooth card, 2 ink, double sided, black seal with blue lettering, raised lettering 500 per box landscape layout	2,500 per order \$64.00 bx
3.	BUSINESS CARDS	GENERAL OFFICE -3½"x2",Double Sided, 2 inks, fronts has raised black seal, blue ink raised lettering, w/black raised seal and lettering back side flat back letters, 500 per box, landscape layout	30 boxes of 500 per order \$64.00 bx
4.	CLERK'S REPORT CARD	4"x 6½", 110# Index, 1 ink, black, flat lettering, one side	1,000 per order \$.057 ea
5.	ENVELOPES no window	SMALL-#28 White wove, white envelopes,7½" x10½", Blue ink flat lettering, with black seal , peel and seal , without window,2 inks, one sided flat print, black seal w/blue flat lettering,	6,000 per order \$.189 ea.
6.	ENVELOPES no window	MED-#28 -White wove , white envelopes , 12"x 9" blue ink flat lettering, with black seal, peel and seal, without window, 2 inks, one sided flat print, black seal w/blue flat lettering,	6,000 per order \$.189 ea.
7.	ENVELOPES no window	LARGE-#28 -White wove, white envelopes,12"x15½" Blue ink flat lettering, with black seal, peel and seal, without window,2 inks, one sided flat print, black seal with blue flat lettering	6,000 per order \$.29 ea
8.	ENVELOPES - COLLECTIONS with window	Size 4 1/8" x 9½", #10 Standard white envelopes with window, 1 ink-black logo & black flat lettering on one side, self seal	30 boxes of 500 per box \$17.97 bx
9.	ENVELOPES COLLECTIONS- with window	Size4 1/8"x9½",#24 envelopes with window #24 Canary yellow, 2 ink, one sided flat print, black seal w/ black flat lettering and red " FINAL NOTICE ", self seal, black logo & black flat lettering on one side, self seal,	30 boxes of 500per box \$27.00 bx
10.	ENVELOPES-OFFICE with window	Size 4½"x9½",#10 standard envelopes with window 2 inks, one sided flat print, black seal with blue flat lettering,,(peel and seal)	30 boxes of 500 per box \$48.00 bx
11.	ENVELOPES-OFFICE without window	size 4½"x9½",#10 standard envelopes, no window, 2 inks, one sided flat print, black seal with blue flat lettering (peel and seal)	30 boxes of 500 per box \$41.00 bx
12.	LETTERHEAD PAPER	#20; 8.5" x11",fine quality white bond paper 25 % cotton, one sided flat print, black seal with blue flat lettering, watermark seal, 500 per ream,	30 reams of 500 sheets \$37.00 rm
13.	NEWLYWED LETTER	#70- 8.5" x11", fine quality white bond paper, 2 color front and 2 color back, blue/black ink, double sided, flat print (english & Spanish) 60 lb	10,000ea \$.049 ea
14.	RECREATIONAL REGULATIONS CARDS	FISHING -3½" x 2" double sided print, black, blue, red , green ink, shading-light blue	1,000 ea \$1.05 ea
		HUNTING -3½" X 2", Double sided print, black, blue, green ink, shading light blue	1,000 ea \$1.05 ea

15.	SCRATCH PADS	Note Pad 80 pages per tablet-4¼"x7", 500 count 2 inks, one sided flat print, black seal with blue flat lettering round corners	500 pads	\$1.99 pad
O) COUNTY COURT-AT-LAW # 6 Judge Albert Garcia				
Description			Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2",BLUE raised lettering, with gold ink seal, single sided print, portrait landscape layout, 500 per box 25 % cotton	1,000	\$39.00 bx
2.	ENVELOPES- without window	size 4½"x9½", standard envelopes, raised print, blue ink w/ gold ink seal 500 per box, no window 25 %cotton	1,000	\$.169 ea.
3.	LETTERHEAD PAPER	8.5"x11", #20 fine quality bond paper one sided print, raised blue ink print gold ink stamp seal,25%cotton	5,000	\$.127 ea
P) DISTRICT ATTORNEY				
Description			Estimated Qty	UNIT PRICE
1.	AUTHORIZATION FOR MEDICO LEGAL EXAMINATION	8.5"x11" Paper size,3 Part NCR, Paper color sequence-White, Canary Yellow and Pink, Black ink printing, Single sided print	1,000	\$.164 ea
2.	CHECK WRITER FLYERS	9.5"x11" Letter size paper, Canary Yellow Paper w/ white and red lettering on black background, Heavy weight paper, coated 80-110 lb. paper	500	\$.218 ea.
3.	CHECKS RECEIPT	8.5"x11" Letter size Paper, watermark gray seal and lettering, 2 receipts per page, Perforated	5,000	\$.0258
4.	CRIMINAL MANILA FOLDERS	Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box Felony	10 boxes of 1,000	\$.192 ea.
5.	MANILA FOLDER	Special die cut end with printing	10,000	\$.289 ea.
6.	MISDEMEANOR COMPLAINTS	8.5"x11" Letter size paper,3-part NCR, Black ink printing, continuous feed pink, canary, blue	10,000	\$.086 ea.
7.	VICTIM IMPACT STATEMENT	8.5"x11" Letter size paper, black ink print w/Gold Seal and lettering seal, double sided print 60 lb 2 color front 1 color back	5,000 per year	\$.053 ea.
8.	WORTHLESS CHECK AFFIDAVIT	2 part NCR, Paper color sequence white and pink, one sided flat print, black ink only	9,000	\$.567 ea.
Q) DISTRICT CLERK'S OFFICE				
Description			Estimated Qty	UNIT PRICE
1.	ENVELOPES- with window	Size 4½"x9½", standard envelopes, flat print, gray and black ink white lettering and black ink seal, with window	20,000	\$.036 ea
2.	ENVELOPES- without window	Size 4½"x9½",standard envelopes, flat print, gray and black ink white lettering and black ink seal, no windows	20,000	\$.035 ea
3.	ENVELOPES-with window	Size 4½" x 9½", Standard Envelopes, flat Print, Black and Red ink and black ink seal, Light Blue Envelopes, with Window	120,000	\$.0279 ea
4.	ENVELOPES without window	Size 3.875x 8.875", Standard Envelopes# 9-24, flat Print, black ink and watermark seal, Canary Yellow Envelopes, No Windows; black flat lettering on one side, self seal, additional operation: send away envelope	120,000	\$.0265 ea
5.	ENVELOPES- without window	#28-White wove, white envelopes, 12"x9" Gray & Black ink flat lettering, with without window,, one sided flat print, white seal w/black flat lettering,	5,000	\$.129 ea
6.	JURY SUMMONS FORM	Size 8.5"x14"; #24 White paper Red & black inks; partial vertical and horizontal perfs for badge; 2 sided	60,000	\$.039 ea
7.	LETTERHEAD PAPER	8.5" x11",Recyled Bond Paper; one sided flat print, with black flat lettering, watermark seal,	20,000	\$.055 ea

R) EMERGENCY MANGEMENT

Description		Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS	3½"x2", blue raised lettering, with gold ink seal, single sided print, portrait layout,500 per box 25 % cotton	1,000	\$38.50 bx

S) FIRE MARSHAL

Description		Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS	3½"x2",black flat lettering, with gold ink seal & badge blue flat lettering, double sided print, landscape layout,500 per box 25 % cotton full color, printed on two sides, white stock	1,000	\$53.00 bx

T) H.I.D.T.A. TASK FORCE

Description		Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS	3½" x2", Black ink Raised print, w/gold raised seal, Single sided print-500 per box, landscape layout 80 lb cover	500 bx	\$35.80 bx
2.	DIVIDERS MULTI-COLOR	9"x11" - 8 Tab Dividers per set, labeled, Multi Color	400 sets	\$1.47 set
3.	ENVELOPES-WITHOUT WINDOW	Size 4 ¼" x9½", Standard Envelopes, raised black print, w/gold raised ink seal 500 per box, without window 24 lb 25 % Cotton	1,000	\$.129 ea
4.	INVESTIGATIVE FILE JACKET	Page size: 9"x12 7/8 , Canary Yellow Tag Board, Black ink front & back of front cover page only back page blank w/ two hole punch on top (centered) 140 lb(case file covers)	1,000 per order	\$.589 ea
5.	INVESTIGATIVE FILE JACKET	9"x12 7/8 " Page size, Light Blue Tag Board, Black ink front & back of front cover back page blank w/ two hole punch on top (centered) 140 lb (case file covers)	1,000 per order	\$.589 ea
6.	LETTERHEAD PAPER	8.5" X 11", Fine quality paper, Raised lettering, black ink, gold raised seal 500 per ream 24 lb 25 % Cotton	1000 per order	\$.129 ea
7.	MAILING LABELS	3"X4" flat print, black ink w/gold ink stamp, 500 per roll	500 per roll	\$.358 ea
8.	NAME PLATE	Wood Base, w/Black, brass double mounted, w/2 seals , w/name and title	On as needed basis	\$135.00 ea
9.	RECEIPT FOR FORMS	8.5" X 11" Page size, 2-part NCR, Paper sequence: White and Canary Yellow, Black ink flat print, one sided print	500	\$.12 ea
10.	VEHICLE IMPOUNDMENT REPORT	8.5" X 11.5" Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, one sided print perforated	500	\$.259 ea.

U) HUMAN RESOURES

Description		Estimated Qty	UNIT PRICE	
1.	BUSINESS CARDS	3½"x2", Blue ink Raised Lettering, w/ gold ink stamp w/blue Raised lettering, Single sided print-500 per box, landscape layout White Linen 80lb	500 per box	\$39.90 bx
2.	ENVELOPES W/LOGO	Size 4½"x9 ½", Standard Envelopes, flat blue, w/ gold foil stamp seal 500 per box, plain with no window White Linen 24lb	4 boxes of 500 ea box	\$139.00 bx
3.	LETTERHEAD PAPER	8.5"X11",Fine quality bond paper, blue lettering w/ gold foil stamp w/blue lettering, w/watermark print,500 per ream White Linen 24 lb	20 reams of 500	\$121.00 rm

V) JUVENILE JUSTICE CENTER

Description		Estimated Qty	UNIT PRICE	
1.	ENVELOPES-no window	4½"x 9½", standard envelopes, flat blue lettering/ gold ink seal w/blue flat lettering seal 500 per box, plain no window envelope	20 boxes of 500 per order	\$17.90 bx
2.	LETTERHEAD PAPER	8.5"x11", #20 Fine quality white bond paper, one side	24 reams	\$29.50 rm

	print, flat print blue, gold ink seal w/ blue, flat lettering, 500 per ream 24 lb 25 % cotton	per order	
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W) PUBLIC DEFENDER'S OFFICE

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS Size: 3½"x2", Black ink raised lettering, w/ raised gold seal and lettering, Single sided print-500 per box, landscape layout	25 boxes of 500	\$35.80 bx
2.	ENVELOPES- WITH WINDOW Size 4¼"x9½", Standard Envelopes, flat print blk, foil gold County seal with window envelope	8 box of 500	\$133.00 bx
3.	ENVELOPES- WITHOUT WINDOW Size 4 ⅛" x 9 ½", White Wove , Standard Envelopes, flat print blk, Gold foil County seal without window	8 box of 500	\$129.00 bx
4.	LETTERHEAD PAPER 8.5"x11", #20 Fine quality White Bond Paper-Ivory, one sided print, flat print blk, foil gold County seal	3 Reams of 500	\$121.00 rm

X) SAFETY DIVISION

Description		Estimated Qty	UNIT PRICE
1.	ENVELOPES- WITHOUT WINDOW 4¼"x9½", standard envelopes, raised print, blue ink w/ gold ink seal 500 per box, no window 25 %cotton	1,000	\$.169 ea

Y) SHERIFF'S OFFICE

(Jail Dept)

Description		Estimated Qty	UNIT PRICE
1.	BAIL BOND FEE REFUND FORMS 8½"x11" single sided print, black ink print, 3-part NCR, paper color sequence: white, canary yellow, pink, 2-hole top center punch, with number sequence in the upper right hand corner, top binding snap	300	\$.26 ea
2.	INMATE REQUEST FORMS 8½"x11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding all white snap	30,000 ea	\$.0602 ea

(Law Enforcement Dept.)

Description		Estimated Qty	UNIT PRICE
3.	ADMINISTRATIVE ACTION FORM Size 8½"x5", Single sided print, black ink print, 2-Part NCR, Paper color sequence: White, Canary Yellow, top glue	10,000	\$.049 ea.
4.	BUSINESS CARDS 3½"x2"; 2 sided front and back-Front side gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address Back side all black letters (cream linen)	1 box of 250	\$39.00 bx
5.	BUSINESS CARDS 3½"x2" 1 sided gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address (cream linen)	1 box of 250	\$52.00 bx
6.	CHECKS SHERIFF'S FEE ACCOUNT check size:8.25"x3.5"; blue safety; black ink; 3 to sheet with voucher, numbered; 300 qty above 3 on yields 900 checks	300 qty	\$.55 ea \$165.00 total
7.	CHECKS SHERIFF'S TRUST FUND check size: 8.25"x3.5"; yellow safety; black ink; 3 to sheet with voucher, numbered; 300 qty above 3 on yields 900 checks	300 qty	\$.55 ea \$165.00 total
8.	CHILD ID CARD 8 ½"x5½" Manila stock paper, 2 color dark blue (possibly 000033 or 000066) with seal gold/blue color w/double sided tape ½'x2" back to Back printing, score across center of paper	5,000	\$.139 ea
9.	CITATION BOOKS Size: 8½"x5", top binding (Perforated) Black ink print and red ink, 4 carbonless paper with each one having it's only individual printing in the back, (1 st white paper with black and red ink, 2 nd yellow paper with black and red ink, 3 rd pink paper with black and red ink, and 4 th paper blue paper with black and red ink. With Sheriff's logo (Blk) in the middle of each carbonless paper. Wrap around book	25 per book 250 books	\$4.72 bk

10.	CIVIL AND WARRANTS WRIT OF POSSESSION NOTICE	Letter Size, 8½"x11" Card Stock Single sided print, red ink print, Label stock	1,000	\$.215 ea
11.	DEPOSIT SLIP BOOKS SHERIFF'S FEE ACCOUNT	2-part carbonless; black ink (white, canary) 50 sets per book; 800 qty above yields- 800 slips, 16 books, 50 sets per book	16 books	\$ 9.07 bk
12.	DEPOSIT SLIP BOOKS SHERIFF'S TRUST ACCOUNT	2-part carbonless; black ink (white, canary) 50 sets per book; 800 qty above yields- 800 slips, 16 books, 50 sets per book	16 books	\$9.07 bk
13.	DEPUTATION	8.5x14.; 24# bond, reflex blue and black ink on 2 sides, shrink wrap in 500's 20lb	300	\$.29 ea
14.	DIC-24 STATUTORY WARNING	8.5 x11, 15#cb white, 14.5#cf yellow carbonless paper, black ink 1 side, shrink wrap in 250's	100	\$.29 ea
15.	DIC-25 NOTICE OF SUSPENSION	Temp. Driving Permit-8.5x11, 15#cb white, 14.5#cf yellow, carbonless paper, black ink 2 sides, shrink wrap in 250's 2 part padded	100	\$.29 ea
16.	ENVELOPE	5½"x3¼", Manila Envelope, Black ink, front side print	3,000	\$.12 ea.
17.	ENVELOPE-LATENT PRINT	size:6½"x3½", White Envelope, Black Ink, One front side print	2,000	\$.067 ea
18.	EVIDENCE CARDS	5"x 4¼" Card Stock, White Paper, Single sided print, Black ink 67 lb	6,000	\$.0215 ea
19.	EVIDENCE/INVENTORY CONTROL REPORT	Legal Size Paper, 8½"x14" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink,	1,000	\$.229 ea
20.	FIELD INTERVIEW CARDS	8½"x5½" Page Size, double sided print, black ink print, Hidalgo County Sheriff's emblem on the upper left hand corner. (front) (back) SYNOPSIS: 13 LINES	5,000	\$.021 ea
21.	IMPOUND BOOKS	8"x5" sheet top binding (Perforated) with a manila cover 8", Black Ink, 4 part carbonless sheets 1 st is white, 2 nd is yellow, 3 rd pink, and 4 th orange with no printing in the back wrap around book white, yellow, pink, orange	25 per book 100 books	\$6.59 bk
22.	JR. SHERIFF BADGE STICKERS	3" Roll, black background with Gold Foil Seal	5,000 sticker	\$.054 ea
23.	LATENT FINGERPRINT INDEX CARD	Size 3"x5", White, Black ink print, front side print	5,000	\$.039 ea
24.	MAINTENANCE BOOKS	size: 9"x5½", 1 st White carbonless paper, 2 nd yellow paper, Black ink, front print top binding (Perforated)	25 per bk /250 bks	\$2.11 bk
25.	MOTOR POOL SERVICE REQUEST	8½ x3¾" Blk lettering	1,000	\$.049 ea
26.	MOTOR POOL-SERVICE REQUEST STICKER	4"x2" Blk Lettering roll	1,000	\$.073 ea
27.	NAME PLACEMENT CARD	10"x8"-Beige card stock (FFCC66) Ink color dark brown (possibly 663300 or 330000), Score across center of card	500	\$.238 ea
28.	OFFENSE REPORTS PROPERTY REPORTING	8½"x11" Page Size, White Paper, single sided print, Black ink 20lb	10,000	\$ 0.23 ea
29.	OFFENSE REPORTS-NARRATIVE	8½"x11" Page Size, White Paper, Single sided print, black ink print 20lb	40,000	\$.0199 ea
30.	OFFENSE/INCIDENT REPORTS-FRONT AND BACK	8½"x11" Page Size, White Paper, double sided print, Black ink 20 lb	30,000	\$.0279 ea
31.	OFFICIAL PHOTOGRAPH	3"x2½", White label stock, Black ink, front side print	2,000	\$.094 ea
32.	OPERATION CHILD SAFEGUARD	17x22" Poster: Full Glossy Color 80lb glossy cover	500	\$1.15 ea
33.	OPERATION CHILD SAFEGUARD FLYERS	8½"x11" Page Size, 80 lb gloss cover paper 4 color process	5,000	\$.077 ea
34.	RECEIPT BOOK-INMATE TRUST	7.25x11 (4 up manifold Book/Numbered) 3 part carbonless (white, yellow, pink) NOTE 3 rd . page without manifold Black 1-side, All parts the same 4 up receipt book, Repeat order sequential number.	50 sets per book 200	\$5.45 bk
35.	RECEIPT BOOK-OFFICIAL RECEIPT FOR SHERIFF'S FEE'S	17"x8.5" (individual. receipt size 8"x4.25")3 part NCR white, green, canary; blank ink; 4 on a sheet, numbered receipts 3pt with perfining white & green copy only, wrap around covers; 5,000, above yields (100 books, 50 sets/200 receipts per books)	100 books	\$9.79 bk
36.	RECEIPT BOOK-OFFICIAL RECEIPT FOR	17"x8.5" (individual. receipt size 8"x4.25")3 part NCR white, green, canary; blank ink; 4 on a sheet, numbered	100 books	\$9.79bk

	SHERIFF'S TRUST FUNDS	receipts 3pt with perfining white & green copy only, wrap around covers; 5,000, above yields (100 books, 50 sets/200 receipts per books)		
37.	RECRUITMENT FLYERS	8½"x11" Page Size, 80lb gloss print 4 color both sides, tri-fold (score)	5,000	\$.11 ea
38.	THE STATE OF TEXAS STATEMENT OF ELECTED/ APPOINTED OFFICER	8.5x11, 20# bond, reflex blue & black ink 1 side, pad in 100's shrink wrap in 500's	300	\$.20 ea
39.	TIME EARNED/ABSENCE REQUEST FORM	8½"x11" page size, single sided print, black ink print, 3-part NCR, top binding (perforated) paper color sequence: blue, yellow pink	5,000	\$.119 ea
40.	VICTIM'S BILL OF RIGHTS PAMPHLET	8½"x5¾"-white card Ink color black to be folded-(3) tri-fold (score) 110 lb	5,000	\$.055 ea

Z) TAX ASSESSOR COLLECTOR

AUTO LICENSE/TAX OFFICE		Estimated Qty.	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", black ink raised lettering, w/gold raised stamp w/gold raised lettering, single sided print-landscape layout	1,000 per order \$39.00 bx
2.	BUSINESS CARDS	3½" x2", black ink raised lettering/gold raised stamp w/gold raised lettering, single sided print-landscape layout	500 per order \$35.80 bx
3.	ENVELOPES without window	Size 3 7/8 x8 7/8" #9 return envelopes, flat black print/ black flat print seal 500 per box, plain with no window	5,000 \$.037 ea
4.	ENVELOPES without window	Size 4½"x9½", #10 standard envelopes ,flat black print, w/ black flat print seal 500 per box, with no window(tax assessor/collector)	20,000 per order \$.031 ea.
5.	ENVELOPES with window	Size 4½ "x9½", standard window, rev flap, 24# ww, diagonal seam, gum seal printed	60,000 per order \$.0295 ea
6.	LETTERHEAD PAPER	8.5"x11", fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream 24 lb 25% cotton	5,000 \$.16 ea
7.	WATERMARK PAPER	Letter Size Page (8.5"x11") bound paper, bond, rely, rio grande valley watermark	100 N/B

AUTOMOBILE DEPT PLUS ALL SUBSTATIONS

8.	BUSINESS CARDS	3½"x2", black ink raised lettering, w/gold raised stamp w/gold raised lettering, single sided print-landscape layout	500 per order \$35.80 bx
9.	COUNTY LIQUOR PERMIT	Letter size (8½"x11"), 3-Part NCR-Paper sequence (white, canary & pink) #17 One sided print-flat print black and red only for, pre-numbered red and title of form	150 /50 per pack \$6.29 pk
10.	DEPUTATION CARDS	Size: (3.875" x 2.375") index card-light green paper stock # 110 black ink flat print, rounded corners 67 lbs	250 \$.35 ea
11.	ENVELOPES without window	Size (6½"x12½"), standard brown envelopes, flat black print, w/black flat print seal 500 per box, without windows (auto license plate envelope)	7,500 \$.271 ea
12.	ENVELOPES-without window	Size(10½x7½") Double-prong metal clasp w/reinforced eyelets for a secure closure Brown Clasp Envelopes/ 100 per box w/ black ink printing and black ink seal (TABC envelope)	10 bxs of 100 \$36.50 bx
13.	LETTERHEAD PAPER	8.5"x11", Fine quality bond paper, black lettering w/gray watermark seal w/picture in various stages of gray shade,500 per ream25% Cotton	5,000 \$.16 ea
14.	REFUND SLIPS	Size 7x3.25 off set , white 50# black padding with chipboard	3000 per order .044 ea

AA.) TREASURER'S OFFICE

Description		Estimated Qty	UNIT PRICE
1.	BUSINESS CARDS	3½"x2", GREEN ink raised lettering, w/GREEN seal w/ GREEN lettering, single sided, landscape layout 80lb cover	500 per box \$35.80 bx
2.	ENVELOPES-large window	envelope 5½ x 8¾,2¾"x 5½ " window½"from left 5/8 from top on 20lb paper	5,000 per order \$.22 ea
3.	ENVELOPES with window	Size 4½"x9½"; standard envelopes, flat GREEN lettering/	5,000 per order \$.115 ea.

		GREEN and gold seal w/ GREEN flat lettering seal with window		
4.	ENVELOPES-without window	Size 4 ¹ / ₈ "x9 ¹ / ₂ ", standard envelopes, flat GREEN lettering, w/ GREEN and gold seal w/ GREEN flat lettering seal without window	5,000 per order	\$.0358 ea
5.	LETTERHEAD PAPER	8.5"x11", #20 fine quality bond paper, one sided print, flat GREEN ink print, foil gold seal w/green flat lettering 500 per ream 24lb 25 % cotton	1 ream of 500	\$104.00 rm
6.	RECEIPT-COUNTY SEAL	8.5x11" with County Seal in black	15,000 per order	\$.021 ea
7.	TREASURY MANUAL RECEIPT BOOK	Page size; 8.5"x11; 3-part NCR, paper sequence: white, canary yellow and pink, black ink flat print, one sided print-flat print black and red only for, pre-numbered red 2-booklets; 50 sheets per book	2 booklets	\$21.75 bk