

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: July 28, 2015

DEPARTMENT HEAD: A. "J.R." GAITAN

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 5-1100-421-00-294-001-0

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Tranfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	Repair & Maint Services	520	Ins Other Than Empl Bene	\$141.00
430	Repair & Maint Services	610	General Supplies	\$400.00
430	Repair & Maint Services	550	Printing & Binding	\$300.00
TOTAL				\$841.00

REASON: Transfer needed to cover expenditures for notary public application, business cards and new duty gear for new employees

 HORALDO SANCHEZ *for Constable A. "J.R." Gaitan*

 APPROVED COMMISSIONERS' COURT

 DATE

 ATTEST COUNTY CLERK