



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

August 17, 2015

Heritage-Crystal Clean, LLC
Attn: Marc Kroll, Divisional Vice President
Jackie Mitchell, Regional Manager
13621 Collections Center Drive
Chicago, IL. 60693-0136

Via Email: Marc.Kroll@Crystal-Clean.com
Jackie.Mitchell@Crystal-Clean.com

Re: Renewal of Contract #C-14-313-10-14
"Used Oil, Oil Filter and Antifreeze"-Hidalgo County

To whom it may concern;

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the **County's sole option** to exercise the **First (1st)** of the two (2)-one(1) year term as provided in the current contract (under the same rates, terms and conditions).

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, September 15, 2015** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **10:00 a.m., Friday, August 21, 2015 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: 
Marc J. Kroll

Date: August 18, 2015

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable. Please disregard insurance request as this has been submitted.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department