



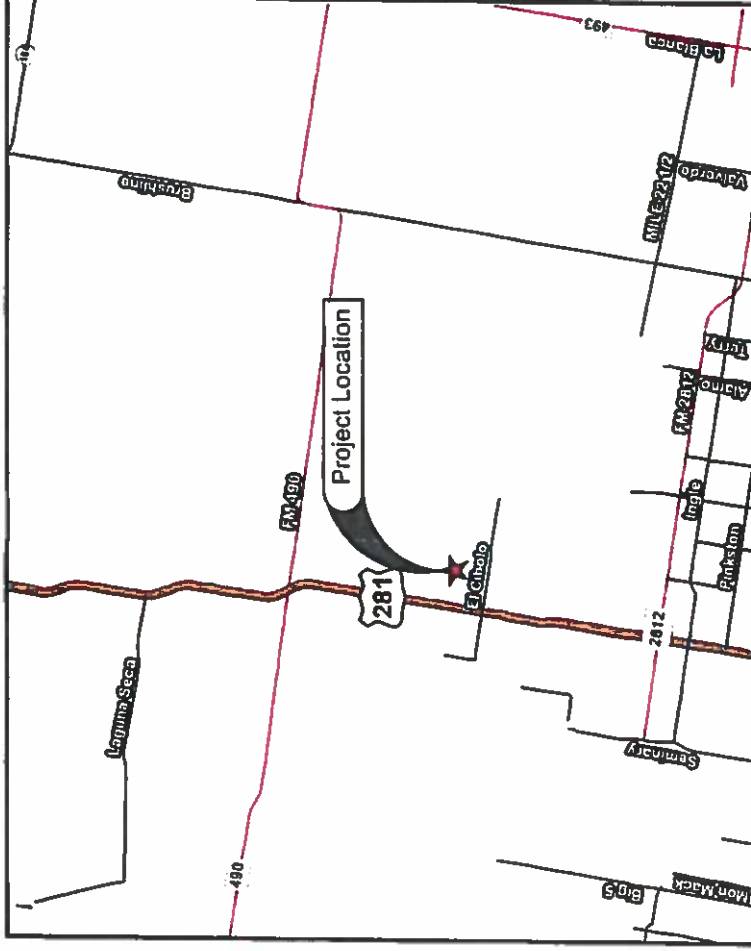
Hidalgo County Purchasing Department Purchasing Request Form

In order to assist the Purchasing Department in the procurement process, please complete this form with all the pertinent information and return to the Purchasing Department in person, via facsimile to (956) 318-2629 or 292-7612 or email to: darlene.betancourt@co.hidalgo.tx.us or oscarg.garza@co.hidalgo.tx.us (**Requests will be processed on a first come, first basis**)

Request Date: APRIL 21, 2015	
Department: SHERIFF'S OFFICE	
Name of Approving Elected Official/Department Head/Supervisor: CAPT. RICHARD OZUNA	
Point of Contact: CAPT. RICHARD OZUNA	Contact Phone Number: 956-457-4236 Contact Fax Number:
Contact E-Mail richard.ozuna@hidalgoso.org	
Budget Account Number: 5-1229-421-00-280-007-0-740	
Signature of Approving Elected Official/Department Head/Supervisor: <i>[Handwritten Signature]</i>	
Estimated Date Goods/Services are required:	
<p>Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required.</p> <p>Requesting JOC for following SOW: Proposed project consists of Construction of a New Metal Canopy for Mobile Units, installation of Hurricane fence and conduit runs for (2) Lights located in the Parking Lot. Parking Lot (i.e. caliche, asphalt, compaction etc) is not part of the SOW, because that will be done by Hidalgo County Precinct #4.</p>	
FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department	
Procurement Manager Notes:	
Assigned to Buyer:	
Date Assigned:	
Project Type:	
Project Number:	
Notified Department on:	
Special Instructions by Procurement Manager:	

