

**TEXAS DEPARTMENT OF PUBLIC SAFETY
TEXAS HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY (THSSAA)**

ANNUAL INVENTORY CONTROL REQUIREMENT

Name of Jurisdiction: Hidalgo County Constable Pet 4 Date: 4/10/15

*INSTRUCTIONS: Please initial on the left to certify each of the following statements. All four sections must be certified to be fully compliant. Please return completed document by June 30 to THSSAA monitoring at:
Fax-512-206-3137 or email SAAMonitoring@dps.texas.gov*

I. Controlled and Capital Assets Acknowledgement

Initial here to certify: <u>HL</u>	My jurisdiction has listed all required homeland security grant funded assets on our local inventory in accordance with THSSAA information Bulletin No. 12-004. http://www.txdps.state.tx.us/director_staff/saa/documents/saa12-004.pdf
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II. Tagging of Grant Funded Assets

Initial here to certify: <u>HL</u>	My jurisdiction has tagged all Homeland Security grant funded assets in accordance with THSSAA Information Bulletin No. 12-004 including the name of the jurisdiction and a unique identifying number.
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III. Equipment Inventory Requirements

Initial here to certify: <u>HL</u>	<p>My jurisdiction maintains a physical inventory of Homeland Security grant funded assets and captures the following information for all equipment in accordance with THSSAA Information Bulletin 12-004.</p> <ul style="list-style-type: none"> A. Description of the asset B. Serial number or other identification number C. Source of the asset D. Who holds the title E. Acquisition date F. Cost of the asset G. Percentage of federal participation in the cost of the asset H. Location I. Use J. Condition of the Asset K. Any ultimate disposition data including the date of disposal and sale price L. Control or Inventory Number <p><i>(Reference: A-133 Compliance supplemental, 44 CFR 13.32, UGMS)</i></p>
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IV. PHYSICAL INVENTORY RECONCILIATION

Initial here to certify: <u>HL</u>	<p>My jurisdiction has completed a full physical inventory and reconciliation of assets within the last 24 months in accordance with regulations.</p> <p>Our last physical inventory was conducted: <u>4/10/15</u></p>
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V. AUTHORIZED SIGNATURE(S)

Print Name of Jurisdiction/Organization	<u>Hidalgo County Constables Pet 4</u>
Printed Name of Chief Elected Official, Chief Executive Officer, Or Chief Financial Officer	<u>Atanacio "J.R." Gaston</u>
Title (Judge, Mayor, ED, City Manager, CFO)	<u>Constable</u>
Signature	<u>Atanacio "J.R." Gaston</u>
Date	<u>4-10-15</u>

This form is located at: http://www.txdps.state.tx.us/director_staff/saa/information_bulletins.htm

EXHIBIT "F"

**CITY NAME Hidalgo County Constable's Office Precinct 4
2013 STONEGARDEN GRANT - PROPERTY ACQUISITION FORM
GRANT #EMW-2013-SS-00045**

Description	Tag ID#	Serial or ID#	Source of Property	Title Owner	Acquisition Date	Cost	% of Federal/State Participation in Cost of Property	Location	Use & Condition of Property	Disposal Date	Price Sold
2014 Dodge Ram 1500 Crew Cab 4x4	62381	Last 4 VIN: 8144	2013 OPSPG	HIDALGO CO.	8/25/2014	22,570.00	100%	PCT. 4 CONST	NEW	N/A	
WATCHGUARD VIDEO SYSTEM	62439		2013 OPSPG	HIDALGO CO.	2/23/2015	\$5,031.60	100%	PCT. 4 CONST	NEW	N/A	
STALKER RADAR	62388	D1029750	2013 OPSPG	HIDALGO CO.	8/25/2014	\$2,647.04	100%	PCT. 4 CONST	NEW	N/A	
2008 Ford F-150 SuperCab 4x4	62581	Last 4 VIN: 3907	2013 OPSPG	HIDALGO CO.	9/23/2014	\$8,800.00	100%	PCT. 4 CONST	USED	N/A	
WATCHGUARD VIDEO SYSTEM	62440		2013 OPSPG	HIDALGO CO.	2/23/2015	\$5,031.60	100%	PCT. 4 CONST	NEW	N/A	
STALKER RADAR	62582	DC095220	2013 OPSPG	HIDALGO CO.		\$350.00	100%	PCT. 4 CONST	USED	N/A	

To be submitted monthly with attached photos of all equipment showing ID tags.