



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

KIRK S. COLE
INTERIM COMMISSIONER

P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

June 11, 2015

Hidalgo County

RE: Contract Inter-local Application Process for Fiscal Year 2016:

Dear Mr. Olivarez,

The Texas Department of State Health Services, Tuberculosis (TB) Services Branch, is initiating the contract application process for fiscal year (FY) 2016. This letter is a reminder that the TB Services Branch requires each TB Program to submit a description of your organization, resources and capacity; and a detailed budget justification. This must be completed before any contract can be issued to your agency. This year's contracts will contain sixteen (16) performance measures that will be the same for all local health departments. Please review carefully the section of the application pertaining to performance measures. **We are currently providing a one-year allocation; however, it is the intent for the TB/State contract to be amended at a later date to extend to two years.**

The TB/State ILA is also being distributed at this time, along with the FY2016 budget allocation of 605,561 Contractor shall provide a match of no less than 20% of the DSHS share of the total budget which is \$121,112. The due date for submission of the ILA's and Budget to DSHS is June 29, 2015. Please submit via email to Kathy Sharp at the email address noted below. The contract expenditures will be closely scrutinized and expenses not considered absolutely essential for delivery of direct client services may be eliminated or reduced.

In the event that the Texas Department of State Health Services (DSHS) is informed of state increases or decreases to funding amounts, or other unforeseen internal budgetary shortfalls, DSHS may find it necessary to amend funding allocations to its contractors.

If you have any questions or need additional information, please contact Kathy Sharp, Contract Manager, Disease Control and Prevention Services, Contract Management Unit at (512) 776-2640 or by e-mail at kathy.sharp@dshs.state.tx.us

Sincerely,

Kathy Sharp, Contract Manager
Division for Disease Control and Prevention Services
Contract Management Unit

Attachment

cc: Sandra A. Morris, M.P.H., Manager, Tuberculosis and Refugee Health Services Branch
Peggy Wittie, PhD, MAG, Manager, Tuberculosis and Hansen's Disease Group
Cynthia Lewis, Program Specialist, Tuberculosis and Refugee Health Services Branch