



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

July 15, 2015

Pre-Paid Legal Services, Inc. dba Legal Shield
Attn: **Kathy Pinson,**
Executive Vice President of Operations
One Pre Paid Way
Ada, OK 742820

Via: Email: tmkldj@gmail.com

Re: "Pre-Paid (Post Tax) Voluntary Legal Services"
C-14-054-08-12

Dear Vendor:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise the first (1st) of two (2) one (1) year renewal terms as provided in the current contract (under the same terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of August 7, 2015 or sooner for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than Monday, July 20, 2015, 10:00 am via email to: yvette.salinas@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By:

Date: 7/16/2015

Additionally, we are requesting you provide updated certificates of insurance and license as required through Hidalgo County's Request for Bid, Quote, Proposal, and/or Statement of Qualifications.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yvette Salinas

Yvette Salinas, Buyer III

Hidalgo County Purchasing Department