

# Requisition

Req # 00276500

PO #

Date: 05/05/15

Bill To: x  
x

Vendor: 211567  
GE CAPITAL INFORMATION TECHNOLOGY SOI  
RICOH USA, INC.  
P.O. BOX 650073  
DALLAS TX 75265

Ship To: PLANNING DEPARTMENT  
1304 S. 25th Street  
EDINBURG TX 78539

Contact: Irma Castillo  
956-318-2840

Contract No:

Special Instructions:

37

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD-1674 Comm. Court approved on date 6-02-15, AI-49680 48 month lease agreement on Four(4)Ricoh Copier Machines:  6 months remaining in the fiscal year 7/01/15---12/31/15 Acct 780-Capital Leases-\$3,746.12. (NIGP 93523); Acct 430-Equip. & Veh R&M Services-\$662.40 (NIGP 93927) July 1, 2015 thru June 30, 2019 (but not limited to), This includes payoff of Contract #429301-1008606A21  To the extent permitted by the laws and Constitution of the State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-SDD-1674 Appendix E Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement"  BILL TO AND SHIP TO: Hidalgo County of Planning Dept. 1304 S. 25th St Edinburg, Texas 78542 Delivery Contact: Irma Castillo. 956-318-8240  Locations of the 4 copier machines will be: (2) in Main Office at 1304 S. 25th St. Edinburg (1) at Pct.1 Weslaco office at 1902 Joe Stephens Ave. (1) at Pct.3 Mission Office at 2401 N. Moorefield.  DO NOT DUPLICATE ORDER		
6.00	MONTH	CO Each Ricoh Aficio, MP4054, \$92.06; ESP XG-PCS-15D-Digital Network Powerfilter-\$3.76; Network Print/Scan Connection (Seg. 4)-\$6.26; Paper Feed PB3220-\$11.75; Finisher SR3140-\$17.91; Bridge Unit BU3070-\$2.05=\$133.79. Total for each Machine will be \$133.79 x 4 Copier Machines=\$ 535.16 (NIGP 98523) (Acct.780 -Capital Leases)	535.16	3,210.96
6.00	MONTH	CO Equipment total Service (16,000 sharing) B/W impressions monthly @ \$0.0069)= \$27.60 per machine x 4 machines=\$110.40 Service/Maintenance includes 16,000 B/W Clicks Monthly overages billed quarterly. B/W overages @ \$0.0069 Gold Service Entitlements Includes: Parts, Labor, Toner & Staples. (NIGP 93927) (ACCT .430)	110.40	662.40

Authorized By: \_\_\_\_\_

# Requisition

Req # 00276500

PO #

Date: 05/05/15

Bill To: x  
x

Vendor : 211567  
 GE CAPITAL INFORMATION TECHNOLOGY SOI  
 RICOH USA, INC.  
 P.O. BOX 650073  
 DALLAS TX 75265

Ship To: PLANNING DEPARTMENT  
 1304 S. 25th Street  
 EDINBURG TX 78539

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		<u>Account No</u>	<u>Encumbrance</u>	
		5-1100-419-10-210-001-0-430	662.40	
		5-1100-419-10-210-001-0-780	3,210.96	
			Freight	.00
			Total	3,873.36

Authorized By: \_\_\_\_\_