



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

August 4, 2015

Center for Disease Detection

Via Email: mike.kossman@cddmedical.com

Attn: *Mike Kossman*

11603 Crosswindsway, Suite 100

San Antonio, Texas 78233

Re: **Renewal of Contract #C-14-288-10-28**
"Laboratory Services-Hidalgo County"

Dear Mr. Kossman;

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the **First (1st) year extension** of the two (2)-one(1) year term as provided in the current contract (under the same rates, terms and conditions).

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, August 18, 2015** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **3:00 p.m., Thursday, August 6, 2015 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: 

Date: 8-10-2015

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Vangie Y. Garcia, Contract's Manager

Hidalgo County Purchasing Department