



# MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

**To: ALL PRECINCTS AND DEPARTMENT HEADS**

**From:** Heidi Garcia Ortiz  
Purchasing Dept., Buyer III

**Date:** September 18, 2015

**Re:** RFB No. 2015-313-00-00-HGO Approval of Specifications/Requirements for  
"JANITORIAL SUPPLIES, INSUDTRIAL CHEMICAL & SUPPLIES"


Please review the following **SPECIFICATIONS/REQUIREMENTS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions or need additional information please call me at (956) 318-2626 ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	<input type="checkbox"/>

FUNDS AVAILABILITY: Yes \_\_\_\_\_ No \_\_\_\_\_ Other specify \_\_\_\_\_

BUDGET ACCOUNT#: 5-1100-423-79-330-001-0-610


9/18/15  
 AUTHORIZED SIGNATURE DATE

Hector Beltrán Silva Jr. H.C. SPD  
 PRINTED NAME PRECINCT/DEPARTMENT

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) no later than MONDAY, SEPTEMBER 21, 2015**



# MEMORANDUM

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**To: ALL PRECINCTS AND DEPARTMENT HEADS**

**From:** Heidi Garcia Ortiz  
Purchasing Dept., Buyer III

**Date:** September 16, 2015

**Re: RFB No. 2015-313-00-00-HGO Approval of Specifications/Requirements for  
"JANITORIAL SUPPLIES, INSUDSTRIL CHEMICAL & SUPPLIES"**

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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: Yes  No  Other specify \_\_\_\_\_

BUDGET ACCOUNT#: 5,1292,441.00,350,001.6, 610 (Oct 1, 2015)

*Norma L Longoria*

AUTHORIZED SIGNATURE

9/17/15

DATE

Norma L. Longoria

PRINTED NAME

WIC

PRECINCT/DEPARMENT

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) no later than MONDAY, SEPTEMBER 21, 2015 by 2:00P.M.**



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**Date:** September 16, 2015

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APPROVED WITH MODIFICATIONS <input type="checkbox"/>	<input type="checkbox"/>

FUNDS AVAILABILITY: Yes  No  Other specify \_\_\_\_\_

BUDGET ACCOUNT#: 51200-431-00-121-005-0-610

  
AUTHORIZED SIGNATURE

9-17-15  
DATE

Paul Lozano  
PRINTED NAME

Pct. 1  
PRECINCT/DEPARMENT

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**To: ALL PRECINCTS AND DEPARTMENT HEADS**

**From:** Heidi Garcia Ortiz  
Purchasing Dept., Buyer III

**Date:** September 21, 2015

**Re: RFB No. 2015-313-00-00-HGO Approval of Specifications/Requirements for "JANITORIAL SUPPLIES, INSUDSTRIAL CHEMICAL & SUPPLIES"**

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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: Yes  No  Other specify \_\_\_\_\_

BUDGET ACCOUNT#: 5-1200-431-00-124-007-0-340

  
\_\_\_\_\_  
AUTHORIZED SIGNATURE

9/21/15  
\_\_\_\_\_  
DATE

Jesse Ozuna  
\_\_\_\_\_  
PRINTED NAME

Precinct 4  
\_\_\_\_\_  
PRECINCT/DEPARTMENT

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: [heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us) no later than **MONDAY, SEPTEMBER 21, 2015 by 2:00P.M.****