

**APPROVED**

**AI-40442**

**Purchasing Department 8. E.**

**CC CONSENT**

Meeting Date: 09/11/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

**CAPTION**

Requesting authority to enter into a renewal with IBM for service/maintenance and authority to execute required agreement with an automatic extension to cover (5) five years starting 10/1/2013 - 9/30/2018 with IBM Corporation through a requisition #240926 in the total of \$2,620.83 for the remainder of 2013 (October 1, 2013 through December 31, 2013).

**BACKGROUND**

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Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-200-002-0-336

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

**BUDGETARY IMPACT:**

Available balance as of 9/3/13.

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Attachments

Requisition

Quote

Legal's email approval  
attachments

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Darlene Betancourt	08/28/2013 04:34 PM
Budget & Management	Obdett Calzada	08/28/2013 05:10 PM
Glinda Pacheco	Glinda Pacheco	09/03/2013 03:10 PM
Auditor's Office	Obdett Calzada	09/06/2013 10:22 AM
Glinda Pacheco	Glinda Pacheco	09/06/2013 04:56 PM
Form Started By: Matilde Faz		Started On: 08/28/2013 03:30 PM
Final Approval Date: 09/06/2013		

- B. ~~AI-40576~~ General Fund Salary Sweep (1100):  
Approval to transfer lapsed salaries from various departments to the Countywide Adm.-Contingency account.

8. **Purchasing Dept:**  
**Notes:**

**A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.**

**B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).**

- A. ~~AI-40421~~ Acceptance of donation of assets in Exhibit A by Urban County. Supporting documentation attached.
- B. ~~AI-40424~~ Approval of Invoice #13068 in the amount of \$6,163.89 from Javier Hinojosa Engineering, contracted engineer for "Steward Road Drainage Outfall."
- C. ~~AI-40432~~ Requesting authority to purchase 12 months of maintenance through a purchase order not executed agreement for the following with Canon Solutions America, Inc. through requisition #240776 for the total of \$235.99/month.  
Effective: Upon approval (3-1100-415-00-200-002-0-432).
- D. ~~AI-40433~~ Requesting authority to advertise and approval of procurement packet (i.e., specifications - requirements, legal notice, contract etc.,) as attached hereto for project; Janitorial Supplies & Industrial Chemical Supplies - RFB No 2013-147 including the re-advertising of project in the event that no bids are received and/or rejected and project is still required.
- E. ~~AI-40442~~ Requesting authority to enter into a renewal with IBM for service/maintenance and authority to execute required agreement with an automatic extension to cover (5) five years starting 10/1/2013 - 9/30/2018 with IBM Corporation through a requisition #240926 in the total of \$2,620.83 for the remainder of 2013 (October 1, 2013 through December 31, 2013).
- F. ~~AI-40451~~ Requesting authority to purchase a renewal for help desk support center/remote support of Software Subscription License through a purchase order with company's response as to acceptance of purchase order not executed agreement, with bigWebApps effective 08-01-2013 to 07-31-2014 through requisition #240538 for the following:

Department	Yearly Fee	Account Number
(I. T.) Information Technology	\$5,952.95	3-1100-415-00-200-002-0-336
Asset Manager	\$1,785.89	3-1100-415-00-200-002-0-336