HIDALGO COUNTY PRECINCT 4

Page	Contents
	Description



RAMON I
County

AC Ct
Precinct 1 Ct

EDUARDO "EI"
Precinct 2 Ct

JOSE M. I
Precinct 3 Ct

JOSEPH P
Precinct 4 Ct

CIBOLO JAIL PARKING LOT IMPROVEMENTS



PROFESSIONAL ENGINEER
JOYD N. SELLNER
LICENSED PROFESSIONAL ENGINEER # 94076
071

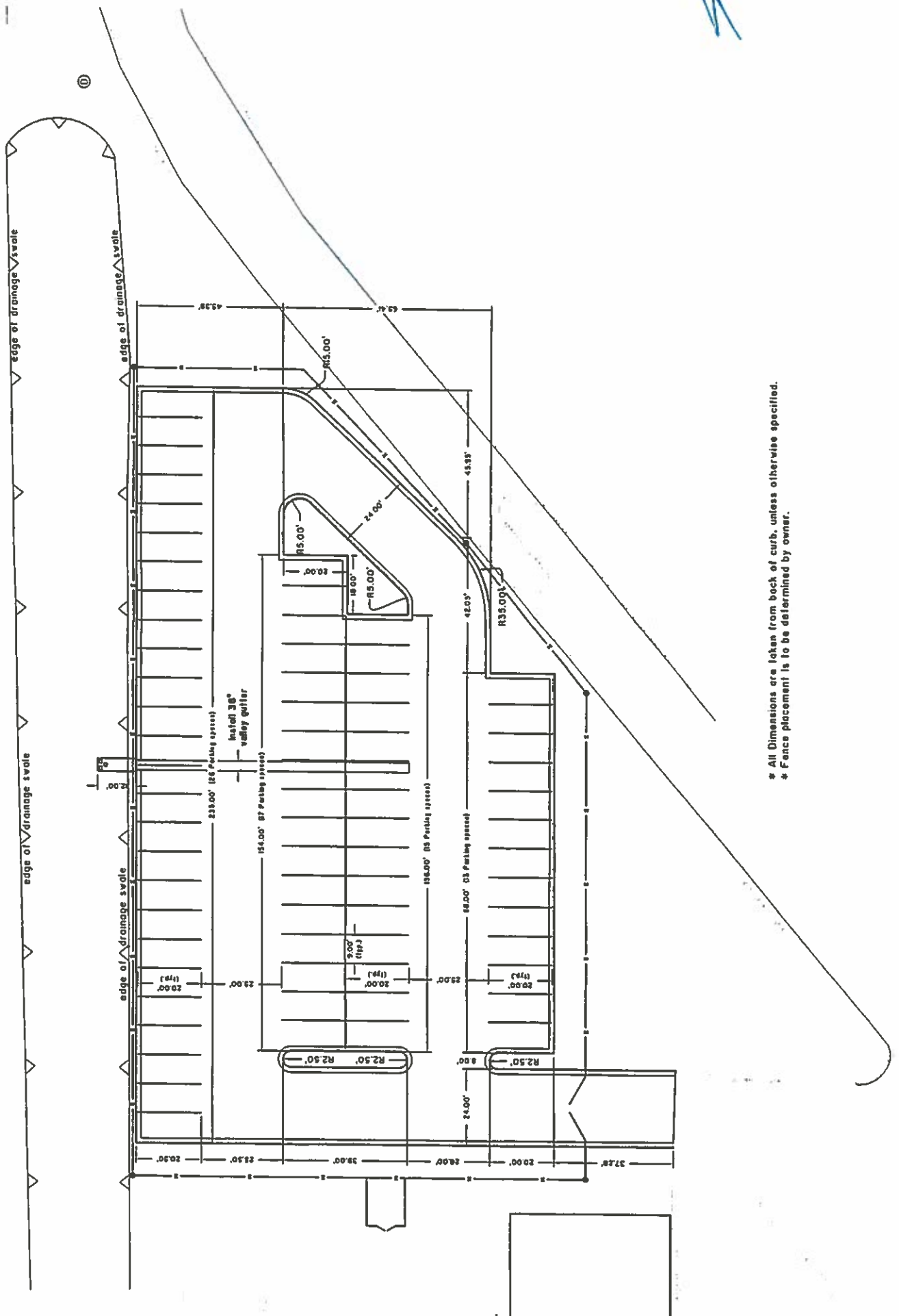


Rev. No.	


 Jose N. Saldier
 Licensed Professional Engineer # 940

Project:

Sheet Title:



* All Dimensions are taken from back of curb, unless otherwise specified.
 * Fence placement is to be determined by owner.

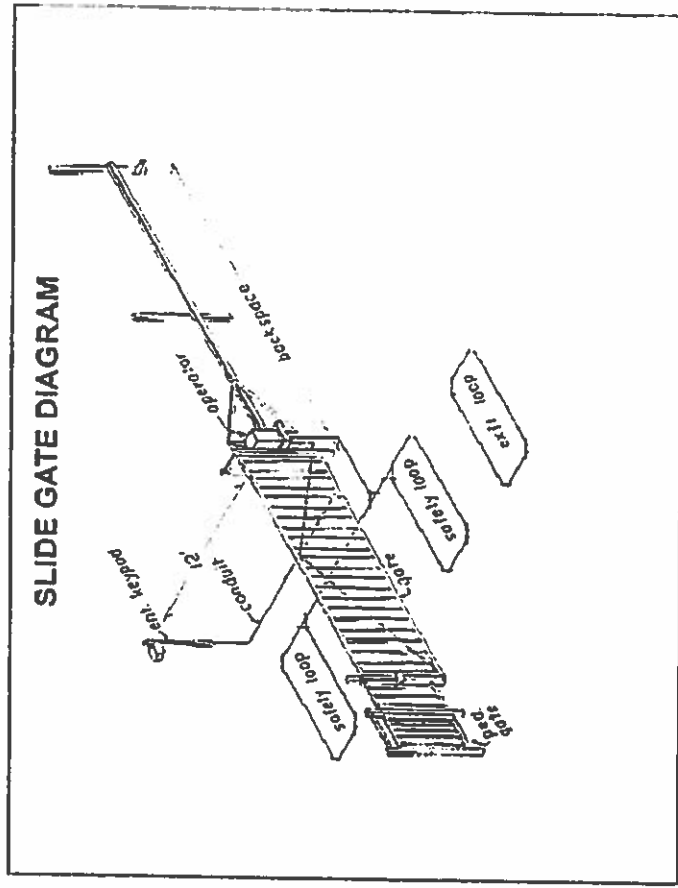
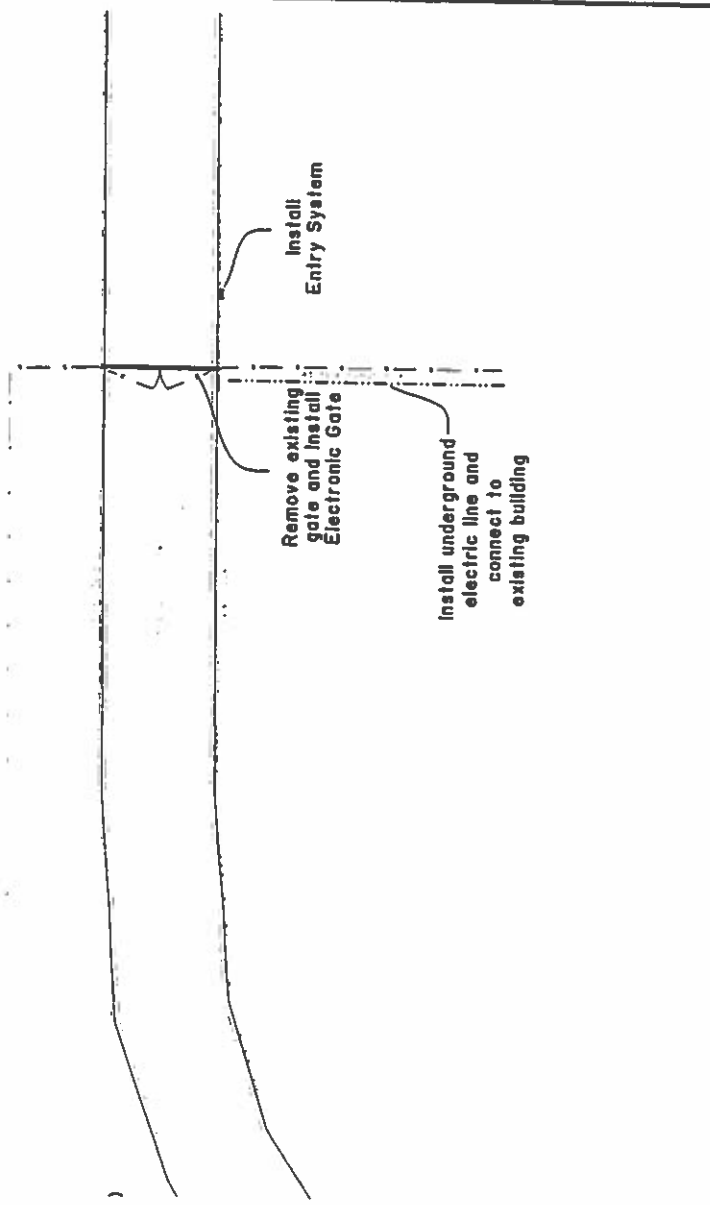


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Request Date: JUNE 08, 2015	
Department: SHERIFF'S OFFICE	
Name of Approving Elected Official/Department Head/Supervisor: CAPT. RICHARD OZUNA	
Point of Contact: CAPT. RICHARD OZUNA	Contact Phone Number: 956-457-4236 Contact Fax Number:
Contact E-Mail richard.ozuna@hidalgoso.org	
Budget Account Number: 5-1229-421-00-280-007-0740	
Signature of Approving Elected Official/Department Head/Supervisor: <i>[Handwritten Signature]</i>	
Estimated Date Goods/Services are required:	
Goods/Services Description: (Please provide detailed information (specifications) of the Goods/Services being requested) use additional sheets if required. Requesting JOC for following SOW: Proposed project consists of demolish and remove existing damaged canopy and to re-construct a New Canopy with solid concrete footings where existing Sheriff's gas pump area was damaged by storm.	
FOR PURCHASING DEPARTMENT OFFICE USE: To be completed by the Purchasing Department	
<u>Procurement Manager Notes:</u>	
<u>Assigned to Buyer:</u>	
<u>Date Assigned:</u>	
<u>Project Type:</u>	
<u>Project Number:</u>	
<u>Notified Department on:</u>	
<u>Special Instructions by Procurement Manager:</u>	

[Signature]
 [Name]
 Licensed Professional Engineer # 940



* Image for illustration purposes only. Equipment material, components and electronic gate to be designed by others.

