DATE: August 4, 2015

2015
Intradepartmental Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for District Clerk

ACCOUNT NUMBER: 5-1100-412-00-090-001-0-XXX

Contact Person: Ivan Cantu, Budget Analyst III **Ph#:** EXT. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	POSTAGE	350	OTHER SERVICES	7,000.00
535	POSTAGE	550	PRINTING & BINDING	7,000.00
			TOTAL	14,000.00

REASON:
To fund other services & printing & binding operating expenditures (electronic certified mail service & additional jury supplies).

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK