

TEXAS ENERGY CONSULTANTS

Edinburg Office
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PROPOSED FEE SCHEDULE

Texas Energy Consultants is prepared to offer **TWO** different fee schedules, for review of which, one can be decided upon by Hidalgo County.

- A. **Option 1**: Flat rate fee schedule of \$30,000 per year with monthly billings of \$2,500 per month for the duration of the term of the retail energy contract approved by Commissioners Court.*

Scope of Work for this schedule includes the objective of competitively securing the lowest possible energy market price by:

1. Drafting the bid parameters for equality & completion of pricing offers.
2. Promote offers from state energy companies that are aggregators, cooperatives, State GLO program, independents such as STAP, etc.
3. Conduct an objective & quantitative analysis of bids.
4. Receive, tabulate & analyze submittals. Such as pricing parameters, contract parameters such as hidden fees or costs, "blend & extend", market fluctuations & pricing adjustments, etc.
5. Prep bid tab grid for presentation to Comm Court, i.e. top 3 or 4
6. Make presentation & recommendation to Court.
7. Ensure contract implementation with all meters included.
8. Initial review of first three months of monthly billings & audit to ensure contract parameters & pricing are being met based on negotiated agreement.
9. Assist with meter additions or deletions throughout term of the agreement.

*Payment for term of the energy contract is a common industry practice recognized by all retail energy providers.

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PROPOSED FEE SCHEDULE

- B. **Option 2:** Flat rate fee schedule of \$40,000 per year with monthly billings of \$3,333 per month for the duration of the term of the retail energy contract approved by Commissioners Court.*

Scope of Work for this schedule includes the objective of competitively securing the lowest possible energy market price by:

1. Drafting the bid parameters for equality & completion of pricing offers.
2. Promote offers from state energy companies that are aggregators, cooperatives, State GLO program, independents such as STAP, etc.
3. Conduct an objective & quantitative analysis of bids.
4. Receive, tabulate & analyze submittals. Such as pricing parameters, contract parameters such as hidden fees or costs, “blend & extend”, market fluctuations & pricing adjustments, etc.
5. Prep bid tab grid for presentation to Comm Court, i.e. top 3 or 4
6. Make presentation & recommendation to Court.
7. Ensure contract implementation with all meters included.
8. Assist with meter additions or deletions throughout term of the agreement.
9. Review of monthly billings & audits on a quarterly basis to ensure contract parameters & pricing are being met.
10. Review & audit of previous year’s monthly billing for inaccuracies, energy demand load adjustments, etc.
11. Review & audit of pricing adjustments, fees & TDSP charges.
12. Secure reimbursements for incorrect data, market adjustments or pricing inaccuracies that resulted from the billing audit & review of data.
13. Review & determine alternative energy solutions for the County. i.e. energy conservation & savings, alternative energy solutions such as solar, L.E.D., & renewable.

*Payment for term of the energy contract is a common industry practice recognized by all retail energy providers.