DATE: August 31, 2015

DEPARTMENT HEAD: Judge Ramon Garcia

DEPARTMENT NAME: Public Affairs

ACCOUNT NUMBER: 5-1100-413-00-110-077-0

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
610	General Supplies	631	Bottled Water	30.00
610	General Supplies	442	Rental of Equipment & Vehicles	20.00
			TOTAL	50.00

REASON: Transfer money to get a water cooler and water for our department on 1st floor.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK