

DATE: July 13, 2015

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2015
Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Co. Wide Adm

ACCOUNT NUMBER: 5-1100-415-00-XXX-002-0-XXX

CONTACT PERSON: Merlen Munoz, Budget Analyst **PHONE:** (956) 292-7025 Ext. 5403

SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
5-1100-415-00-200-002-0- 350	IT COUNTYWIDE Other Services	(19,305.00)
TO		
5-1100-415-00-115-002-0- 899	CO. WIDE ADM Contingency	19,305.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: To partially reverse emergency transfer that funded the continuation of the postcards mailed out as part of the Fines & Fees Initiative.

Originally, amount transferred was for \$30,000.00, however, after review of the summary warrant postcard plan it was determined that total projected expenditures for the remainder of the year will be \$10,695.00. Therefore, difference of \$19,305.00 is being returned to Co. Wide Adm-Contingency.

Furthermore, Budget & Management has requested assistance from the Tax Office to partially fund the anticipated expenditures through the Scofflaw Program, which would further reduce the amount needed by the IT Countywide account. However, our office is still pending review and approval by the Tax Office authorizing the use of Scofflaw funds for a portion of the post card mail outs in the amount of \$8,556.00.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK