DATE: **July 20, 2015**

DEPARTMENT HEAD: **Martha L. Salazar, CPPB**

DEPARTMENT NAME: **Purchasing**

ACCOUNT NUMBER: **5-1100-415-18-160-001-0**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
584	registration	660	furnishing & equipment	**566.00**
583	out of county travel	**610**	General supplies	**444.86**
350	other services	**610**	General supplies	**525.00**
336	computer services	**610**	General supplies	**906.00**
810	dues & memberships	**610**	General supplies	**925.00**
630	food	**610**	General supplies	**230.00**

$3,596.86

REASON: **need to order office suplies**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK