



PURCHASING DEPARTMENT
County Of Hidalgo
MEMORANDUM

“SOLE SOURCE DECLARATION”

To: Hidalgo County Commissioners Court

From: Martha L. Salazar
Hidalgo County Purchasing Agent *ms*

Date: August 18, 2015

Re: “Sole Source Declaration” – Shah Software, Inc.

Hidalgo County Community Service Agency has utilized the Shah Software, Inc. program for the last ten [10] years. Shah Software, Inc. is the sole source designer, creator, proprietor and seller of the software used by HC-CSA.

Recently, HC-CSA required an upgrade to this software. The upgrade is necessary in order to better and more efficiently service the growing clientele that requires assistance through the agency’s various programs.

Furthermore, the Purchasing Department has attached the research findings as part of the agenda item as supporting documentation [i.e. company’s Affidavit and Memo].

Therefore, Hidalgo County declares Shah Software, Inc. as the Sole Source for the purchase of an upgrade [with agreement] including the Casemanager/NewGen component for the existing application.

The authority to purchase these software component upgrades and/or services from Shah Software, Inc. by Hidalgo County Elected Offices, Departments, Programs or Agencies (through all funding sources) will remain in effect unless otherwise revoked by HCCC.