

**Standard Letter of Authorization for the Request of Historical Usage Information**

Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**LIST TDU (REQUIRED; List TDUs that apply to request)**

ONCOR

CenterPoint

Sharyland

AEP

TNMP

Nueces

Please accept this letter as a formal request and authorization for the above referenced Distribution Company (TDU) to release energy usage data, including kWh, kVA or KW, and interval data (if applicable) at the following location(s) to the **Texas General Land Office**. This information request shall be limited to no more than the most recent 12-month period of service. If the ESI ID(s) are IDR accounts, please indicate whether summary level and/or interval data is required.

Summary Billing Data Only

Interval Data Only

Both Summary and Interval Data

Please forward usage and load information in electronic (Microsoft Excel) format to:

[nsutton@cavallotspp.com](mailto:nsutton@cavallotspp.com) or fax to 713-583-8938

If an attachment is used, please use a separate attachment per TDSP with the ESI IDs that are specific to a TDSP. TDSP will reject if ESI IDs are submitted that are not associated with their territory.

Service Address

ESI ID Number (found on bill)

**AUTHORIZATION**

I affirm that I have the authority to make and sign this request on behalf of my company for all ESI IDs that are associated with this request.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Company)

By checking this box, Texas General Land Office affirms that they have authorization from the Customer identified below to obtain Customer's historical usage information and holds the TDSP harmless for providing the historical data to requested party as identified on this form.

\_\_\_\_\_  
(Name, printed)

\_\_\_\_\_  
(Billing Street Address)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Email Address)