



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: ALL PRECINCTS AND DEPARTMENT HEADS

From: Heidi Garcia Ortiz
Purchasing Dept., Buyer III

Date: September 16, 2015

Re: RFB No. 2015-313-00-00-HGO Approval of Specifications/Requirements for "JANITORIAL SUPPLIES, INSUDSTRIAL CHEMICAL & SUPPLIES"

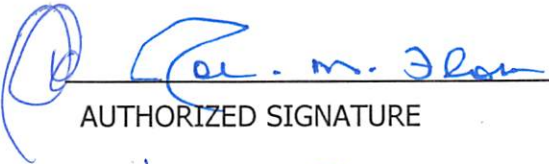
Please review the following **SPECIFICATIONS/REQUIREMENTS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. Please make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions or need additional information please call me at (956) 318-2626 ext# 4877.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: Yes No Other specify _____

BUDGET ACCOUNT#: 5-1200-431-00-123-005-0-610 and 1100 fund



9/22/15

AUTHORIZED SIGNATURE

DATE

Joe M. Flores

Pct#3

PRINTED NAME

PRECINCT/DEPARMENT

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or E-mail: heidi.ortiz@co.hidalgo.tx.us no later than **MONDAY, SEPTEMBER 21, 2015 by 2:00P.M.**