DATE: July 7, 2015

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 5-1242-412-00-060-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	Justice Crt Tech-Repair & Maint Services	660	Justice Crt Tech-Furnishings & Equipment	$1,531.00
336	Justice Crt Tech- Computer Services	751	Justice Crt Tech-Machinery & Equip	434.50
			TOTAL	$1,965.50

REASON: **Auditor's have audited PO# 722169 (AL3 Enterprises) and are requesting this reclassification for object code 660. Laptop.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK